

Minutes of the meeting of Wimblington Parish Council held on Tuesday 8<sup>th</sup> January 2019 in the small room of the Parish Hall, Addison Road Wimblington at 7.00 pm.

**Present** M T Davis (Chairman), Mrs P Amos (Clerk), Cllr Clarke; Cllr Harding; Cllr Hennen; Cllr Dent; Cllr Wright;  
Cllr Gowing; Mrs M Moutlon; Mrs Hart; Mr Steven Redhead; Ms?

| Number  | Title                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Action |
|---------|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 0185/19 | Apologies for Absence         | PCSO Carol Holloway; Cllr Rose; Cllr Crawford;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        |
| 0186/19 | Absentees                     | Cllr Knowles                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |        |
| 0187/19 | Chairs<br>Additional items    | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        |
| 0188/19 | Declarations of interest      | i)declaration: None<br>ii)written dispensation requests: There were none<br>iii)dispensation grants: There are none                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |        |
| 0189/19 | Public participation          | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        |
| 0190/19 | Confirmation of minutes       | RESOLVED – that the minutes of meeting held on 11 <sup>th</sup> December 2018 were correctly recorded and that they be signed as being a true record. Proposed: Cllr. Hennen; Seconded: Cllr. Clarke All in favour.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |        |
| 0192/19 | Fenland District Council      | Cllr Davis reported that the Council tax rate will be set at the February meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |        |
| 0193/19 | Cambridgeshire County Council | Cllr. Gowing reported that due to the Christmas break there is little to report. Boots Bridge is now closed for 22 weeks. The 56 bus is confirmed as running.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |        |
| 0194/19 | Other Matters                 | a) defibrillator sites/Tesco bags for life. The clerk reported that whilst obtaining quotes for the fitting of the defibrillator cabinets, Tony Heskin electrician, who lives in the village, has offered to fit them at no cost, for the which the Parish Council are extremely grateful. A letter of thanks to be sent to Tony. We are yet to receive the funds from Tesco blue bags, Cllr Davis to contact them.<br>b) best kept village plaques: Cllr Dent reported that Pop Jolley will liaise with the clerk re collection.<br>c) Time bank: Cllr Harding reported that she had contacted Vicky/Wyton, on 23 <sup>rd</sup> Jan they will be holding a coffee morning which she will attend to get further information and a copy of a start up pack. | MD     |

|                  |                                    |                                                                 |                                   |        |       |        |
|------------------|------------------------------------|-----------------------------------------------------------------|-----------------------------------|--------|-------|--------|
| 0196/19          | Payments                           | a) The members to consider the following: accounts for payment: |                                   |        |       |        |
|                  |                                    | Payments                                                        |                                   | NET    | VAT   | £      |
|                  |                                    | Staff salaries                                                  | Including pension, tax & NI       |        |       |        |
|                  |                                    | Cambs bin cleaning                                              | Hall bins clean                   |        |       | 12.50  |
|                  |                                    | Fenland Fire Appl                                               | Extinguisher service              | 62.75  | 12.55 | 75.30  |
|                  |                                    | BT                                                              | Hall phone & b'band               | 86.26  | 17.25 | 103.51 |
|                  |                                    | Robert Dempsey                                                  | Used Xmas lights                  |        |       | 700.00 |
|                  |                                    | Wave                                                            | Cemetery water                    |        |       | 242.12 |
|                  |                                    | Yu energy                                                       | Hall gas                          | 129.62 | 6.48  | 136.10 |
|                  |                                    | SSE                                                             | Pavilion electricity              | 32.87  | 1.64  | 34.51  |
|                  |                                    |                                                                 |                                   |        |       |        |
|                  |                                    | Invoices paid by Barclaycard                                    |                                   |        |       |        |
|                  |                                    | PureGusto coffee                                                | Polystyrene cups xmas lights      |        |       | 29.54  |
|                  |                                    | Amazon                                                          | Stirrers & food trays xmas lights |        |       | 40.94  |
|                  |                                    | Warehouse deals                                                 | Paper cups & lids xmas lights     |        |       | 29.97  |
|                  |                                    | Benfei Ltd                                                      | Projector cable for hall          | 4.96   | 0.99  | 5.95   |
|                  |                                    | Amazon                                                          | Telephone for hall                | 8.32   | 1.67  | 9.99   |
|                  |                                    | Eshop                                                           | Clock for hall                    | 33.33  | 6.66  | 39.99  |
|                  |                                    | Wonderwall                                                      | Noticeboard for hall              | 17.33  | 3.47  | 20.80  |
|                  |                                    | Amazon                                                          | Thermostat cover for hall         |        |       | 20.76  |
| Gocableties Ltd  | Cable ties for xmas lights (3 inv) | 34.89                                                           | 7.02                              | 41.91  |       |        |
| Express cleaning | 2 x mop heads for hall             | 29.14                                                           | 5.82                              | 34.96  |       |        |

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|         |                                     | <p>See appendix a for salary breakdown</p> <p> = Previously approved by Chairman or at previous meeting</p> <p>All payments to be made - Proposed: Cllr Davis; Seconded: Cllr Hennen; all in favour.</p> <p>b) The members to consider income and expenditure.</p> <p>The clerk had forwarded a copy of Income and Expenditure year to date, to Cllrs on 7.1.19. This showed total income to date of £87,701 and expenditure to date of £110,609 closing balance being £142,212. Two main points of expenditure being the refurbishment of the Parish Hall and replacement street lights.</p>                                                                                                                                                                                                                                                                                               |                     |
| 0197/19 | Risk Management and Health & Safety | <p>Further to minute 0110/18</p> <p>a) To review policies/procedures. Cllr Clarke is work through all policies and forwarded an updated Fraud policy to all Cllrs on 7.1.19. After discussion resolved to approve and adopt the latest Fraud policy. Proposed: Cllr Wright Seconded: Cllr Dent</p> <p>b) Financial regulations update. The chairman explained that recent works have highlighted that the stated figure within the Financial Regulations (currently £100.00) over which we should strive to obtain 3 quotes, has been found to be difficult to fulfil. She asked the meeting to consider increasing this figure which would then reduce the amount of time spent by the clerk trying to obtain 3 quotes for small jobs. Quotes still to be put to full council for consideration before work commissioned. After discussion resolved to increase to £1000.00 (one thousand) Proposed: Cllr Harding Seconded: Cllr Davis. All in favour by show of hands.</p> | <p>JC</p> <p>PA</p> |

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| 0198/19 | Planning                                   | <p><b>Planning:</b> The clerk reported that the following planning applications had been received for comment:</p> <p>F/YR18/1098/F - Land South Of The Roost Manea Road - Erection of a single-storey 3-bed dwelling for mixed residential/business use to include puppy viewing room, office and change of use of agricultural building to kennels and tractor/farm store – <i>no objections</i></p> <p>F/YR18/1078/VOC - Land North and South Of 35 King Street – variation of condition 17 – <i>no objections</i></p> <p>F/YR18/1137/CERTLU - Certificate of lawfulness' (Existing) - To establish the use of the land and buildings as agricultural at Fenessence Manea Road –Councillors knew that agricultural animals have been kept here for many years at least since the 1980's – <i>e-mail reply</i></p> <p>F/YR18/1156/TRTPO - Works to 3no Horse Chestnut and 4no Sycamore covered by TPO M/2/465/17 at 2 Church St – <i>no objections</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                 | PA                      |
| 0199/19 | Highway matters/Street lighting/ Transport | <p>a) Street lights reported issues – FPC2 Eastwood End not working; FPC7F Rear of 5 Eaton est. not working; all to be reported via Doddington chair as per agreement with ET. 1<sup>st</sup> light on Bridge Lane not working. Doddington Chair has shared quotes she's been able to get for numbered stickers to go on street lights. Cost of £65.00 per 100. After discussion clerk to purchase. Proposed: Cllr Hennen. Seconded: Cllr Clarke</p> <p>b) Footpaths and highways issues: Cllr Wright reported that on numerous occasions, drug paraphernalia and a very big litter problem is prevalent on the Hook and Blue Lane, particularly at about 3.30/4.00 in the afternoon. Youths sit in a car and leave litter including packets which contain remnants of drugs. The Police have been informed and attended. Cllr Davis will speak to Sgt Lugg to ask for a more conspicuous presence. Cllr Wright attended a highway's meeting last year. Also, we have a footpath/drove which we should reclaim as a byway, which now has a locked gate across it. Further discussions to make an action plan. Cllr Wright &amp; Hennen will liaise.</p> <p>c) MVAS positions: defer to next meeting</p> <p>d) New village gateways – e-mailed to Cllrs on 19.12.18. After discussion resolved to approve the spend of £940.27. Proposed: Cllr Davis. Seconded: Cllr Dent</p> | <p>PA</p> <p>LW; CH</p> |
| 0200/19 | War Memorial playing field                 | <p>Further to minute 0156/18:</p> <p>a) WMPF – Cllr Dent reported that all is well, nothing new to report.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                         |
| 0201/19 | Parkfield                                  | <p>Parkfield –</p> <p>a) Cllr Dent reported that business was steady with nothing new to report. She had asked Parkfield manager to contact the clerk regarding the village signs which will go to Parkfield. Business has been good over the holidays.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                         |
| 0202/19 | New Cemetery/ Churchyard                   | <p>a) Cemetery. Nothing new to report.</p> <p>b) St Peters Church. Cllr Wright reported that stakes have had to be inserted to keep the headstones upright. Several members of the choir joined church singers for carol singing around the village before Christmas.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                         |

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| <b>0203/19</b> | <b>Parish Hall</b>              | <p>a) village halls week. Clerk explained Parish hall open day idea. Groups who use the newly refurbished village hall to be offered a table to promote their activity. Hall to be opened to the public at 12.00 on Saturday 26<sup>th</sup> January after the Street Pride litter pick. Clerk/Chair to produce a few leaflets to go to pub, Parkfield, shop and facebook to advertise. PC to provide tea and biscuits. Clerk to purchase new kettle to replace leaking one.</p> <p>The clerk had obtained three quotes for the fitting of the hand dryer in the disabled toilets (e-mailed to Cllrs 7.1.19). After discussion resolved to employ D Biggs because they are fitting the defibrillator at no cost. Proposed: Cllr Dent. Seconded: Cllr Hennen</p> | <p>PA</p> <p>PA</p> |
| <b>0204/19</b> | <b>Allotments</b>               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                     |
| <b>0205/19</b> | <b>Fun Day/Christmas Lights</b> | <p>a) Fun Day: Cllr Davis said there is little to report at this time. Next Fun day will be on the 21<sup>st</sup> July 2019</p> <p>b) Christmas Lights: Cllr Dent reported that the lights will be taken down this week-end. A few more used lights have been bought from Willow Farm at Turves. Spending £700.00 which is a huge saving. Authorised as an emergency (time restriction) by the Chairman. Clerk reported that the shed extension is nearly complete and will be ready for by Saturday 12<sup>th</sup> Jan.</p>                                                                                                                                                                                                                                  |                     |
| <b>0206/19</b> | <b>Correspondence</b>           | <p>Street pride will meet at 10.30 on 26th for litter pick.</p> <p>PC had received a letter and cheque from the former film club, giving the PC a grand total of £1144.74 to spend on items for the Parish hall for the benefit of the community. Grateful thanks were expressed to Pat Hart who had been part of the original Film club and who had arranged it's closing and donation of funds.</p>                                                                                                                                                                                                                                                                                                                                                           |                     |
| <b>0207/19</b> | <b>Date of next meeting</b>     | <p>Next meeting: Tuesday 12<sup>th</sup> February 2019.</p> <p>Meeting closed at: 20.25</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                     |

#### Appendix a

| Payments       |                                 | NET | VAT | £      |
|----------------|---------------------------------|-----|-----|--------|
| Booking clerk  | Booking clerk duties Dec        |     |     | 94.05  |
| Cleaner        | Hall cleaning Dec               |     |     | 195.75 |
| Clerk          | Clerk duties inc expenses Dec   |     |     | 623.24 |
| Inland revenue | Clerk; booking clerk tax & NI " |     |     | 164.56 |
| LGSS           | Clerks pension                  |     |     | 307.25 |