

Minutes of the meeting of Wimblington Parish Council held on Tuesday 18th February 2020 in the small room of the Parish Hall, Addison Road Wimblington at 7.00 pm.

Present M T Davis (Chairman), Mrs P Amos (Clerk), Cllr P Clark; Cllr Rose; Cllr Hennen; Cllr Dent; Cllr J Clarke; Cllr Harding; Cllr Wright
Cllr Gowing; Mrs Moulton; Mrs Bird; Mrs Morrissey;

Number	Title		Action
022/20	Apologies for Absence	None	
023/20	Absentees	Cllr Crawford	
024/20	Chairs Additional items	Clerk had forwarded quotes to tarmac the entrance to the WMPF to Cllrs 18.2.2020. Quote 1: £6380.00 net; Quote 2: £3090.00 net. Clerk to ask questions of companies re thickness of aggregate and tarmac. Chairman explained there was a need to get this work completed before the return of the gates and therefore would like permission for the Clerk and Chairman to organise for work to be done prior to the next Council Meeting. After discussion agreed in principal to employ quote 2 subject to response to questions re thickness of aggregate and tarmac etc Cllrs agreed to allow clerk & chair to ask questions and make arrangements. Proposed: Cllr. Rose: Seconded: Cllr. Clarke	PA
025/20	Declarations of interest	i)declaration: ii)written dispensation requests: There were none iii)dispensation grants: There are none	
026/20	Public Participation	None	
027/20	Confirmation of minutes	Clerk reported that there had been a mistake in the salaries reported at the January meeting. The total should have read £1841.20 not £1811.00 as shown in the minutes for January. Revised minutes have been e-mailed to Cllrs. RESOLVED – that the minutes of meeting held on 21 st January 2020 were correctly recorded, with an amendment being made and notified to Cllrs. and that they be signed as being a true record. Proposed: Cllr. P Clarke; Seconded: Cllr. Rose All in favour.	
028/20	Fenland District Council	Cllr Davis reported that there is to be some good news with Fenland to be funded this year from the Local Growth Fund Project. This would provide funding mainly to Chatteris and Wisbech, particularly in skills training etc which could only be good for the surrounding area and jobs. Also, Cllr Davis said that there would be some news soon on funding re street lighting in in the parishes.	
029/20	Cambridgeshire County Council	a) Cllr. Gowing said: that after the budget was passed, £5 million towards projects were included. This funding could be used locally for first come first served project. If we have match funding, we could refurbish the toilet block or pavilion at the WMPF. There would be a 3.95% increase in Cambridgeshire County Council's Council tax. The dragon patcher will come to Blue Lane and Ransonmoor Farm Rd. Fenland re-cycling are offering £500 to schools which complete a recycling survey. Climate change steering committee has had little response to the online survey. From the replies there will be a plan formulated. Clerk asked that a further faulty CCC street light outside number 30 March Rd be enquired about. Clerk reminded Cllr Gowing that the light outside 32A was also not working and that ownership of these lights was under investigation. Clerk and Chairman reiterated that the lights were not owned by Parish Council and that they believed them to have been part of the County Council light installation related to the building of Waggoners Way.	PA MD
030/20	Other Matters	a) Grass cutting - Clerk had put the grass cutting contract out to tender for the 3-year term 2020/23. The third tender had been received and information sent to Councillors by e-mail. Contractor 1 decided not to tender; Contractor 2 price £ 6886.45 year 1, £7,024.17 year 2, £7164.65 year 3; Contractor 3 price £19,505.00 per annum. After discussion resolved to employ contractor number 2. Proposed: Cllr. Davis Seconded: Cllr. Dent b) Age UK Community Warden Service – a meeting with Age UK has been arranged with Doddington and Benwick Parish Councils attending, for 26 th February, information from that meeting will be forwarded to Cllrs as soon as available, for discussion at the March meeting. c) Web site – Cllr Hennen & Clarke have looked and the current web site could be made compliant. However, Cllr Davis would like a nicer looking web site as well. Clerk had also found that Vision ict charge £650 to set up then £175.00 per annum. Hugo Fox could be free, or, charges priced at various levels dependent upon their input, or Wordpress plus could be used for £7 per month. Cllr Rose will arrange a meeting with Doddington Parish Council's Web administrator with Cllr Clarke & Cllr Hennen to see how Wordpress Plus works.	PA JR

		d) Red cross free training – clerk had received information from Cambs ACRE about free First Aid training delivered by the Red Cross. Information was then sought. A free training day can be arranged, which is centred around: Supporting homelessness and rough sleepers; Supporting those with issues around drug and alcohol usage; Helping adults (over 65's) who are more likely to have trips and falls. After discussion resolved to organise course. Proposed: Cllr Wright Seconded: Cllr Dent e) Summer Show request; Chairman had received a request from the Summer Show committee for funding to help towards this year's show. After discussion resolved to give £200.00 from S137 monies. Proposed: Cllr Clarke Seconded: Cllr Rose f) Street Pride – had e-mailed the chairman to ask whether Parish Council would donate towards or buy planters for the village. After discussion resolved to give £750.00 to be spent on planters for the village Proposed: Cllr P Clark Seconded: Cllr Harding All in favour. As members of Street Pride Committee Cllr Dent and Cllr Rose abstained. g) Operation Bridges. Clerk had purchased a book of condolence in readiness. Cost to have 'Wimblington & Stonea Parish' embossed on the front would be £20.00. After discussion resolved to have this done. This also raises the issue of insurance for events. Clerk will liaise with Church about arrangements Proposed: Cllr. Wright. Seconded: Cllr. Hennen	PA PA PA PA
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031/20	Payments	a) The members to consider the following: accounts for payment: <table><tr><td>Payments</td><td></td><td>NET</td><td>VAT</td><td>£</td></tr><tr><td>Staff salaries *Feb</td><td>Including pension, tax & NI</td><td></td><td></td><td>1882.25</td></tr><tr><td>CGM</td><td>WMPF hedge</td><td>130.00</td><td>26.00</td><td>156.00</td></tr><tr><td>Wrights Tools</td><td>Foam for pavilion door</td><td>6.31</td><td>1.26</td><td>7.57</td></tr><tr><td>DKO Wheatley</td><td>WMPF tree work</td><td>600.00</td><td>120.00</td><td>720.00</td></tr><tr><td>PRS for music</td><td>Annual licence fee</td><td>284.67</td><td>56.93</td><td>341.60</td></tr><tr><td>Wrights tools</td><td>Masking tape for pavilion door</td><td>4.18</td><td>0.84</td><td>5.02</td></tr><tr><td>Jez'o</td><td>July fun day</td><td>1197.50</td><td>239.50</td><td>1437.00</td></tr><tr><td>Citizens advice</td><td>Outreach to Dec 2020</td><td></td><td></td><td>120.00</td></tr><tr><td>R Harrison</td><td>Grave digging</td><td></td><td></td><td>420.00</td></tr><tr><td>Supreme Windows</td><td>Pavilion door</td><td>341.67</td><td>68.33</td><td>410.000</td></tr><tr><td>Avantigas</td><td>Hall gas</td><td>249.67</td><td>12.48</td><td>262.15</td></tr><tr><td>D Biggs</td><td>Hall electrical work</td><td>440.00</td><td>88.00</td><td>528.00</td></tr><tr><td>FDC</td><td>Cemetery waste (brown bin)</td><td></td><td></td><td>36.00</td></tr><tr><td>Npower</td><td>Street light electricity #1</td><td>232.74</td><td>46.55</td><td>279.29</td></tr><tr><td>Npower</td><td>Street light electricity #2</td><td>45.55</td><td>9.11</td><td>54.66</td></tr><tr><td>Npower</td><td>Street light electricity #3</td><td>30.68</td><td>6.14</td><td>36.82</td></tr><tr><td>FDC</td><td>Uncontested elections costs</td><td></td><td></td><td>291.08</td></tr><tr><td>Yu energy</td><td>Hall gas final invoice</td><td>89.31</td><td>4.47</td><td>93.78</td></tr><tr><td>Southern Electric</td><td>Hall electricity Nov – Jan</td><td>256.58</td><td>12.82</td><td>269.40</td></tr></table> Invoices paid by Barclaycard <table><tr><td>Amazon</td><td>Book of condolence</td><td>20.82</td><td>4.17</td><td>24.99</td></tr><tr><td>Amazon</td><td>Chairs ink cartridges</td><td>55.63</td><td>11.13</td><td>66.76</td></tr></table> *See appendix a for salary breakdown = Previously approved by Chairman or at previous meeting All payments to be made - Proposed: Cllr. Hennen; Seconded: Cllr. Dent. all in favour.	Payments		NET	VAT	£	Staff salaries *Feb	Including pension, tax & NI			1882.25	CGM	WMPF hedge	130.00	26.00	156.00	Wrights Tools	Foam for pavilion door	6.31	1.26	7.57	DKO Wheatley	WMPF tree work	600.00	120.00	720.00	PRS for music	Annual licence fee	284.67	56.93	341.60	Wrights tools	Masking tape for pavilion door	4.18	0.84	5.02	Jez'o	July fun day	1197.50	239.50	1437.00	Citizens advice	Outreach to Dec 2020			120.00	R Harrison	Grave digging			420.00	Supreme Windows	Pavilion door	341.67	68.33	410.000	Avantigas	Hall gas	249.67	12.48	262.15	D Biggs	Hall electrical work	440.00	88.00	528.00	FDC	Cemetery waste (brown bin)			36.00	Npower	Street light electricity #1	232.74	46.55	279.29	Npower	Street light electricity #2	45.55	9.11	54.66	Npower	Street light electricity #3	30.68	6.14	36.82	FDC	Uncontested elections costs			291.08	Yu energy	Hall gas final invoice	89.31	4.47	93.78	Southern Electric	Hall electricity Nov – Jan	256.58	12.82	269.40	Amazon	Book of condolence	20.82	4.17	24.99	Amazon	Chairs ink cartridges	55.63	11.13	66.76	
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032/20	Risk Management and Health & Safety	Further to minute 0110/18 a) To review policies/procedures. Updated full village risk assessment is completed and available via the web site.																																																																																																															

033/20	Planning	Planning: The clerk reported that the following planning applications had been received for comment: a) F/YR20/0024/O - Erect 1 dwelling (outline application with all matters reserved) at Land East Of 3C Bridge Lane – Cllr Dent abstained. – <i>object – over-development of site.</i> F/YR20/0113/VOC - Variation of condition 10 to enable amendment to approved plans of planning permission F/YR17/0682/F (Erection of 37 x single-storey dwellings comprising of 25 x 2-bed and 12 x 3-bed with associated garages) to amend Plots 1, 6, 7, 12, 18, 21, 28 & 30; correct window on Waveney and amend screen fence details at land North Of 37 - 45 King Street – <i>no objections</i> b) New Local Plan – Strategic Housing Report – document e-mailed to Cllrs 8.2.2020. Local plan for Wimblington shows several sites as possible areas for developments. Council should suggest sites which appear to be most suitable, and point out those which appear not to be suitable, e.g. point out flood zone areas and sites which come within Stonea Camp. After discussion resolved to answer pointing out positives and negatives. Chair suggested we form a sub-committee to formulate an answer. All in favour. Volunteers were: Cllr Wright; Cllr Hennen; Cllr Harding; Cllr Davis.	PA MD; PA
034/20	Highway matters/Street lighting/Transport	a) Street lights reported: clerk reported that she had been called out this morning to the light on Lyons walk, by UK power networks. There is an ongoing issue – light not worked for at least 3 years. New lamp fitted but found to have no electricity supply. UK power network got permission to dig up new car park to find fault. This morning found that the cable supplying our light has been severed, probably by the contractors who laid the new car park at North Witchford Lodge. UK power Networks spoke to agent who does maintenance for Clarion Housing – result is that UK power networks will raise issue with their legal department as agent for Clarion claims that the car park was done whilst property owned by Cambs CC. Parish Council has advised Clarion that the car park was in the ownership of Roddons (now Clarion) at the time of the refurbishment of the doctors surgery when work was carried out in the car park. Our light still has no electricity supply, cannot be serviced by supply at the back of number 23 King St as Lyon Walk is an unadopted road. b) Clerk referred again to an un-numbered street light, outside number 30 March Rd. is not working. Cllr Gowing will report. c) Light at St Peters Rd still not replaced/mended. Clerk to chase Electrical Testing again. d) Footpaths and highways issues: Cllr Harding reported that there is still a lot of debris at Boots bridge. Yesterday there was a landslide on the bank near Honeyfarm bends which has been reported to highways. A reflective sign has been swept down the hill. Cllr Gowing will report to Middle Level Drainage Board. e) LHI bid 2021/22 – clerk had received information saying that any bid for 2021/22 has to be completed between 1st April and 31st May 2020. After discussion resolved to ask for: either 30MPH on the Hook; install footpath near Fengrain; Restriction signs at Eastwood End 7.5 tons. Councillors were asked to consider ideas for this funding which will be discussed at the next meeting.	PA PA PA
035/20	War Memorial playing field	a) WMPF – Cllr Dent reported that a cone was found in the children's' play area which she has sited on the muddy area. Fenland Leisure Play had been called to look at the zip wire, which had been reported as 'one of the support poles moving' but they could not find anything wrong. b) new side door. Chairman had approved a quote from same company as had supplied the other door – it has been ordered. Clerk reported that Artistic Metallica had asked her to visit the workshop to look at the gates. Clerk & Chair had been able to attend. We were asked to consider the fitting of arches between the side gate pillars to strengthen them. Drawings given to Cllrs for consideration. Completely new lettering has been fitted. The cost of the arches was not known for this meeting. After discussion resolved to allow a spend of up to £2000 by clerk & chair Proposed: Cllr Rose. Seconded: Cllr Hennen Cllr P Clark reported that the CCTV is in fully working order. He checks the footage weekly. Cllr Hennen said that it may be worth adding another camera to take in the gates to identify people who are walking dogs in the field. Improve the signage denying dogs in the field. Clerk to get prices. Cllr P Clark to chase installer re wi fi.	PA PA

036/20	Parkfield	Cllr Dent said there is now new astro surface on the court. Clerk to chase Paul Jolley for reply re recycling bins	PA
037/20	New Cemetery/ Churchyard	Nothing to Report	
038/20	Parish Hall	Clerk reported that whilst reading information from the Society of Local Council Clerks, she had found that Parish Council should have an electrical survey completed every 5 years. To this end a quote had been sought and had come in at £300.00 net As this seems to be a mandatory requirement, Cllrs asked to approve immediately. Proposed: Cllr. Davis. Seconded: Cllr. Dent Clerk also reported that it had been noticed that the smoke detectors in the large hall had been covered up by the new ceiling. Quotes have been sought to provide extras (the originals have to stay in the void in any event) Quote 1: £528.00 net (to be done at the same time as the roof strengthening) quote 2: £770.00 net as scaffolding would have to be hired. After discussion resolved to ask quote 1 to complete the work. Proposed: Cllr Dent. Seconded: Cllr J Clarke. Cllr Davis reported that she had secured a grant of £25000 from Mick George for new windows, front door and floor. This will be available from April 2020. An application has gone to Ransonmoor for a battery to store electricity made from the PV cells which are to be installed.	PA PA
039/20	Allotments		
040/20	Fun Day/Christmas Lights	a) Fun Day: Events proposed: Cllr Rose reported that: Jez'O quote for July 2020 is £1197.50. Sponsored Race night 7th March tickets on sale. Village yard/boot sale on 16th May from 10-2. Fun day on 19th July when the theme will be Olympics. After discussion resolved to approve the events. Proposed: Cllr Dent Seconded: Cllr Hennen Chair told Fun day and Christmas lights that the Parish Council had budgeted to give a donation towards the events. b) Christmas Lights: Event proposed: 4th April butty morning. 8th May VE day – 16.00 – hot & cold buffet, music bingo plus 'Back Two' live music. Will be timed to include the televised National live event. June 13th 80's night. Run bar at Fun Day. Prop Cllr J Clark Sec Cllr Davis.	
041/20	Correspondence	Cllr Rose has enquired about 30 MPH wheelie bin stickers. Another village bought them at a cost of – 250 stickers - £279.50. £360.00 for double that number. To go on next agenda. Neighbourhood Watch have open day organised for Thursday 19th March 10.30 – 13.00 emphasis on scamming and vulnerable people. Many representatives with stalls, who will give information to residents. PC offered to buy refreshments. Cllr Dent reported there's to be a Street Pride litter pick this Saturday. Street Pride will also join in with the Great British Spring Clean on 28th March. Cllr Clarke asked for hand gel to be put in hall kitchen and toilets in view of Coronavirus. Clerk to get posters for noticeboards and hall. Clerk had received a letter from East Anglian Children's Hospices, asking whether we could support them again with a donation. Clerk advised that £250.00 had been donated in May 2019. After discussion resolved not to donate at this time. Clerk had received reply form Mr Pollington re hedge on Blue Lane – he has done some cutting back and will employ a contractor to complete fuller job in the Autumn. He also pointed out that the fence around the kissing gate is beginning to fall over. After discussion resolved to write to Knowles transport re. the fence. Mr Pollington also asked the opinion of Cllrs about the possibility of developing the land for housing. Clerk to reply saying we will be replying FDC about suggested sites to be included in the Local Plan.	PA PA PA
042/20	Date of next meeting	Next meeting: Tuesday 17th March 2020 at 19.00 Clerk asked if the July meeting could be moved due to family arrangements – after discussion decided to move to 14th July. Meeting closed at: 21.15	

Appendix a

Payments	February 2020	NET	VAT	£
Booking clerk	Hall steward duties			98.35
Cleaner	Hall cleaning			197.65
Clerk	Clerk duties incl. home wkg all.			770.33
Handyman	Handyman duties			192.00
Inland revenue	Staff tax & NI			225.24
LGSS	Clerks pension			398.68
Total				1882.25