

Minutes of the meeting of Wimblington Parish Council held on Tuesday 8th June 2021 at Wimblington Parish Hall, Addison Rd. Wimblington PE15 0QT, at 7.00 pm.

Present M T Davis (Chairman), Mrs P Amos (Clerk), Cllr. P Clark; Cllr. Hennen; Cllr. Bowell; Cllr. Dent; Cllr. ; Cllr. Harding ; Cllr.
Cllr J Gowing, CCC; Mrs M Moulton; Mrs M Abbott; Mrs P Hart;

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		this Parish and across Cambridgeshire's urban and village settlements" After discussion resolved not to support this for the time being. d) Celebrate the Fens day 2022: e-mail received forwarded to Cllrs on 29.4.2021. Whilst we cannot arrange an event for this June, June 2022 would be possible. Clerk has registered interest. e) Speed reduction scheme: After some research Cllr Rose had found that some villages use 'advice' signs on roads which suffer from excessive speeding, like March Rd. and Doddington Rd. Typically they would have wording like 'please slow down' or 'please drive carefully through our village' so these would not go against any regulations. Our thanks go to Mike Tiley who has designed some signs for us. Quotes sought by Cllr Rose were forwarded to Cllrs on 8.6.2021. After discussion resolved to purchase wheelie bin stickers at quoted cost of £225.87 net for 450 and 50 x A3 lamp post signs at quoted cost of £7.95 net. Clerk to speak to Electrical Testing about putting signs on our lights. Cllr Howell asked if we can now have the MVAS data reported. Clerk to speak to Cllr Rose for this data. Cllr Hennen offered to take over collecting the data as he has been helping handyman change batteries in MVAS. f) zoom: As Government legislation change means that we now have to meet face to face, clerk asked whether we should continue to pay for zoom Standard Pro at cost of £11.99 per month. After discussion, decided to cancel after next NHP meeting, only if everyone in the group is able to use Microsoft teams, if they are not then continue with zoom Standard Pro until Neighbourhood Plan is completed. g) Covid related absence at meeting: Parish Council is requested to approve, 'in relation to each and every member, as a reason for failure to attend any meeting of the Parish Council between 8th May 2021 and the day after its 2022 Annual General Meeting the circumstances set out below, as a reason. For non-attendance in accordance with s.85 of the Local Government Act 1972. The approved reasons for non-attendance at a Relevant Meeting are because the Councillor: • Has contracted or been infected by COVID-19; • Has tested positive for COVID-19; • Is suspected of having or suspects that he/she has contracted or been infected by COVID-19; • Has concerns that they may contract or become infected with COVID-19; • Is in quarantine or self-isolating in relation to COVID-19; • Is unable to attend the Relevant Meeting because the meeting is cancelled or postponed for a reason relating to Covid-19.' After discussion resolved to approve Covid related reason for non-attendance at a Parish Council meeting. To be added to Standing orders. Proposed: Cllr Dent Seconded: Cllr Harding	PA PA
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121/21	Payments	a) The members to consider the following: accounts for payment:				
		Payments		NET	VAT	£
		Staff salaries June	*Including pension, tax & NI			1948.58
		Southern electric	Street light electricity April	187.35	9.82	197.17
		CGM	Cemetery cut & collect	73.21	14.64	87.85
	107/21b May	Fenwinds	Hall gutter deposit	1450.00	290.00	1740.00
		CGM	Verges cut March & April	480.26	96.05	576.31
		Avantigas	Hall gas April	111.67	5.58	117.25
		FDC	2 x bar licences fun day/xmas l			42.00
		Hyperama #	Xmas lights event supplies			800.00
		Amosite	Hall cement sample for asbestos	95.00		
		CGM	WMPF cut & collect	425.00	85.00	510.00
		SLCC	Annual membership			166.00
		Fenwinds	Hall gutter final invoice	500.00	10000	600.00
		Southern electric	Hall electricity	52.38	2.61	54.99
		Southern electric	Metering appointment	79.00	15.80	94.80
		TKH PAT testing	Hall annual PAT testing	42.00	8.40	50.40
		FDC	Church bins			125.45
		Avantigas	Hall gas May	108.46	5.42	113.88
		Southern electricity	Street light electricity May	160.11	8.45	168.56

		EDF	Pavilion electricity May	11.37	0.57	11.94	
		Invoices paid by Barclaycard					
		Zoom	Video confr	11.99	2.40	14.39	
		Giff gaff	Pavilion data	10.00	2.00	12.00	
		*See appendix a for salary breakdown # Estimated spend  = Previously approved by Chairman or at previous meeting All payments to be made - Proposed: Cllr. P Clark ; Seconded: Cllr. Dent, all in favour.					
122/21	Risk Management and Health & Safety	a) To review policies/procedures: CCTV & Child protection policy, forwarded to Cllrs on 11.5.2021. After discussion resolved to adopt as read. Proposed: Cllr. Harding ; Seconded: Cllr P Clark.					

123/21	Planning	Planning: the clerk reported that the following planning applications had been received for comment: F/YR21/0432/F - Erect a single-storey rear extension to existing dwelling at 17 Norfolk St. – already granted F/YR21/0455/F - Erect 3 x dwellings (2 x 3-storey 5 bed and 1 x single-storey 2-bed) involving the demolition of existing dwelling at 1 Eastwood End – entrance to first bungalow is on a blind bend. Visibility issues. Single access not clear. Hedges and tress already cut down, question as to ownership of trees cut down. Highways/traffic issues. Same concerns as opposite site. Cllr Gowing has reported visibility issues at King St/A141 junction Clerk & Chair to compose reply. <i>Cllr Davis did not take part in discussions regarding the above planning applications as she is a member of FDC planning committee.</i> b) Neighbourhood plan: Cllr Bowell reported that she is completing the funding application, which is a lengthy process asking for a huge amount of information. Still lots of work to be done. Funding will be a £10,000 ceiling. Detailed budget spend is being completed. She thinks that a company should be employed to help with the details. Cllr Davis said that the Parish Council could also contribute towards any costs through precept.	PA MD
124/21	Highway matters/Street lighting/Transport	a) Street lights reported: None b) Footpaths and highways issues: Cllr Bowell reported that the trees at the school on Meadow Way South are now too low for footpath to be used. Clerk to e-mail school. Footpath behind Knowles Transport is now walkable. Work scheduled for Addison Rd, Norfolk St etc has been re-scheduled.	PA
125/21	War Memorial playing field	a) WMPF – Cllr Dent reported all is well, except mud which had been smeared all over children's play equipment by vandals. Handyman has washed all mud off. b) extra CCTV camera: with view to installing adult exercise equipment, quote had been sought to add a further 2 CCTV cameras to cover this equipment and the latest mini goal & hoop. Quote is £820.00 net. After discussion resolved to approve this Proposed: Cllr. Dent Seconded: Cllr. Hennen. Chair reported that grant from Burnthouse Windmill Farm for outdoor gym equipment has been approved. Clerk reported that handyman is working through small issues in latest RoSPA report.	PA
126/21	Parkfield	Cllr Dent reported that Parkfield is now open and seems to be holding its own.	
127/21	New Cemetery/Churchyard	a) Grass cutting: Whilst meeting CGM at WMPF, they asked whether we would be interested in having all cuts at Cemetery as cut and collect? Currently every other cut is cut and collect (10), the rest (5) are cut and drop. Quote received of £130.16 net pa. to have extra 5 collects. After discussion resolved to approve and all grass collected. Proposed: Cllr. P Clark Seconded: Cllr. Harding.	PA

128/21	Parish Hall	a) re-opening date. As Government guidelines have now changed; exercise classes can start from 17th May. Dependent upon restrictions continuing to be lifted, hall can fully open from 21st June with Covid guidelines adhered to by hirers. Full Covid risk assessment has been completed by clerk and Chairman. Cambs ACRE have made many re-opening template documents available. They suggest that halls ask hirers to wipe down everything touched both before and after hall use. Hirers will also have to keep a list of those present for 21 days in case of outbreak of Covid 19. QR code for track & trace is already present in the hall for users to use. After discussion resolved to open on 2st June pending any Government changes. b) PAT testing. Our PAT testing company have advised that rules have changed and regularity of testing can now change. Cllr Hennen explained new rules. Advise is that hand held items and cleaning items should be tested more regularly. After discussion resolved to keep to current testing except for kettles and floor cleaner, to be checked quarterly. c) replacement fascia. Further to Fenwinds request to see our Asbestos certificate, a further test of the cement under the roof tiles was needed. This was approved by Chairman and was carried out on Friday 21st May at cost of £95.00 net. Result shows that there is non-licensed asbestos in the cement which will have to be removed, should Council decide to replace the hall fascia with UPVC. A quote of £1760.00 for replacement fascia and a further £1930.00 for removal of asbestos cement, with a contingency of a further £1400.00 (approximate cost) due to legislation only allowing up to 2 hours work a week with asbestos products. Total possible outlay of £5090.00. After discussion resolved to agree to Proposed: Cllr Davis; Seconded: Cllr Harding. d) External fire door: 2 quotes have now been received -A: PVCu - £1258.33; B: Steel - £1540.00. All figures are plus VAT. Quotes/details sent to Cllrs on 10.5.2021. After discussion resolved to purchase quote B - steel door. Proposed: Cllr. P Clark Seconded: Cllr. Harding. Clerk to get trees trimmed to allow CCTV view to re-cycling bins.	PA PA PA
129/21	Correspondence	a) Magpas – clerk had received letter outlining their work and asking for support. Last donation was July 2020 at £250.00 After discussion resolved to donate £500.00 Proposed: Cllr Davis. Seconded: Cllr Dent b) Clerk had received an e-mail from Citizens advise, offering to re-start session when short mat bowls re-starts. They will only offer pre-booked appointments and would only charge for that time – not for the whole 2 hours. After discussion clerk to reply saying yes please to re-start as soon as possible, with possibly others to sit in hall. Cllr Hennen said regarding reducing Hook speed limit to 30mph. They had met with horse riders. 6 bridleways are connected by the Hook. Reports of incidents are needed if there are any. Police have been contacted they replied saying that they would police it if it came to pass. He will contact road management team. LHI may not continue due to coalition at Cambs County Council. Cllr Harding asked whether Council could produce and advertise a list of where village defibrillators are sited. Sites to be put on web site and facebook page. Cllr Davis said that the Eastwood End defibrillator is on a slight incline. Could handy man put extra slabs and make level. Cllr Bowel has received an e-mail raising concern about signs on the roads in the village. Asking if signs for pub in the park and another one are legal as they are on the highway and could cause an accident. Cllr Bowel to forward to chair and clerk	PA PA PA PA
130/21	Date of next meeting	Next meeting: Tuesday 13th July 2021 at 19.00 Meeting closed at: 20.55	

Appendix a*

Payments	June 2021	NET	VAT	£
Hall steward	Hall steward duties			107.05
Cleaner	Hall cleaning			181.20
Clerk	Clerk duties incl. home wkg all.			796.13
Handyman	Handyman duties			360.00
Inland revenue	Staff tax & NI			237.44
LGSS	Clerks pension			266.76
Total				1948.58

Appendix a(i)

Payments	May 2021	NET	VAT	£
Hall steward	Hall steward duties			106.85
Cleaner	Hall cleaning			219.55
Clerk	Clerk duties incl. home wkg all.			796.33
Handyman	Handyman duties			288.00
Inland revenue	Staff tax & NI			243.64
LGSS	Clerks pension			266.76
Total				1921.13