

Minutes of a meeting of Wimblington Parish Council held on Tuesday 13th February 2017 in the small room of the Parish Hall, Addison Road Wimblington at 7.00 pm.

Present M T Davis (Chairman), Mrs P Amos (Clerk), Cllr Knowles; Cllr Clarke ; Cllr Crawford ; Cllr Hennen; Cllr Dent; Cllr Rose; Cllr ; Mrs Moulton; Mrs Hart;

Number	Title		Action
024/18	Apologies for Absence	PCSO Carol Holloway; Cllr Wright ; Cllr Gowing	
025/18	Absentees	Absent	
026/18	Chairs Additional items	Street lights: Cllr Davis had received late on the 13 th Feb an e-mail from Electrical Testing regarding the cost of replacing and bringing up to date all of our street lights. She explained that she and the clerk had met with ET and the resulting report was the document received today. Our requirement was to bring all lights up to ET's green standard. The cost from ET will be £33,510.00, or thereabouts, which may increase slightly should there be additional unknown works such as cutting back of trees/hedges. An allowance for this of 10% - £3,400.00. should be a sufficient contingency. After discussion it was resolved to approve the start of the work as long as there is a warranty with each new light. Proposed: Cllr Knowles Seconded: Cllr Crawford. All in favour. Cllr Knowles and Cllr Hennen will form a working group to check the village at night to see if there are any areas which may need an extra light.	PA
027/18	Declarations of interest	Cllr Knowles re 0244/17 planning.	
028/18	Public participation	None	
029/18	Confirmation of minutes	RESOLVED – that the minutes of meeting held on 9 th January 2018 were correctly recorded and that they be signed as being a true record. Proposed: Cllr Rose; Seconded: Cllr Dent.	
030/18	Crime report	In a written report, PCSO Holloway reported that the Police had received several reports of hare coursing in the area. An abandoned suitcase left by a wall in Doddington Road and was reported as suspicious – Officers were alerted and arrived at the scene promptly to find that it was empty. Report of a vehicle parked in Pond Close causing an obstruction to other road users – check was carried out for the owner and the owner was spoken to and the car was moved from the location. Report of an abandoned vehicle on the verge on the Mill Hill Roundabout – When officers attended the vehicle was no longer insitu. <u>Crimes:</u> 1 x Diesel and tools stolen from a local building site 1 x John Deere Tractor stolen from a Farm in Manea Road 1 x Yellow & Black JCB stolen from a Farm in Sixteen Foot Bank	
031/18	Fenland District Council	Report by Cllr M Davis: Cllr Davis said that the leader of FDC has resigned and a new leader has been selected. An extra ordinary meeting will be held on the 21 st of Feb after which there will be a cabinet meeting once new cabinet positions had been agreed.	
032/18	Cambridgeshire County Council	Cllr. Gowing sent his apologies by e-mail he was unable to attend the meeting as he is feeling unwell. He reported that he had attended the first meeting of the Transport Strategy Fenland Steering Group. Once officers have prepared facts and figures they will re-convene and will be seeking views of our future transport needs. He reported that 'the Dragon' will be arriving in Fenland to repair potholes. He had also met with residents in the A1093/A141 area to discuss the planned road works, then had a meeting with Adam Cobb to relay suggestions of improvements to the Woodman's Way/Nixhill junctions.	
033/18	Other matters	a) Film club – Cllr Wright was not well enough to attend but had reported that she had had a meeting with the film group and was still looking into details. b) Leylandii trees – Cllrs had been notified that Leylandii trees had been planted outside the boundary line on the Northern side of Horsemoor Rd. They are causing an obstruction and are likely to make the road more uneven. Cllr Davis will report c) Data protection officer – the clerk explained that due to new legislations from 28 th May 2018 every business (and Council) will have to appoint a Data Protection Officer, who, in our case cannot be the clerk. The Chairman and Policy Cllr. had been sent various information as it had arrived, from both the SLCC and CAPALC. CAPALC are considering offering a Data Protection Officer's services to all Councils within its area which would probably cost between £200.00 and £350.00 per year. After discussion it was resolved to await further information from CAPALC, before making a decision. d) Finance report. See payments below.	MD

		e) Speed watch insurance: Cllr Rose reminded the meeting that Wimblington and Doddington PC's had agreed to share the cost of annual insurance for the equipment, which was due during the following month. f) dog waste bin/green ribbon incentive Cllr Rose had been asked in January for the PC to provide a new dog waste bin by the green on Morley Way. After discussion it was resolved to approve the purchase of a new bin from FDC, clerk to facilitate. Proposed: Cllr Dent; Seconded: Cllr Crawford.	PA

034/18	Payments	The members to consider the following: accounts for payment: a) <table><tr><th>Payments</th><th></th><th>NET</th><th>VAT</th><th>£</th></tr><tr><td>M Moulton</td><td>Booking clerk duties</td><td></td><td></td><td>89.90</td></tr><tr><td>Inland revenue</td><td>MM tax</td><td></td><td></td><td>22.60</td></tr><tr><td>L Duff</td><td>Hall cleaning</td><td></td><td></td><td>150.00</td></tr><tr><td>P Amos</td><td>Clerk duties incl. expenses</td><td></td><td></td><td>495.63</td></tr><tr><td>Inland revenue</td><td>PA tax</td><td></td><td></td><td>104.00</td></tr><tr><td>LGSS</td><td>Pension</td><td></td><td></td><td>233.88</td></tr><tr><td>FDC</td><td>Hall bin emptying</td><td></td><td></td><td>125.42</td></tr><tr><td>FDC</td><td>Church bin emptying</td><td></td><td></td><td>125.42</td></tr><tr><td>CAB</td><td>Outreach Oct/Nov/Dec</td><td></td><td></td><td>180.00</td></tr><tr><td>Xmas tree world</td><td>New tree for hall</td><td>124.99</td><td>25.00</td><td>149.99</td></tr><tr><td>Cambs. bin cleaning</td><td>Clean hall bin January</td><td></td><td></td><td>12.50</td></tr><tr><td>Prior Associates</td><td>Pavilion survey</td><td>375.00</td><td>75.00</td><td>450.00</td></tr><tr><td>FDC</td><td>Cemetery brown bin fee</td><td></td><td></td><td>36.00</td></tr><tr><td>C Kendall</td><td>Collect and replace toilet seat</td><td></td><td></td><td>25.00</td></tr><tr><td>Ridgeons</td><td>Replacement toilet seat</td><td>11.99</td><td>2.40</td><td>14.39</td></tr><tr><td>J & R Edwards</td><td>Parkfield kitchen tops/shelves</td><td>1500.00</td><td>300.00</td><td>1800.00</td></tr><tr><td>J Wright</td><td>Parkfield kitchen doors units</td><td></td><td></td><td>1500.00</td></tr><tr><td>Wimblington News</td><td>Annual advert fee</td><td></td><td></td><td>50.00</td></tr><tr><td>Yu energy</td><td>Hall gas</td><td>149.30</td><td>7.47</td><td>156.77</td></tr><tr><td>Cambs bin cleaning</td><td>Hall Feb</td><td></td><td></td><td>12.50</td></tr><tr><td>PRS</td><td>Hall performing rights fee</td><td>96.53</td><td>19.31</td><td>115.84</td></tr></table>  = Previously approved by Chairman or at previous meeting.  = Invoices received after agenda had been advertised. All payments to be made - Proposed: Cllr Knowles; Seconded: Cllr Rose; all in favour. b) Finance report: The clerk reported that as at 31.1.18, overall spending was within the budget set. A detailed income and expenditure report had been e-mailed to Cllrs. on 7.2.18. showing that to that date expenditure for the year was £59,989.00. Bank account figures were as at 31.12.17 – Treasurers A/C £2,592.91; Business A/Cs - £139,607.06; Petty cash - £11.37.					Payments		NET	VAT	£	M Moulton	Booking clerk duties			89.90	Inland revenue	MM tax			22.60	L Duff	Hall cleaning			150.00	P Amos	Clerk duties incl. expenses			495.63	Inland revenue	PA tax			104.00	LGSS	Pension			233.88	FDC	Hall bin emptying			125.42	FDC	Church bin emptying			125.42	CAB	Outreach Oct/Nov/Dec			180.00	Xmas tree world	New tree for hall	124.99	25.00	149.99	Cambs. bin cleaning	Clean hall bin January			12.50	Prior Associates	Pavilion survey	375.00	75.00	450.00	FDC	Cemetery brown bin fee			36.00	C Kendall	Collect and replace toilet seat			25.00	Ridgeons	Replacement toilet seat	11.99	2.40	14.39	J & R Edwards	Parkfield kitchen tops/shelves	1500.00	300.00	1800.00	J Wright	Parkfield kitchen doors units			1500.00	Wimblington News	Annual advert fee			50.00	Yu energy	Hall gas	149.30	7.47	156.77	Cambs bin cleaning	Hall Feb			12.50	PRS	Hall performing rights fee	96.53	19.31	115.84
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035/18	Risk Management and Health & Safety	a) To review policies/procedures – Cllr Clarke to report: Further to minute 0243/17 Cllr. Clarke had e-mailed a draft policy for 'Unauthorised encampments' to Cllrs on 29.1.18. After discussion, it was resolved to approve the policy. Proposed: Cllr Crawford: Seconded Cllr Dent. Cllr. Clarke had e-mailed a draft policy for Data Protection to Cllrs on 8.2.18 After discussion, it was resolved to approve the policy. Proposed: Cllr Knowles Seconded: Cllr Dent	
036/18	Planning	Planning: The clerk reported that the following planning applications had been received for comment: After discussion it was resolved to: F/YR18/0036/F - Skylark Garden Centre Erection of a 8.6 metre high (max) fort style play equipment and a freestanding BBQ Grill Building – <i>no objections</i> F/YR18/0043/F - Land North West Of 14 Bridge Lane. Erection of a 2-storey 3-bed dwelling – <i>no objections</i> F/YR17/1233/TRTPO – 23 Chapel Lane - Felling of 1no Lime tree, 1no Twin Stemmed Holme Oak, 1no Holme Oak, 1no Sycamore, 1no Elder. Tree works to 2no Lime trees, 1no Copper	PA

		to clean up after their dogs and show others that they are responsible. After discussion it was resolved to start the initiative. Clerk to get quotes to alter the toilets to also be a disabled toilet. b) Christmas Lights Cllr Rose reported that the lights group have decided to do a village calendar for 2018. A photographer has volunteered to take photo's monthly. The finished calendar will cost approx. £6. Local businesses have already offered to sponsor a month. Fund raising event planned are: Bacon buttie in April. Royal wedding event on 19th May. More lights will be bought and an extended display planned.	PA
044/18	Correspondence /other matters	Clerk advised that she had received a letter from Norwich and Peterborough B Soc. Advising that we would have to close our account with them as they no longer have the facility to offer a business savings account. Clerk is looking into alternatives and will e-mail Cllrs.	PA
045/18	Date of next meeting	Next meeting: Tuesday 13th March 2018 Meeting closed at: 21.05	