

Minutes of the meeting of Wimblington Parish Council held on Tuesday 16th July 2019 in the small room of the Parish Hall, Addison Road Wimblington at 7.00 pm.

Present M T Davis (Chairman), Mrs P Amos (Clerk), Cllr Hennen; Cllr Crawford; Cllr Dent; Cllr Harding; Cllr P Clark; Cllr .
Cllr Gowing; Mrs Hart; Mrs Moulton;

Number	Title		Action
0231/19	Apologies for Absence	Cllr. Rose; Cllr J Clarke; Cllr Wright;	
0232/19	Absentees	None	
0233/19	Chairs Additional items	None	
0234/19	Declarations of interest	i)declaration: Cllr Dent - Planning 05550; ii)written dispensation requests: There were none iii)dispensation grants: There are none	
0235/19	Confirmation of minutes	RESOLVED – that the minutes of meeting held on 11 th June 2019 were correctly recorded and that they be signed as being a true record. Proposed: Cllr. Harding; Seconded: Cllr P Clark. All in favour.	
0236/19	Fenland District Council	Cllr Davis reported that the next FDC meeting will be later this week, so little new to report.	
0237/19	Cambridgeshire County Council	Cllr. Gowing said there is nothing new to report. He will be attending an investment meeting next week. There are possibly 3 new developments in March for consultation.	
0238/19	Other Matters	a) time bank – Cllr Harding reported that she will be attending Fun day with a questionnaire to assess local interest. b) LHI bid – Further to minute 0212/19 Councillors are asked to approve the extra cost which the increase in CCC application limit will produce. New contribution will be £1666.67. Resolved to approve the extra spend. Proposed: Cllr Davis. Seconded: Cllr Harding. c) Handyman – clerk had suggested that WPC employ Mr Kendall as handyman, given the amount of relatively small jobs which need to be done at the Parish Hall and the Pavilion. Suggestion is to trial a 4-hour week at £12.00 per hour. Handyman to keep record of hours worked for 6 months then re-evaluate. Any large jobs to be paid as a one-off project basis. After discussion resolved to approve the appointment. Proposed: Cllr Hennen. Seconded: Cllr Clark. Clerk to add staff to insurance and PAYE	PA

0239/19	Payments	a) The members to consider the following: accounts for payment:				
		Payments		NET	VAT	£
		Staff salaries *	Including pension, tax & NI			1603.68
		Wave	Hall water			85.48
		Fenland Lsr Play	New tyre for zip wire	20.00	4.00	24.00
		DKO Wheatley	Emergency tree work	100.00	20.00	120.00
		Event insurance	Fun day ins. (approx. sum)			201.00
		Latta hire	Fun day disabled toilet hire	132.50	26.50	159.00
		CCC	2017 LHI bid MVAS			669.24
		BT	Hall phone & b'band	6.05	1.21	7.26
		C Kendall	Build new cupboard in hall			300.00
		*Jez'O	Deposit for Fun day	865.00	173.00	1038.00
		Jez'O	Balance for Fun day	865.00	173.00	1038.00
		C Kendall	Move MVAS			40.00
		C Kendall	April – July rubbish at WMPF			120.00
		Citizen's advice	April – June			180.00
		CGM	Grass cuts May/June	365.71	73.14	438.85
		Yu energy	Hall gas	39.46	1.97	41.43
		DKO Wheatley	Tree work at WMPF	2700.00	540.00	3240.00
		Thomas Eaton	Hall hire re double booking			45.00
		March Q Meats	Fun day BBQ meat			220.00
		R Manning	Fun day first aid			220.00
		Hallmaster	Online boking software			187.00
		Ridgeons	Wood for hall cupboard	180.06	36.01	216.07

		<table><tr><td>Southern electric</td><td>Pavilion electricity</td><td>29.82</td><td>1.49</td><td>31.31</td></tr><tr><td>Wave</td><td>Cemetery water</td><td></td><td></td><td>-120.83</td></tr><tr><td>FLP</td><td>Parkfield play eqpt</td><td>6390.00</td><td>1278.00</td><td>7668.00</td></tr><tr><td>EPC services</td><td>Energy perform. cert. at hall</td><td></td><td></td><td>245.00</td></tr><tr><td>FDC</td><td>Hall bins July – Sept</td><td></td><td></td><td>125.42</td></tr><tr><td>FDC</td><td>Church bins July - Sept</td><td></td><td></td><td>125.42</td></tr><tr><td>Amazon</td><td>Laptop battery</td><td></td><td></td><td>24.94</td></tr><tr><td>Lee Enstone</td><td>Fun day musician</td><td></td><td></td><td>100.00</td></tr></table> <table><tr><td colspan="5">Invoices paid by Barclaycard</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table> *See appendix a for salary breakdown = Previously approved by Chairman or at previous meeting * Amount of £1356.00 gross reported at last meeting amended by supplier to above figure. All payments to be made - Proposed: Cllr Dent; Seconded: Cllr Harding. all in favour.	Southern electric	Pavilion electricity	29.82	1.49	31.31	Wave	Cemetery water			-120.83	FLP	Parkfield play eqpt	6390.00	1278.00	7668.00	EPC services	Energy perform. cert. at hall			245.00	FDC	Hall bins July – Sept			125.42	FDC	Church bins July - Sept			125.42	Amazon	Laptop battery			24.94	Lee Enstone	Fun day musician			100.00	Invoices paid by Barclaycard																				
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0240/19	Risk Management and Health & Safety	Further to minute 0110/18 a) To review policies/procedures. Cllr Clarke is working on a whole village risk assessment. b) Standing Orders - e-mailed to Cllrs 15.7.19 Proposed: Cllr Davis; Seconded: Cllr Dent. c) Financial Regulations – emailed to Cllrs 15.7.19 Resolved to adopt both above Proposed: Cllr Davis; Seconded: Cllr Dent.																																																													
0241/19	Planning	Planning: The clerk reported that the following planning applications had been received for comment: a) F/YR17/0349/VOC - The Spinney Horsemoor Road Wimblington -variation of conditions – <i>object see MTD plus contravention of current conditions.</i> F/YR19/0497/F - Erection of a stable block with tack room and 1.0-metre-high gate and fence at The Spinney Horsemoor Road – <i>object as no confirmation as to use plus extra vehicles</i> F/2008/19/CW- Proposed lean-to extension to 'separation and compounding building' to create extra laboratory space and removal of existing above ground weighbridge and installation of 2 No. sunken weighbridges at Plasgran, Manea Rd. – <i>no objections</i> F/YR19/0550/O - Erect up to 3 x dwellings (outline application with all matters reserved) and construction of footpath at Land South Of 6 Eastwood End – <i>no objections</i> F/YR19/0548/O - Erect 1 dwelling (Outline application with all matters reserved) at land North of 1 Church St – <i>object as overdevelopment of plot with poor access.</i> F/YR19/0566/F -Erect 1 dwelling (2-storey 4-bed) including an office in association with existing business at Land West Of 110 Westfield Road Manea – <i>no objections with condition that the house must always be tied to the business.</i> F/YR19/0598/F -Change of use of agricultural land for domestic purposes at Land South Of 30C Eastwood End – <i>no objections</i> F/YR19/0617/F - Erect a 2-storey 5-bed dwelling with attached 4-bay garage and swimming pool to rear, a 2.0m high (max height) wall and gates to front and the temporary siting of 2 x static caravans involving the demolition of existing dwelling and garage at 6 Bridge Lane - <i>no objections with condition that the temporary caravans are removed once house is completed and a limit to the number of used/banger vehicles kept on site.</i>	PA MD																																																												
0242/19	Highway matters/Street lighting/ Transport	a) Street lights reported: 1 which has already been reported. Clerk reported that the new street lights should be completed before September 2019, this from meeting with Electrical Testing. There is ongoing b) Footpaths and highways issues: Cllr Crawford reported that there are several areas where there are overhanging trees and bushes over footpaths. Cllr Davis has already spoken to the owner of the land in question. Cllr Davis will ask highways to approach the owner and ask that they trim back to allow access to the footpath. Also, junction opposite Sisco and Addison Rd. field (Ross Davis) who has been sent a letter about the dead tree. Cllr Hennen said that the junction to Eastwood End (opposite Bridge Lane) asked that all	MD																																																												

		Councillors write to CCC to complain about lorries are which are parking outside Data Shredders obstructing the junction which will cause an accident.	MD
0243/19	War Memorial playing field	Further to minute 0156/18: a) WMPF – Cllr Dent reported that all seems as it should be. After the tree cutting there are 3 patches of leftover chippings. Ask handyman to disperse. Clerk to alert CGM. b) roundabout; running circle repair – c) Pavilion Repairs and Windows: Handyman to assess. d) Front hedge cutting clerk has received a quote from current contractors to cut the hedge at £130.00 net each cut. After discussion resolved to add this work Proposed: Cllr Davis Seconded: Cllr. Dent Clerk reported that the zip wire fault identified in the Rospa report had now been corrected by FLP who had installed the new seat.	PA PA
0244/19	Parkfield	a) Cllr Dent to report New play equipment is being installed at the moment. Cllr Davis reported that Parkfield has asked to borrow some tables and chairs for an event. This has been agreed by the Chairman.	
0245/19	New Cemetery/ Churchyard	a) War memorial – further to minute 0224/19 The clerk reported that she had done some investigation into the ownership of the War Memorial, which had proved to be inconclusive. Some bodies believe that such a memorial is owned by the church whose ground it sits upon and other bodies believe that it would be owned by the local Council. Clerk believes that the Church archive does not show ownership, nor does the Parish Councils, other than to say that a group of residents raised funds to buy the memorial. Clerk also consulted Cambridgeshire and Peterborough Association of Local Councils for a legal view point, as we are aware that Parish Councils are not allowed, by law, to purchase a material item which would be owned by the Church. received a reply from CAPALC which told us that some maintenance could be paid for by the Parish Council as long as the memorial is within our boundaries. Clerk is advised that Parish Councils do have the power to maintain, repair and protect War Memorials in the council's area under the War Memorials (Local Authorities' Powers) Act 1923 s1. This does not mean that we have a duty to do so, just that we are allowed to contribute towards its upkeep. After discussion resolved to possibly contribute towards its upkeep on an ad hoc basis, ie if there is a repair needed, we may contribute. Clerk and Chair to respond to letter	PA
0246/19	Parish Hall	a) Central heating maintenance contract – clerk had spoken to British Gas who could not offer any discount; therefore, the contract has been terminated. b) Hallmaster online booking system. The clerk reported that we have 62 days left of the free trial of the system. It is now 'live' and is accessible via a link on the WPC web site. The link can also be put onto the PC's facebook page.	PA to send link to JD
0247/19	Allotments		
0248/19	Fun Day/Christmas Lights	a) Fun Day: Cllr Rose was not able to attend. Cllr Dent reported that everything is in hand for Fun day b) Christmas Lights. Are helping run the bar at Fun day.	
0249/19	Correspondence	Cllr Hennen reported that he is now City and Guilds qualified to do PAT testing. After discussion resolved that he do PAT testing of all of WPC electrical items as soon as possible. Proposed: Cllr Clark; Seconded Cllr Davis. CCTV – Cllr Hennen asked if any thought had been given to CCTV at the pavilion. Cllr Davis had contacted FDC who manage the CCTV for towns – they are going to quote to add a camera to their system at WMPF and Parish hall. They monitor the whole system and would attend court should there be any court proceedings and alert the Police of anything untoward which they may see. This avoids Parish Councillors having to attend court in the event of proceedings. We await the quote. Cllr Dent advised that Parkfield uses Cambs. link. Cllr Davis will investigate this. Cllr Crawford reported that the sign on the hill which belongs to the shop is faded and in poor repair. She asked that we ask them to repair or replace it. Cllr Davis suggested that we remove it. Handyman to remove. Cllr Dent reported that the defibrillator was used at Parkfield which resulted in a man's life being saved, which shows the value of village defibrillators.	CH MD PK

		Cllr Dent/Streetpride reported that there will be a litter pick on Saturday 20th July Cllr Harding will ask the Golden Lion to contact the electrician to arrange fitting of the next defib. Clerk to forward contact details Cllr Harding reported that in the noticeboard at the Golden Lion the contact names list needs updating. Clerk has list ready, but is waiting for the new hall booking system to go 'live' so as to include the link. Clerk to send to Cllr Harding Clerk had received a letter from MAGPAS thanking us for previous support and asking for a donation. After discussion resolved to give £300 Proposed: Cllr. Crawford Seconded: Cllr. P Clark Clerk had received an e-mail confirming that the new footpath which is to be built between Bridge Lane and Honeymead should be completed by Christmas 2019, this due to having to move a gas main valve, which had to be done before the footpath could be completed.	PA PA PA
0250/19	Date of next meeting	Next meeting: Tuesday 17th September 2019 at 19.00 Meeting closed at: 20.36	

Appendix a

Payments		NET	VAT	£
Booking clerk	Booking clerk duties June			73.95
Cleaner	Hall cleaning June			164.85
Clerk	Clerk duties incl. home wkg all.			592.33
Inland revenue	Staff tax & NI			373.87
LGSS	Clerks pension June			398.68
Total				1603.68