

Minutes of the meeting of Wimblington Parish Council held on Tuesday 15th December 2020 by 'zoom' video conference call, at 7.00 pm.

Present M T Davis (Chairman), Mrs P Amos (Clerk), Cllr. P Clark; Cllr Harding; Cllr. Rose; Cllr. Hennen; Cllr. Bowell; Cllr. Dent; Cllr. J Clarke.
Cllr J Gowing, CCC; Mrs Pat Hart; Mrs M Abbott

Number	Title		Action
0215/20	Apologies for Absence	Cllr E Wright;	
0216/20	Absentees	None	
0217/20	Chairs Additional items	None	
0218/20	Declarations of interest	i)declaration: None ii)written dispensation requests: There were none iii)dispensation grants: There are none	
0219/20	Public Participation	None	
0220/20	Confirmation of minutes	RESOLVED – that the minutes of meeting held on 17 th November 2020 were correctly recorded and that they be signed as being a true record. Proposed: Cllr. P Clark; Seconded: Cllr. Bowell. All in favour.	
0221/20	Fenland District Council	Cllr Davis reported that at the FDC meeting yesterday there were mostly admin items with little concerning the Parish Council. Staff committee is to be disbanded and merged with Corporate Governance, now to be the Audit & Risk Committee. Staffing matters will be looked at by a sub-committee. There is to be a new bus route which will run through Wimblington. Connections through Chatteris will give access to Addenbrooke's hospital.	
0222/20	Cambridgeshire County Council	Cllr Gowing reported that (Full report forwarded to Cllrs 14.12.2020) Cambridgeshire County and Peterborough City Councils are launching a new scheme to support many families and individuals whose lives have been made more difficult by the COVID pandemic this year using the Winter Support government grant. They will provide Winter Support Packages to families in need. The food support will come via a voucher sent to families automatically, using a system many schools are already using. Each eligible child will receive a £15 voucher for each week of the school holidays (two weeks at Christmas and one week in February). Further information can be found at: https://www.cambslearntogether.co.uk/asset-library/Winter-Grant-Scheme-School-CCC.pdf https://www.cambridgeshire.gov.uk/residents/coronavirus/winter-grant-scheme . Or alternatively, 0345 045 5219. Starting on Thursday 10th December is the #50000 reasons for you to act on loneliness this Christmas . Waving at a neighbour in the street or having a socially distanced chat with an older person are just some of the ways you can help to tackle loneliness this Christmas. Trees that have to be removed from the highway or pathway will be replaced if the Council budget is available. Where no budget is available, the Council will contact the local Parish, City or District Council to see if they or local residents would like to pay for the planting of a replacement tree. The highways Winter schedule has now commenced, the first road gritting took place on 4.11.2020. Officers are currently developing options for potential increased funding for footway maintenance, for members' consideration. Also, a motion was passed to de-classify the A1123 from Huntingdon to Soham which is used a lot by lorries to a B road which may reduce the number of large lorries which use that road. This would also reduce possible funding for that road, but that should be negated by fewer lorries using the road, therefore less damage to the road.	
0223/20	Clerks report	Clerk reported that the play 'The time machine' has been booked for Saturday 9 th October 2021 starting at 14.00. The new play equipment has been ordered for the WMPF and is expected to be delivered/installed in about 2 months' time. New computer had been ordered and is expected first week of February; the village's 5 th defibrillator has now been fitted at Eastwood End. Grateful thanks must be given to Mr & Mrs Johnson for agreeing to supply the heated cabinet with electricity. Cllrs Wright & Hennen have offered to do the weekly check of this defibrillator. A site at the Bridge Lane end of the village is still being sought for the 6 th defibrillator. Clerk had investigated a second COVID-19 Small Business grant for the Parish Hall, but found we are not eligible as the hall was not open before November 5 th .	

		Clerk had been informed by Fenland District council that as from 16th November 2020 they have a 'Public space protection order' on all open spaces within Fenland. They have clarified that this does include all of Wimblington including the War memorial playing field. This means that should anyone allow their dog to foul the area (there are signs forbidding dogs onto the field) they can be fined an initial £75 going up to £1,000 maximum. A summary of the order forwarded to Cllrs on 4.12.2020. Clerk reported that approximately 150 crocus bulbs were given to Thomas Eaton school for planting in their wild flower patch within the school field and approximately 150 given to Street Pride for planting on the mound and Eaton Estate corner. Clerk has spoken to Vision ICT re web site, which they promise will be live by Monday 21st December.	
0224/20	Other Matters	a) Good neighbour scheme: Cllr Harding has spoken to another group who provide a similar service in Stonea. No further information about the 'good neighbourhood scheme'. Cllr Davis has started to apply for a grant towards running a 'good neighbour' scheme. Cllr Davis suggested that we print a leaflet explaining the object for residents. b) December salaries: Clerk asked for permission to pay December salaries on 22/3rd December as she will be on leave on 26/27th December. After discussion resolved to approve. Proposed: Cllr. Davis Seconded: Cllr. Hennen. c) Staff: Chairman asked public and clerk to leave the meeting. Chairman asked Cllrs whether staff should receive small gift voucher at Christmas as token of appreciation for their work during this difficult year. After discussion resolved to £10 for MM & LD & Les; £25 for clerk & Paul. d) Dog waste bins Eastwood End: Cllr Davis had been contacted by a resident who frequently walks her dog along Eastwood End. She reported that there is quite a lot of dog waste but no dog waste bins. 3 potential sites for bins were identified – 1. at the top of the Fengrain turning; 2. at the bottom of the public byway/footpath which takes you past the greenhouses of Chapel Cottage Plants and ends at Hook Road. 3. is the start of Eastwood End. Clerk advised that latest bin bought cost £166.40. After discussion resolved to purchase 3 bins and site at Proposed: Cllr Davis. Seconded: Cllr. Rose. All in favour by show of hands.	PA PA
0225/20a	Precept/Budget 2020/21	Further to the Finance committee's zoom meeting held on 26.11.2020, Clerk had forwarded proposed precept/budget for 2020/21 to all Cllrs. On 3.12.2020 for perusal. After discussion, resolved to accept seen budget, with no increase of precept on last year's figure, remaining at £65,851.00. Proposed: Cllr Hennen Seconded: Cllr Davis.	

0225/20b	Payments	a) The members to consider the following: accounts for payment:			

Payments		NET	VAT	£
Staff salaries Dec	*Including pension, tax & NI			1844.24
DKO Wheatley	Emergency tree work	150.00	30.00	180.00
SSE	Hall electric	55.52	2.77	58.29
SSE	Street light electricity Oct	181.94	9.55	191.49
Giff gaff	WMPF remote link phone	10.00	2.00	12.00
CGM	August spraying	37.50	7.50	45.00
Morton & Hall	Hall eaves structural survey	430.00	86.00	516.00
Huws Gray Ridgeon	Defib posts & post mix	42.56	8.51	51.07
FDC	Empty church bins Oct – Dec			125.42
FDC	Empty hall bins Oct - Dec			125.42
# Fenwinds	Deposit hall front elevation	3375.00	675.00	4050.00
CGM	Wild flower strip at WMPF	240.00	48.00	288.00
Wrights Tools	Bolts to fit defib	6.96	1.39	8.35
Avantigas	Hall gas Sept/Nov	124.23	6.21	130.44
Darren Biggs	Replace hall kitchen light	91.67	18.33	110.00
Darren Biggs	Fit defib with armoured cable	79.17	15.83	95.00
SSE	Street light electricity Nov	165.52	8.73	174.25
Ridgeons	Defib. Extra Postmix	10.90	2.18	13.08
Cambs ACRE	Annual membership fee			57.00
Wave	Hall water Jun – Dec			78.91
Wave	Pavilion water Sep – Dec			10.46
Wave	Cemetery water Sep – Dec			77.40
CAPALC	New councillor training			75.00

		<table><tr><th colspan="5">Invoices paid by Barclaycard</th></tr><tr><td>Zoom</td><td>Oct-Nov Video conf facility</td><td>11.99</td><td>2.40</td><td>14.39</td></tr><tr><td>Amazon</td><td>Xmas lights cable ties</td><td>7.49</td><td>1.50</td><td>8.99</td></tr><tr><td>Zoom</td><td>Nov-Dec conf facility</td><td>11.99</td><td>2.40</td><td>14.39</td></tr><tr><td>Chrism’s tree world</td><td>Extra tree baubles</td><td>79.98</td><td>16.00</td><td>95.98</td></tr></table> *See appendix a for salary breakdown # As agreed by round robin e-mail & internal auditor as urgent. = Previously approved by Chairman or at previous meeting All payments to be made - Proposed: Cllr. P Clark; Seconded: Cllr. Harding all in favour.	Invoices paid by Barclaycard					Zoom	Oct-Nov Video conf facility	11.99	2.40	14.39	Amazon	Xmas lights cable ties	7.49	1.50	8.99	Zoom	Nov-Dec conf facility	11.99	2.40	14.39	Chrism’s tree world	Extra tree baubles	79.98	16.00	95.98	
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0226/20	Risk Management and Health & Safety	a) To review policies/procedures. Cllr Clark had forwarded a Reserves policy to Cllr for consideration. After discussion resolved to approve. Proposed: Cllr Dent Seconded: Cllr Davis.	PA																									

0227/20	Planning	Planning: the clerk reported that the following planning applications had been received for comment: F/YR20/1081/F - Erect single-storey side and rear extensions to existing dwelling involving demolition of outbuilding and removal of chimney and rendering of existing and proposed walls at Boots Farm Manea Road – <i>no objections</i> F/YR20/1113/F - Erect 2-storey and first floor front extensions; raising of roof to form living accommodation and external rendering to existing dwelling at 33A Doddington Road – <i>no material objection but ask for consideration of loss of light. Sympathy for neighbour.</i> F/YR20/1006/F - Conversion of former Methodist Chapel to 1 x dwelling (2-storey, 3-bed) involving demolition of single-storey extension at Wimblington Methodist Church at Norfolk St. – revision of application to include obscure glazing – <i>no objections</i> F/YR20/0950/F - Erect a single storey side extension to existing dwelling at 3 Chapel Lane – revised proposal – <i>no objections</i> <i>Cllr Davis did not take part in discussions regarding the above planning applications as she is a member of FDC planning committee.</i> b) Neighbourhood plan: Cllr Howell said that a committee has been formed for Neighbourhood plan. The first thing to decide is whether to apply for a grant through neighbourhood planning. Grant up to £9000 available. There are some specific questions which she needs help with. A current housing assessment document is needed. Cllr Howell will continue with preparations. Cllr Davis offered some help and will liaise with Cllr Howell. First meeting possibly in January 2021.	PA
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0228/20	Highway matters/Street lighting/ Transport	a) Street lights reported: Clerk reported that our insurers will cover the cost (less excess) of replacing the knocked over street light at Boot's Bridge, this has now been ordered. Clerk had received quote to replace one light next to the children's play area, within the War Memorial playing field from our maintenance contractors (forwarded to Cllrs 11.12.2020) – cost would be £339.53. After discussion resolved to approve. Proposed: Cllr P Clark Seconded: Cllr. Howell. Clerk had received complaint that FPC7 on March Rd. is not working. This light has been taken over by Cambs. CC and will be adopted soon, but until that has been formally done the light is the responsibility of Mathew Homes. Cllr Gowing has asked CCC to expediate as quickly as possible. b) Footpaths and highways issues: Clerk had received an e-mail from Deborah Smith who lives on Workhouse Drove asking for an update on her request (July 2020) for a footpath between Froggs Abbey and Workhouse Drove. Cllr Gowing had dealt with this but Ms Smith has now asked for an update. Cllr Gowing reported that he had spoken to CCC whose initial answer is that they will not install a footpath at this site. He'll try other avenues and will report. c) Doddington Rd/ March Rd. speeding. Clerk and handyman had met with Cllr Gowing to measure the distance between some street lights, to ascertain whether rondels would be allowed in law. Two of the lights which appear to be farthest apart measured only 100 yards between them, half of the distance needed to allow rondels. Parliamentary note SN01921	PA
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		had been received by the clerk from Cllr. Gowing, which cites 2003 regulations stating 'Local authorities may not use 30 mph signs in built up areas. The general rule is that motorists are supposed to be aware that they are in a 30-mph area because the street lamps are 200 yards apart and the area is built-up. The general prohibition was "the result of case law which makes it difficult to gain convictions for speeding if some restricted roads and not others have repeater signs".' Clerk had received follow up e-mail from Ms Bird asking for action regarding speeding vehicles on March Rd. SN01921 had been sent to her. After discussion. This is not an isolated problem and is country wide, probably due to COVID restrictions resulting in less traffic which makes drivers believe that they can drive faster. Speedwatch is not allowed to hold sessions at the moment. Speed humps would create far more noise from empty lorries and breaking vehicles. Chicane's would probably not be allowed as this is a bus route. Cllr Rose will contact Police via Speedwatch for suggestions. Cllr Hennen has spoken to the clerk about Knowles lorries using Hook Rd. as a short cut, could we ask that they do not use this road as it is not suitable for heavy vehicles Cllr Harding believed that this may be because of the Stonea crossing being closed. Cllr Dent thought it may be sugar beet lorries coming from farms. Clerk to write to Knowles asking if this is a temporary measure.	PA
0229/20	War Memorial playing field	a) WMPF – Cllr Dent reported that all is well at the moment although there is some standing water near the front of the field. b) Drainage: Clerk had received 1 quote for replacement drains at £5560.00 net. Third quote will not be received, so a further quote has been sought. Clarion housing has advised that they accept shared responsibility for replacing the drain, but have not yet accepted ongoing responsibility, if the new drain were to be re-sited within the War Memorial playing field rather than dig up the row of trees/hedge which now grows on top of the failed drain. Clarion housing had received a quote for the work of £16,000.00 but believe that the quoting company must have mis-understood the specification. Clerk received a reply at 16.08 this afternoon from Peter Whitmore of Clarion housing as follows: ' I have spoken to my boss, and explained the situation to him, he is happy for me to agree joint liability with yourselves for any future maintenance, I hope this will suffice until we get the official agreement. I am happy for you to proceed with the quote you have received. With regards payments, we would prefer to set Wimblington PC up on our system, and you invoice us directly, that way any future maintenance costs can be paid easily. We do have similar set ups with other Parish Councils in the area, and you would just bill us for services in future. For this we would just need an official letterhead and bank account details.' Clerk had forwarded the information Clarion need, so that we can invoice Clarion for their share of the work. After discussion resolved to wait for legal document from Clarion agreeing to ongoing responsibility for re-positioned drain. Proposed: Cllr Davis. Seconded: Cllr Dent. Clerk to contact saying we need full legal documentation. Can we contact Mariam Jalloh? c) New play/adult exercise eqpt. Clerk had asked other clerks through SLCC, about their experience of outdoor adult exercise eqpt. Responses had been forwarded to Cllrs as they came in. After discussion resolved to apply for a grant, Cllr Dent & P Clark to look into funding; enquire into different equipment bundles/cost. Clerk to gather further information for Cllrs. d) Tree report/new trees: Clerk forwarded tree survey to Cllrs on 18.11.2020. Recommended works would cost £1225.00. A further quote to cut back row of trees/hedge to Southern edge of field, to allow adequate access for new drain had been received of £150.00 net forwarded to chairman (approved) on 8.12.2020. After discussion resolved to approve all recommended work. Proposed: Cllrs Hennen; Seconded: Cllr P Clark. Clerk to arrange 2 new trees had been planted by Street Pride on 12.12.2020, to replace those recently lost.	PA PA PA PA PA
0230/20	Parkfield	a) Cllr Dent to report: Reported that football has started again but players are not allowed into the premises. Business is closed due to COVID restrictions. A member of the ladies' football team was injured and attended by an Ambulance. Cllr Davis reported that the fencing around Parkfield playing field will need to be replaced and manager is getting quotes.	
0231/20	New Cemetery/ Churchyard	Nothing to report.	
0232/20	Parish Hall	a) re-opening date. As Government guidelines have changed again recently to allow 50% capacity within halls. As decorating work is not yet complete and Xmas lights are still to be taken down, after discussion decision is to remain closed until Xmas lights have been taken down and stored and decorating and full clean have been completed. Review monthly.	

		Clerk to chase electrician for quote to replace electricity supply cable b) Outside repair work: Clerk had forwarded Fenwinds quote for repair to the front gable end to our insurers and to Cllrs for emergency approval of work on 26.11.2020. This approved at cost of £6750.00 net. <i>After discussion resolved in principle to approve the quote once the insurance company approve the cost. Also, to approve should the insurance company not cover the cost. Proposed: Cllr Hennen; Seconded: Cllr Dent.</i> A second quote for the side gable end, which needs maintenance work and seems prudent to do at the same time as the front elevation, was forwarded to Councillors on 20.11.2020. After discussion resolved to approve the work/quote of £1230.00 for side elevation. Proposed: Cllr Hennen; Seconded: Cllr P Clark. Clerk had sent all relevant information to our insurers, but despite requesting acknowledgement of the claim and chasing for it, no reply has yet been received. Clerk reported that, further to minute 0189/20a – the new internal fire door and connection was installed on 24th November and connected to Fire alarm system on 14.12.2020	PA
0233/20	Fun Day/Christmas Lights	Cllr Rose reported: a) Fun Day: Events proposed: Nothing to report. Committee will discuss possibilities next year. b) Christmas Lights: Events proposed: The lights were turned on, on 30 November. Father Christmas will tour the village on 19th December with COVID secure precautions. The tour will start at the golf course with an escort vehicle. Cllr Rose thanked March Electrical Supplies for their generous donation of £150.00 as prizes for the home 'Christmas Lights' competition which has received about 20 entries. Judging will take place on 19th December. The 'gofundme' page has so far raised £389.00. A strand of lights outside the school was broken by a lorry last week, which has caused problems, possibly also causing difficulty for the Church lights. If this proves to be the case and there needs to be electrical work completed in the Church for this reason, after discussion resolved in principle to make a donation towards a cost incurred, dependent upon electrician's report. Proposed: Cllr Davis Seconded: Cllr. Hennen.	
0234/20	Correspondence	Clerk had received a letter from 'Service by Emergency Respond Volunteers' explaining their work transporting blood. In Suffolk & Cambs. There are 140 volunteers who for the most part use their own vehicles. There are no paid staff. They have asked whether we could donate to this service. After discussion resolved to donate £200.00 Proposed: Cllr Davis Seconded: Cllr P Clarke. Cllr P Clark has spoken to the resident on Norfolk street regarding his new shed which is within legal limits and does not contravene any laws. Cllr Bowell reported that she had attended a new Councillor training day which had been very comprehensive and interesting.	PA
0235/20	Date of next meeting	Next meeting: Tuesday 12th January 2021 at 19.00 Meeting closed at: 21.20	

Appendix a*

Payments	December 2020	NET	VAT	£
Booking clerk	Hall steward duties			104.60
Cleaner	Hall cleaning			174.40
Clerk	Clerk duties incl. home wkg all.			784.10
Handyman	Handyman duties			288.00
Inland revenue	Staff tax & NI			231.64
LGSS	Clerks pension			261.50
Total				1844.24