

Minutes of a meeting of Wimblington Parish Council held on Tuesday 5th December 2017 in the small room of the Parish Hall, Addison Road Wimblington at 7.00 pm.

Present M T Davis (Chairman), Mrs P Amos (Clerk), Cllr Clarke; Cllr Crawford; Cllr Dent; Cllr Rose; Cllr Wright; Cllr Gowing; Mrs Moulton

Number	Title		Action
0209/17	Apologies for Absence	PCSO Carol Holloway; Cllr Knowles; Cllr Gupta	
0210/17	Absentees		
0211/17	Chairs Additional items	None	
0212/17	Declarations of interest	None	
0213/17	Public participation	None	
0214/17	Confirmation of minutes	RESOLVED – that the minutes of meeting held on 14 th November 2017 were correctly recorded and that they be signed as being a true record. Proposed: Cllr Dent; Seconded: Cllr Crawford	
0215/17	Crime report	In a written report, PCSO Holloway reported that the Police had received 3 reports of poaching in the Sixteen Foot area – Rural Team conducted an area search but the vehicles had moved location. On one occasion a pursuit by our Rural team followed a green Mercedes and stopped by the Officers. Investigations ongoing. They had also received several reports of males knocking on doors asking if residents want their gutters cleared. There have been 3 x dwelling burglaries in various locations in the village – unknown offenders have gained access at the rear of the properties and stolen jewellery. Investigations continuing; also 2 x reports of criminal damage received. There are increased Patrols in the villages due to the recent burglaries by the South Fens Problem Solving Team and CID.	
0216/17	Fenland District Council	Report by Cllr M Davis: Cllr Davis had little new to report. FDC are sending the reminder for the brown bin payments for next year.	
0217/17	Cambridgeshire County Council	Cllr. Gowing reported that he has had several telephone calls regarding street lights which are not working. Cambs CC are now continuing to run the number 30 & 35 buses by helping towards the funding for approximately 2 years.	
0218/17	Other matters	Cllr Wright reported that the village Film Club is to close. She thought that the PC had put money toward equipment at its inception, which should remain the property of the PC. As there had been no consultation she did not know where to start, but would be happy to take over the running of the Film club. It was felt that the cost of hiring the films was the reason that it was not viable. Cllr Wright will speak to Pat Hart about the possibility of running it, for an initial 3 month period to gauge its viability.	LW

0219/17	Payments	The members to consider the following: accounts for payment:			
		a)			
		Payments	NET	VAT	£
		M Moulton	Booking clerk duties		89.90
		Inland revenue	MM tax		22.60
		L Duff	Hall cleaning		187.50
		P Amos	Clerk duties incl. expenses		495.63
		Inland revenue	PA tax		104.00
		LGSS	Pension		233.88
		C Harness	Replace disabled toilet door		200.00
		ASI environmental	Asbestos surveys	795.00	159.00
		Jez'o	Balance for Lights switch on	937.50	187.50
		H W Martin	Traffic management (lights)	1275.00	255.00
		Fenland Fire	2 x extinguishers 1 fire blanket	120.00	24.00
		Cambs Constabular	2 x PCSO for lights switch on	133.44	26.69
		R Harrison	1 row of cemetery landings	1560.00	312.0
		J Mottram	Sup. install waterproof socket	41.67	8.33
		J Mottram	Sup inst. Light over defib.	66.67	13.33

		<table><tr><td>Yu energy</td><td>Hall gas</td><td>113.70</td><td>5.69</td><td>119.39</td></tr><tr><td>Cambs bin cleaning</td><td>Oct & Nov hall bin</td><td>25.00</td><td></td><td>25.00</td></tr><tr><td>C Kendall</td><td>Paint new toilet door at hall</td><td></td><td></td><td>60.00</td></tr><tr><td>March Electrical</td><td>Xmas lights</td><td>762.92</td><td>152.58</td><td>915.50</td></tr><tr><td>Chairman allowance</td><td>Xmas gifts</td><td></td><td></td><td>14.95</td></tr></table>  = Previously approved by Chairman or at previous meeting.  = Invoices received after agenda had been advertised. All payments to be made - Proposed: Cllr Crawford; Seconded: Cllr Dent; all in favour.	Yu energy	Hall gas	113.70	5.69	119.39	Cambs bin cleaning	Oct & Nov hall bin	25.00		25.00	C Kendall	Paint new toilet door at hall			60.00	March Electrical	Xmas lights	762.92	152.58	915.50	Chairman allowance	Xmas gifts			14.95	Door Painting Mirror Toilet seat cleaning
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0220/17	Risk Management and Health & Safety	a) To review policies/procedures – Cllr Clarke to report: Further to minute 0198/17 Cllr Clarke had forwarded a media policy for review. After discussion it was resolved that a Social Media policy is also needed, this could be incorporated into the Media policy. Cllr Wright had forwarded a Pony judging policy and the clerk had forwarded one from the SLCC both to use as templates. Cllr Clarke will work on an update. Cllr Gowing had attended a personal safety course, where he was told that Councillors should report any harassment they receive to Cambs. CC as well as the Police. Clerk has contacted the SLCC for legal advice regarding harassment and bullying. The Police have already advised Councillors to report any instances of harassment and bullying via Social Media to them. Cllr Clarke asked if all Cllrs could have a designated e-mail just for PC work. After discussion it was resolved to set these up as: JoebloggsWPC@outlook.com Clerk to send list to Cllrs	PA PA
0221/17	Planning	Planning: The clerk reported that the following planning applications had been received for comment: F/YR17/1066/O -Land South East Of 58 March Road, Erection of up to 4no dwellings for holiday use (outline matters with all matters reserved) – object as inadequate access and infill of the site. F/YR17/1095/O -Land South Of 6 Eastwood End. Erection of up to 3no. dwellings (outline application with all matters reserved) – objection on the grounds of lack of pavement/facility for pedestrians. Long established hedge which should remain as the site is on the edge of the countryside F/YR17/0342/F – appeal from Knowles transport	PA
0222/17	Highway matters/Street lighting/ Transport	a) Street lights reported issues. None reported. b) Regarding the Street lights ET have now quoted. 9 lights need to be replaced, with quite a number needing repairs. Cllr Davis outlined 2 possible ways forward. We have 9 lights which need to be replaced and many Cat 2's which need repair. She asked whether the PC should just deal with the replacement and repairs or whether we should bite the bullet and bring all of our street lights to Electrical Testing's green level with the addition of replacing all lamps with LED lamps given that FDC has said we will have to pay for electricity in the future. After discussion it was resolved to get a quote from Electrical Testing for taking all lights to green level and replace all lamps with LED lamps. Prop Cllr Clarke; Seconded; Cllr Wright c) Footpaths and highways issues. None reported. Cllr Davis explained that the road maintenance report recently received will take place over 2 years. Some of the road closures will be between 20.00 and 0600 and will result in a diversion through Wimblington, we have been asked to comment. After discussion it was resolved to comment in favour of the single lane closure on the A141 rather than the whole road being closed, thus reducing the volume of diverted traffic through the village, although it would be for a longer time period. Railing at the King St junction still need to be replaced following an accident. Cllr Davis will chase d) LHI bid: The clerk reported that an e-mail had been forwarded to all Councillors on 17.11.17 which had come from Cambs CC regarding our LHI bid. Due to the new process they are going to use, they suggested that as decision may be required outside of PC meetings, we should agree what the maximum contribution could be (if different to that submitted) or if possible delegate authority to allow decision making outside of the PC meeting. This all needs completing by 5th January 2018, which sets a very tight deadline. Bids that do not have this agreement will not go before the member panel for consideration, it is therefore imperative we reach agreement on the proposed scheme.	MD MD MD

		After discussion it was resolved to tell them that Council's are not allowed to do this. All decisions have to go through a full Council meeting. Clerk to reply	PA
0223/17	War Memorial playing field	Further to minute 0201/17: a) WMPF – Cllr Dent reported that there is a duvet and a pillow still in the field. Clerk to contact rapid response/Street Scene for removal. b) Pavilion- the clerk reported that she had forwarded an e-mail from a Structural engineer on 27.11.17 regarding a survey to determine the cause of movement of the buildings. After discussion it was resolved to go ahead with the report. Prop: Cllr Wright. Sec: Cllr Rose. Also discussed replacing the pavilion with a porta cabin J Rose to get quotes. c) Litter bin the clerk reported that she had chased Paul regarding this and will continue to do so. Clerk to contact PK re bench cost. Clerk to ring Nixon's in Wisbech to set up an account.	PA PA PA
0224/17	Parkfield	a) Cllr Dent reported that business is steady A new sewage system has begun to being installed. They now have a new oven and fridge freezer and a few events arranged for over the Christmas period.	
0225/17	New Cemetery/ Churchyard	Further to minute 0203/17: a) Cemetery: The Clerk reported that the first concrete staging/plinth row had been installed and the conifer hedge was being cut today. b) St Peters Church - nothing to report	
0226/17	Parish Hall	Further to minute 0204/17: a) fence – the clerk reported that quotes for a wooden post and rail with a hedge planted behind and hoop type metal fencing had been e-mailed to Cllrs. on 4.12.17. After discussion it was resolved to delay the decision about how to renew the fence until we have a decision from FDC regarding the rental contract for the car park.	
0227/17	Allotments	Cllr Davis reported that a new Committee had been formed. Cllr Davis asked for volunteer to be the point of liaison Cllr Wright offered. Clerk to supply contacts and Gilda for H&S form	PA
0228/17	Fun Day/Christmas Lights	Cllr Rose reported that: a) Fun day nothing new to report. b) Christmas Lights: Cllr Davis congratulated Cllr Rose and the Xmas Lights team for a fantastic Xmas lights switch on day and evening. Many compliments had been received. The road closure worked very well making the event safer and the entertainment was extremely well received. Stall holders were very happy. Cllr Rose expressed concern that the event may become too big and felt that it has reached it's peak in terms of size. The sleigh which had been built by Paul Kendall, (the sleigh tour being very well received) is now in storage, but she feels that it would be a good idea to offer its use to village groups. Cllr Davis suggested we write to all of the village groups offering its use but ask for a small donation to cover the cost of petrol/diesel for towing it. Clerk to contact the following next year: School; Parkfield; Church; Pub; Skylark; RSPCA;	PA
0229/17	Correspondence /other matters	The clerk reported that to date 1 letter of interest had been received regarding the vacant position of Councillor, a copy of which would be e-mailed to Councillors. She also said that she believed that there would be at least one other candidate. Any further letters of interest would be scanned to Councillors before the next meeting. All applicants will be contacted and invited to the next meeting, to give a short resume and explanation as to why they would like to be a Councillor.	
0210/17	Date of next meeting	Next meeting: Tuesday 9 th January 2017. Meeting closed at: 21.00	