



# Wimblington & Stonea Parish Council

9b March Rd. Wimblington March Cambs PE15 0RN  
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Clerk: Mrs P Amos

NOTICE OF MEETING: Annual General Meeting  
TIME: 7.00pm  
DATE: Tuesday 8<sup>th</sup> May 2018  
VENUE: Wimblington Parish Hall, Addison Rd. Wimblington, PE15 0QT

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. This meeting is open to the public and press.

Signed: P Amos, Clerk to Wimblington Parish Council. 3<sup>rd</sup> May 2018.

## A G E N D A

A resolution under section 1(2) of the Public Bodies (Admission to meetings) Act 1960 that if publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted, it must be proposed if any item should be discussed in Committee.

- 1 **Election of the chairman and vice chairman.**
- 2 **To receive and approve apologies for Absence:**
- 2a The Chairman to report additional items for consideration, which the Chairman deems urgent by virtue of the special circumstances to be now specified
- 3 **Presentation** by Mrs Judith Harding, applicant for the vacant Councillor position
- 4 **To receive declarations of interest:**
- 5 **Public participation**
- 6 **Councilor contact roles**
- 7 **To approve minutes of the meeting of:** 10<sup>th</sup> April 2018
- 8 **Crime report**
- 9 **Fenland District council** – Report by Cllr M T Davis
- 10 **Cambridgeshire County Council**
- 11 **Other matters**
  - a) Data Protection Officer
  - b) GDPR
  - c) PSPO
  - d) e-mail Intervention against dog fouling collaboration
  - e) Thomas Eaton raffle prize
  - f) employee's salaries
  - g) donation to Wood Green
- 12 **Payments**
  - a) The members to consider and approve accounts for payment:

|           |                      |     |     |       |
|-----------|----------------------|-----|-----|-------|
| Payments  |                      | NET | VAT | £     |
| M Moulton | Booking clerk duties |     |     | 94.05 |

|                     |                                 |         |        |         |
|---------------------|---------------------------------|---------|--------|---------|
| Inland revenue      | MM tax                          |         |        | 23.40   |
| L Duff              | Hall cleaning                   |         |        | 156.60  |
| P Amos              | Clerk duties incl. expenses     |         |        |         |
| Inland revenue      | PA tax                          |         |        |         |
| LGSS                | Pension                         |         |        |         |
| FDC                 | Hall bins                       |         |        | 125.42  |
| FDC                 | Church bins                     |         |        | 125.42  |
| Zurich insurance    | Yearly insurance fee            |         |        | 2852.20 |
| Playsafety Ltd      | Rospa report                    | 150.50  | 30.10  | 180.60  |
| FDC                 | Replace street light Chapel Ln. | 150.00  | 30.00  | 180.00  |
| Jez'o               | Deposit for fun day             | 577.50  | 115.50 | 693.00  |
| L Johnson           | Gardening                       |         |        | 60.00   |
| Jays cleaning       | Hall windows                    |         |        | 21.50   |
| British Gas         | Boiler call out                 | 95.00   | 19.00  | 114.00  |
| CAPALC              | Annual membership fee           |         |        | 452.73  |
| Reads Groundworks   | Hall drainage                   | 1675.00 | 335.00 | 2010.00 |
| March Meats         | Bacon buttie morning            |         |        | 75.00   |
| Sales Direct online | Water boiler urn for hall       | 57.49   | 11.50  | 68.99   |
| Event insurance     | Fun day insurance               |         |        | 210.00  |
| Yu energy           | Hall gas                        | 105.48  | 5.27   | 110.75  |



= approved by Chairman or at previous meeting

Councillors to approve the Annual Governance Statement:

- b) Cllrs to review effectiveness of internal control system
- c) Cllrs to approve the Annual Accounts for 2016/17 by resolution,
  - i) consider the Accounting Statements by the members meeting as a whole; ii) approve accounting statements by resolution; iii) sign and date accounting statements
- d) Risk Management & health & Safety – To review Standing Orders, Financial Regulations, Cemetery Fees and other Council documents.

### 13 Risk Management and Health & Safety

- a) To review policies/procedures – Cllr Clarke to report

14 **Planning:** Observations regarding: F/2004/17/CW; F/YR17/1168/F; F/YR18/0347/F; F/YR18/0385/O

### 15 Highway Matters/Street Lighting/Transport

- a) Street lights reported issues:
- b) Footpaths and highway issues:

### 16 War Memorial Playing Field:

- a) Rospa report.
- b) WMPF – Cllr Dent to report
- c) Quotation for repairs to Pavilion – clerk to report

17 **Parkfield:** Cllr Dent to report

### 18 New Cemetery/Churchyard:

- a) New Cemetery – The Chairman to report:
- b) The Clerk to confirm fees for 2016/2017, obtained from Fenland District Council.
- c) St Peters Church

### 19 Parish hall

- a) FDC lease

20 **Fun Day/ Christmas lights:** Cllr Rose to report:

### 22 Correspondence

23 **Date of Next Meeting:** Tuesday 12<sup>th</sup> June 2018