

Minutes of the meeting of Wimblington Parish Council held on Tuesday 11<sup>th</sup> December 2018 in the small room of the Parish Hall, Addison Road Wimblington at 7.00 pm.

**Present** M T Davis (Chairman), Mrs P Amos (Clerk), Cllr Hennen; Cllr Clarke; Cllr Crawford; Cllr Knowles; Cllr Dent; Cllr Harding  
Cllr Gowing; Mrs M Moutlon; Mrs Hart; Cllr Jan French;

| Number  | Title                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Action |
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| 0185/18 | Apologies for Absence         | PCSO Carol Holloway; Cllr Wright; Cllr Rose;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |
| 0186/18 | Absentees                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |        |
| 0187/18 | Chairs<br>Additional items    | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        |
| 0188/18 | Declarations of interest      | i)declaration: None<br>ii)written dispensation requests: There were none<br>iii)dispensation grants: There are none                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |        |
| 0189/18 | Public participation          | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        |
| 0190/18 | Confirmation of minutes       | RESOLVED – that the minutes of meeting held on 13 <sup>th</sup> November 2018 were correctly recorded and that they be signed as being a true record. Proposed: Cllr Dent; Seconded: Cllr Hennen. All in favour.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |        |
| 0191/18 | Time bank                     | Cambs County Council Time bank representative Cllr. Jan French told the meeting that at Cambs County Council a ‘community in partnership’ was set up approximately 18 months ago. Funds are available via the ‘renovate & cultivate’ fund to help implement local time banking initiatives. Time banking is very popular in parishes but not towns, with several now running. Time banking is a way for residents to exchange time for time, for their help/work. There is never an exchange of money for any service. Houghton & Wyton have 187 volunteers on their books. We could be awarded up to £10000.00 for a co-ordinator. When they are successful other funds could be available from other sources if we can prove we have more to do. One of the aims is to help keep elderly people out of homes and hospitals and promote community support by local people, instead of help via Social Services and also to keep people active and communicating/involved with their community. Money can be available to us/these groups. Help includes giving lifts/shopping/paperwork/ironing etc. Co-ordinator keeps the records of works done and owed. Volunteers are strictly non-paid. No task should take away work from trades. Payment back could be just to visit and chat to someone or help with paperwork. Credits can be used across East of England for various things once established. Communities in partnership have applied for further funding to extend this initiative. Cllr Davis asked: once we had decided to set this up would there be any training available - Houghton & Wyton are happy to help. Some achievements are: help those less mobile and with neurological problems/combat loneliness; help Parish nurse; help with dementia sufferers; help to become part of the community; advice; exercise classes; outings; general enquiries. Volunteers would have to be insured by the PC. Formal application to be completed to Cambs County for funding. JF will forward e-mail address to MD for funding. Literature handed round for Councillors to read. |        |
| 0192/18 | Fenland District Council      | Report by Cllr French reported that a petition had been in place to stop a charge being made for the placement of sharps. This had been discussed and there are now 20 outlets across Fenland to take used sharps. Pick up cost is £8 unless you have an ongoing serious medical condition. Shared services are being looked for CCTV in towns. The cost is high for this service in March. Once this is a shared service it will be much more efficient and cost less overall. The Police will not contribute to the cost, even though they have access to the CCTV and use the footage to help combat crime.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |        |
| 0193/18 | Cambridgeshire County Council | Cllr. Gowing reported that the main item to report is Boots Bridge repair. The bridge will be replaced next year with a closure of approximately 22 weeks. Cllr French said that March is doing a transport study, to which she believed, we would be invited. The next meeting about this will be in January. Some improvements are to be made on the 16 foot and the number 16 bus is confirmed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |        |
| 0194/18 | Other Matters                 | a) defibrillator sites/Tesco bags for life: Cllr Davis reported that we had been successful in being awarded funding from Tesco towards our next defibrillator. We do not yet know when the funds will be received.<br>b) best kept village plaques. One e-mail regarding them had been received by the clerk in favour of removing them. After discussion resolved to remove them and give to Parkfield. By                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |

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|         |         | show of hands 5 in favour 2 against. Give to Parkfield 5 in favour. Proposed: Cllr Knowles<br>Seconded: Cllr Dent. Cllr Harding asked if we had yet had information about a village sign with map. Cllr Rose offered at the last meeting to investigate – to follow up<br>c) Time bank; Skills share scheme; Good neighbour scheme. An e-mail from Care network via FDC had been forwarded to Cllrs on 3.12.18. Cllr Hennen had spoken to the co-ordinator at Somersham. She works from an office for a set amount of time and this is a paid position. It can be worked from home. The person who sets it up does not have to run it, but can. After discussion, Cllr Harding would like it to work and volunteered to set it up. Cllr French said to contact Vicky at Houghton for help. | JR<br><br>JH |
| 0195/18 | Precept | The clerk reported that the Finance committee had met on 5 <sup>th</sup> December to review the proposed budget (attached appendix i). They had decided that an increase of 2.5% would be requested from FDC. This will increase the precept from the 2018 figure of £62,986.00 to £64,560.00. Current net tax base estimate from FDC, band D equivalent is 756.<br>After discussion resolved to approve. Proposed: Cllr Hennen Seconded: Cllr Davis. All in favour                                                                                                                                                                                                                                                                                                                        | PA           |

|         |                                     |                                                                                                                                                                                                                                                 |                              |        |         |        |    |
|---------|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|--------|---------|--------|----|
| 0196/18 | Payments                            | a) The members to consider the following: accounts for payment:                                                                                                                                                                                 |                              |        |         |        |    |
|         |                                     |                                                                                                                                                                                                                                                 | NET                          | VAT    | £       |        |    |
|         | Payments                            |                                                                                                                                                                                                                                                 |                              |        |         |        |    |
|         | Staff salaries                      | Including pension, tax & NI                                                                                                                                                                                                                     |                              |        | 1345.50 |        |    |
|         | SWALEC                              | Hall electricity                                                                                                                                                                                                                                | 114.11                       | 5.70   | 119.81  |        |    |
|         | Doddington PC                       | Councillor training                                                                                                                                                                                                                             |                              |        | 131.22  |        |    |
|         | Internal auditor                    | 6 month interim audit                                                                                                                                                                                                                           |                              |        | 100.00  |        |    |
|         | D Richards Ltd                      | Calendar print                                                                                                                                                                                                                                  | 267.39                       | 53.48  | 320.87  |        |    |
|         | Bookers                             | Switch on food                                                                                                                                                                                                                                  | 139.28                       | 14.99  | 154.27  |        |    |
|         | H W Martin                          | Lights switch on traffic control                                                                                                                                                                                                                | 1275.00                      | 255.00 | 1530.00 |        |    |
|         | Kendalls                            | Hall decoration                                                                                                                                                                                                                                 |                              |        | 1500.00 |        |    |
|         | CGM                                 | Cemetery topiary                                                                                                                                                                                                                                | 40.00                        | 8.00   | 48.00   |        |    |
|         | CGM                                 | Cemetery conifer hedges                                                                                                                                                                                                                         | 750.00                       | 150.00 | 900.00  |        |    |
|         | Aldi                                | Switch on food                                                                                                                                                                                                                                  |                              |        | 71.12   |        |    |
|         | CAMBS ACRE                          | Annual subscription                                                                                                                                                                                                                             |                              |        | 55.00   |        |    |
|         | CGM                                 | Cemetery deciduous hedges                                                                                                                                                                                                                       | 195.00                       | 39.00  | 234.00  |        |    |
|         | Ridgeons                            | Wood for hall                                                                                                                                                                                                                                   | 21.58                        | 4.32   | 25.90   |        |    |
|         | Yu energy                           | Hall gas                                                                                                                                                                                                                                        | 82.79                        | 4.14   | 86.93   |        |    |
|         | Barclaycard B4                      | See table below                                                                                                                                                                                                                                 |                              |        | 132.93  |        |    |
|         | Ridgeons                            | Concrete – xmas lights                                                                                                                                                                                                                          | 14.61                        | 2.92   | 17.53   |        |    |
|         | Wave                                | pavilion water                                                                                                                                                                                                                                  |                              |        | 11.97   |        |    |
|         | Wave                                | Hall water                                                                                                                                                                                                                                      |                              |        | 56.50   |        |    |
|         | West End DIY                        | Caulk etc for hall                                                                                                                                                                                                                              | 12.79                        | 2.56   | 15.35   |        |    |
|         |                                     |                                                                                                                                                                                                                                                 |                              |        |         |        |    |
|         |                                     | Invoices paid by Barclaycard                                                                                                                                                                                                                    |                              |        |         |        |    |
|         |                                     | Dom & Gen ins                                                                                                                                                                                                                                   | Hall cooker plan             |        |         | 39.00  |    |
|         |                                     | West End DIY                                                                                                                                                                                                                                    | Hall paint                   | 84.95  | 16.99   | 101.94 |    |
|         |                                     | Circuit Planet Ltd                                                                                                                                                                                                                              | Cable for tablet             | 1.66   | 0.33    | 1.99   |    |
|         |                                     | Su Yun                                                                                                                                                                                                                                          | Refund for purchase of cable |        |         | 10.00  |    |
|         |                                     |                                                                                                                                                                                                                                                 |                              |        |         |        |    |
|         |                                     | <div></div> = Previously approved by Chairman or at previous meeting                                                                                                                                                                            |                              |        |         |        |    |
|         |                                     | All payments to be made - Proposed: Cllr Davis; Seconded: Cllr Hennen; all in favour.                                                                                                                                                           |                              |        |         |        |    |
|         |                                     | b) The members to consider income and expenditure to be deferred to next meeting.                                                                                                                                                               |                              |        |         |        | PA |
|         |                                     | See appendix a for breakdown of staff salaries etc                                                                                                                                                                                              |                              |        |         |        |    |
| 0197/18 | Risk Management and Health & Safety | Further to minute 0110/18<br>a) To review policies/procedures. Cllr Clarke will work through remaining policies. H&S is currently being reviewed.<br>NALC guidelines say that accessibility must be for all. web site to be looked at for 2020. |                              |        |         |        | JC |

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| 0198/18 | Planning                                  | <p><b>Planning:</b> The clerk reported that the following planning applications had been received for comment:<br/>F/YR18/1090/TRTPO – 62 March Rd. Works to 2no Beech, 1no Oak and 1no Ash covered by TPO M/2/465/17 – no objections</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | PA                                                         |
| 0199/18 | Highway matters/Street lighting/Transport | <p>a) Street lights reported issues – the clerk had met with ET and discussed the lack of contact regarding faults. They assured us that the lights will be repaired as per the original agreement. We will report any faults to Doddington chairman who will collate and report.</p> <p>b) Footpaths and highways issues: Cllr Clarke said that Hassocks Way to the Bridge Lane side is clearer. Cllr Gowing is still chasing the cutting of it. Cllr Clarke said that there is no visible dog mess, but the overgrowth is extremely bad now. Cllr Gowing will start to chase again in the Spring. Cllr Hennen reported a hanging tree over the road at Eastwood End. He will approach the new owners and ask them to cut it back. Cllr Knowles asked if the PC could contact Mr Smith re overhanging willows. Cllr Gowing offered to speak to him.</p> <p>c) C) MVAS positions: As Cllr Rose was not able to attend decision postponed until the next meeting.</p>                            | PA<br>JR                                                   |
| 0200/18 | War Memorial playing field                | <p>Further to minute 0156/18:<br/>a) WMPF – Cllr Dent reported that all is well.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                            |
| 0201/18 | Parkfield                                 | <p>Parkfield –<br/>a) Cllr Dent reported that business was steady with nothing new to report. She will tell the manager that the village plaques are to go to Parkfield</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                            |
| 0202/18 | New Cemetery/Churchyard                   | <p>a) Cemetery. Clerk to write to chair of Allotments to ask that nothing is lent against the new fencing</p> <p>b) St Peters Church. Nothing to report other than the collaboration re the poppies. Also see correspondence. FDC chair held her carol service at the Church which was well attended and very much enjoyed by all.</p> <p>c) Updated Rules &amp; Regs. An updated copy of R&amp;R's had been forwarded to Cllrs on 21.11.18 for consideration. After discussion resolved to approve the amendment to include prohibiting the use of weed killer in the Cemetery by individuals. Proposed: Cllr Dent<br/>Seconded: Cllr Hennen</p>                                                                                                                                                                                                                                                                                                                                               | PA<br>PA to send digital copy to JC and Funeral directors. |
| 0203/18 | Parish Hall                               | <p>Clerk reported that decoration nearly complete. Cllr Davis reported a quote £172.00 to re surface the floor. Next year we will apply for funding for PV cells to compliment/help pay for the heating. Cllr French suggested approaching Amey Cespa for funding.</p> <p>a) Staff – Cllr Davis asked that as the hall refurbishment has caused such a big upheaval, she asked if a £20 Sainsbury's voucher for booking clerk and £50 Tesco voucher for cleaner as a bonus for the extra work involved could be approved. After discussion Proposed: Cllr Crawford; Seconded: Cllr Clarke</p>                                                                                                                                                                                                                                                                                                                                                                                                   | PA                                                         |
| 0204/18 | Allotments                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                            |
| 0205/18 | Fun Day/Christmas Lights                  | <p>a) Fun Day: Cllr Rose was not able to attend. Cllr Davis said that a first meeting for next year's event will be held soon</p> <p>b) Christmas Lights. Cllr Davis reported that a whole string of lights had been knocked down by a lorry outside the school. The school caretaker had asked the driver to move closer, which had been the reason for the accident. The clerk had been in correspondence with both parties and had had agreement from both that the cost of replacement to be shared 50/50 between school and delivery firm. Cllr Dent reported that the switch on was a big success. Fund raising will be needed for next year. An individual would like to hire the sleigh, but our transport is off the road. After discussion Cllrs. would not like it to be loaned to any other group. Cllr Knowles offered to store the sleigh.</p> <p>Shed extension. – Cllr Hennen offered to help out the contractor with the brickwork, as the original bricklayer is injured.</p> |                                                            |
| 0206/18 | Correspondence                            | <p>The chairman had received a 'big thank you' letter of thanks from St Peter's Church PCC, for the loan of poppies and the silhouette for the Church's remembrance service.</p> <p>The clerk had received notification from CAPALC that their annual subscription fee would increase next year by 11%. This will mean the fee will rise from £452.73 to £502.53pa.</p> <p>Cllr Davis had received a letter from Larkfleet group re new builds on exception building sites. As we are already part way down the road with Cambs ACRE, after discussion, resolved to reply saying that we are already covered.</p>                                                                                                                                                                                                                                                                                                                                                                               |                                                            |
| 0207/18 | Date of next meeting                      | <p>Next meeting: Tuesday 8<sup>th</sup> January 2018.<br/>Meeting closed at: 20.40</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                            |

Appendix a

| Payments       |                               | NET | VAT | £       |
|----------------|-------------------------------|-----|-----|---------|
| Booking clerk  | Duties for November           |     |     | 93.85   |
| Cleaner        | Duties for November           |     |     | 156.60  |
| Clerk          | Duties for November incl exp. |     |     | 623.04  |
| Inland revenue | Tax & NI for all staff        |     |     | 164.76  |
| LGSS           | Clerks pension November       |     |     | 307.25  |
|                | TOTAL                         |     |     | 1345.50 |