

Minutes of the meeting of Wimblington Parish Council held on Tuesday 12th June 2018 in the small room of the Parish Hall, Addison Road Wimblington at 7.00 pm.

Present M T Davis (Chairman), Mrs P Amos (Clerk), Cllr Hennen; Cllr Harding; Cllr Knowles; Cllr Rose; Cllr Clarke; Cllr Dent; Cllr Wright

Cllr Gowing; Mrs M Moutlon; Mrs Hart; Mrs Payne; Mr Usher

Number	Title		Action
0099/18	Apologies for Absence	PCSO Carol Holloway; Cllr Crawford;	
0100/18	Absentees	None	
0101/18	Chairs Additional items	The chairman asked that item 15c on the agenda be brought forward but be discussed after the presentation by Mr Chappell and Cllr Sutton.	
0102/18	Declarations of interest	i)declaration: Cllr Dent re 6 Eastwood End planning application F/YR18/0442/O ii)written dispensation requests: There were none iii)dispensation grants: There are none	
0103/18	Public participation	None	
0104/18	Confirmation of minutes	RESOLVED – that the minutes of meeting held on 8 th May 2018 were correctly recorded and that they be signed as being a true record. Proposed: Cllr Knowles; Seconded: Cllr Hennen. All in favour.	
0105/18	Presentations from Mr G Chappell & Cllr. W Sutton	Mr Chappell began by telling the meeting of the fatal road traffic accident at the bend by Honeyamead farm, on the Sixteen Foot Bank Stonea. As this road is within Wimblington & Stonea PC he had in mind a proposal to install a stretch of safety barrier with the help of four Parish Councils: Wimblington; Manea, Chatteris and Christchurch. He has a precedent of a successful bid to have another similar barrier installed at the North bank Peterborough, where he was part of the campaign which was successful in saving lives. The costing for that was in the region of £50,000. This is obviously beyond the scope of an individual Council's LHI bid, however, if all four PC's were to combine with a donation from his road safety charity, he believed that the funding could be met. Christchurch have already been part of a successful combined bid. So far Christchurch are positive, however for this year's LHI application, Chatteris has existing plans. Therefore, it appears as though we may have to wait until the 20/21 round of bids. Cllr Davis said that we had waited for today's meeting before making a decision as to what we should apply for in our LHI bid. Cllr Harding had been told that the bank is too narrow and sandy to take the barriers, however, Mr Chapel has had test done which indicate that it is suitable. Cllr Harding asked whether speed cameras would be an option, however we were told that the cameras on the 40-foot bank cost threequarters of a million pounds and therefore this would not be an option. Cllr Davis asked the meeting whether they would be happy to save our 20/21 bid to go towards this proposal. By show of hands Councillors were unanimous in agreement. Cllr Sutton told the meeting that he knew the young lady who lost her life at the bend several years ago. There have been several fatalities at this site and he is passionate about road safety at this spot. He and Mr Chappell were successful in getting the speed limit reduced which has gone some way towards helping reduce speed/accidents. This is why he attended to support and help towards making the barrier installation happen. Cllr Davis asked whether there is anything we could do within our 2019/20 LHI bid which may help alleviate the situation at Sixteen Foot Bank. Cllr Sutton proposed that Mr Chappell approach CCC regarding the bid for 20/21. Mr Chappell said that we could look at the report notes which he had forwarded to the clerk, we could then liaise with him to see if we could introduce signage. After discussion resolved to form a working group to look at options which could include: Flashing cats eyes; Chevrons and warning signs. We will also liaise with Andy Preston. Cllr Sutton said that he has been asked about the bounce off (of a barrier) however, he design technology is such that the vehicle is deflected more gently, with as little reflected bounce as possible. Usually because there are barriers in situ, this raises awareness that there is a hazard, which in turn appears to help reduce speeding. The new working group will consist of Cllr Hennen; Cllr Harding; Cllr Davis and the clerk.	PA MD JH CH
0106/18	Fenland District council	Report by Cllr M Davis: Cllr Davis reported that there is difficulty re FDC grass cutting. Grass is growing so fast and there have been issues with the contractors. Fenland District Council reported that the grass cutting schedule was nearly back to normal and contingency plans made to avoid similar delays in the future.	

0107/18	Cambridgeshire County Council	Cllr. Gowing reported that as a substitute officer on the planning committee, he had noted that the Plasgras planning application re. extension of working hours and baler had been viewed and they had received a presentation. He told the meeting that the noise was an issue, which they were assured would be taken into consideration. The readings for noise are taken at night which found that the noise of the baler is insignificant. They have applied to work 24/7 but times are still restricted. If it can be proven that they work outside these times it should be reported. This is not flagged for further monitoring. Manea Rd / A141 will be closed for traffic lights to be installed. A new school at Wisbech has been approved. 148 children come to Neal Wade from Wisbech Volunteers have been sought to become a master composter's, for which Cllr Gowing had volunteered. Cllr wright expressed interest.	
0108/18	Other Matters	a) GDPR – the Chairman reported that the working group had met and discussed/identified what needed to be done. Clerk had sent e-mails to those identified as relevant. b) PSPO – further to minute 0086/18c: The clerk had contacted FDC regarding creating a public space prevention order, for WMPF; Eaton estate green; Cemetery; Honeymead play area – a PSPO can only be created for land owned by the PC. Information re PSPO e-mailed to Cllrs on 24.5.18. After discussion resolved to not apply: Proposed: Cllr Davis Seconded: Cllr Dent c) Parish Council Debit card application. The working party had found that the new Standing orders and Financial regs. expressly forbid the use of personal Credit cards to buy goods for the Parish Council. To this end the clerk is in the process of applying for a debit card from the Councils bankers. To be able to complete the application, a resolution to allow the application must be proposed and approved. After discussion resolved to approve the application. Proposed: Cllr Clarke Seconded: Cllr Davis. d) Clerk training. The clerk asked if she could attend CAPALC training regarding budgeting. Cost would be £40.00. After discussion resolved to approve. Proposed: Cllr Wright Seconded: Cllr Rose e) Ridgeons/Fun Day/Christmas Lights. The clerk had received an e-mail from Cllr Rose saying that Ridgeons March branch did not have the correct contact details. Whilst the clerk was the contact for head office/invoicing, it seems that head office had not passed this on to the March branch. Cllr Rose had asked to be added to the list of authorised people who could collect goods from Ridgeons. After discussion resolved to approve: Cllr Rose; P Kendall. Clerk Proposed: Cllr Dent Seconded: Cllr Harding f) Defibrillator – After the incident when staff believed that the defibrillator had been stolen, when in fact the Ambulance service had advised the person to take it but had not advised Parish Council that the defibrillator was in use nor had they marked it in their records as in use to avoid anyone else being sent to use it, those involved had discussed purchasing a tracker to be fitted to the current and any future defibrillators. Clerk to investigate and get quotes. The clerk also advised that she is in the process of getting information from East Midlands Ambulance Service about their system which involves the Ambulance Service e-mailing the guardians of all defibrillators, if they have told someone to take it for potential use so that she could try to get the East of England Ambulance service to adopt the same system. g) Tablet. The clerk had sent a comparison of prices doc. To all Councillors on 6.6.18. After discussion resolved to buy the Samsung with a cover for the sole use of the MVAS team to collect and send data from the MVAS. Clerk to purchase	PA PA PA PA PA PA

0109/18	Payments	The members to consider the following: accounts for payment:				
		a)				
		Payments		NET	VAT	£
		Booking clerk	Booking clerk duties			93.85
		Cleaner	Hall cleaning			156.60
		Clerk	Clerk duties incl. expenses			623.04
		Inland revenue	Clerk; booking clerk tax & NI			164.96
		LGSS	Clerks Pension			307.25
		Cambs bin cleaning	Hall bin clean			12.50
		BT	Hall phone & b'band	80.31	16.06	96.37
		March Qual meats	Bacon buttie meat			75.00
		Wood Green shelter	Donation – minute 086/18f			50.00
		SLCC	Subscription			128.00
		British Gas	Hall yearly contract	395.71	79.14	474.85

		<table><tr><td>SWALEC</td><td>Hall electricity</td><td>117.40</td><td>5.87</td><td>123.27</td></tr><tr><td>FDC</td><td>New waste/dog bin</td><td>308.74</td><td>61.75</td><td>370.49</td></tr><tr><td>J Mottram</td><td>PAT testing at hall</td><td>59.50</td><td>11.90</td><td>71.40</td></tr><tr><td>Wave</td><td>Cemetery water</td><td></td><td></td><td>31.76</td></tr><tr><td>ICO</td><td>Data protection yearly fee</td><td></td><td></td><td>35.00</td></tr><tr><td>Cambs bin cleaning</td><td>Hall bin clean</td><td></td><td></td><td>12.50</td></tr><tr><td>J Mottram</td><td>Replace car park light</td><td>105.00</td><td>21.00</td><td>126.00</td></tr><tr><td>TE School (PTFA)</td><td>Donation to library - minute 0086/18 d</td><td></td><td></td><td>100.00</td></tr><tr><td>TE School (PTFA)</td><td>Recycling credits</td><td></td><td></td><td>196.75</td></tr><tr><td>CGM</td><td>Grass cut WMPF</td><td>55.50</td><td>11.10</td><td>66.60</td></tr><tr><td>Beltec Ltd.</td><td>Fun day banner</td><td>45.00</td><td>9.00</td><td>54.00</td></tr><tr><td>Savage Dev. Ltd</td><td>Sewage works Parkfield</td><td>1800.00</td><td>360.00</td><td>2160.00</td></tr></table>  = Previously approved by Chairman or at previous meeting All payments to be made - Proposed: Cllr Wright; Seconded: Cllr Rose; all in favour. b) clerk asked for permission to continue payment of the majority of invoices by BACS. After discussion, resolved to approve. Proposed: Cllr Davis Seconded: Cllr Rose The clerk explained that whilst calculating income tax using HMRC basic tools, she had noticed a figure not seen before. After investigation, it seems that due to the increase in clerk's hours/salary the employer now has to pay National Insurance. This will amount to £7.56 per month and will be shown as a collective income tax and NI figure in the table above. Re-cycling credits After discussion resolved to give the recycling credits to the PTFA at Thomas Eaton. Proposed: Cllr Davis; Seconded: Cllr Wright	SWALEC	Hall electricity	117.40	5.87	123.27	FDC	New waste/dog bin	308.74	61.75	370.49	J Mottram	PAT testing at hall	59.50	11.90	71.40	Wave	Cemetery water			31.76	ICO	Data protection yearly fee			35.00	Cambs bin cleaning	Hall bin clean			12.50	J Mottram	Replace car park light	105.00	21.00	126.00	TE School (PTFA)	Donation to library - minute 0086/18 d			100.00	TE School (PTFA)	Recycling credits			196.75	CGM	Grass cut WMPF	55.50	11.10	66.60	Beltec Ltd.	Fun day banner	45.00	9.00	54.00	Savage Dev. Ltd	Sewage works Parkfield	1800.00	360.00	2160.00	
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0110/18	Risk Management and Health & Safety	Further to minute 0088/18 a) To review policies/procedures – Child protection; Standing Orders. Financial Regulations had not been forwarded so will be sent out in time for the July meeting. The working party had met and the proposed new model standing orders and financial regulations, as advised by NALC, the Standing orders had been e-mailed to all Councillors on 5.6.18. After discussion resolved to adopt them. Proposed: Cllr Knowles Seconded: Cllr Rose b) Cllr Clarke to report – safeguarding lead after discussion resolved to postpone decision until July meeting as Cllr Crawford is interested but unable to attend. c) Direct debit renewal – the clerk asked for permission to continue paying all utilities (water; gas; electricity) by variable Direct Debit bank mandate. After discussion resolved to approve. Proposed: Cllr Wright; Seconded: Cllr Davis	PA																																																												

0111/18	Planning	Planning: The clerk reported that the following planning applications had been received for comment; After discussion it was resolved: F/YR18/0434/F, 23 Bridge Lane - Erection of a detached garage (for motorhome storage) to rear of existing dwelling – <i>no objections</i> F/YR18/0442/O, Land South Of 6 Eastwood End - Erection of up to 3 x dwellings (outline application with all matters reserved) <i>support the application as the applicant had now met all the conditions made by Pairsh Council when it objected at the time of the last application.</i> F/YR18/0488/F, RSPCA Animal Centre Block Fen Drove - Formation of a concrete hardstanding to animal welfare paddock 2 (retrospective) – <i>no objections</i> F/YR18/0415/F - 24 Addison Road - Revised proposals – after discussion Cllr Knowles had comments – see e-mail. Mr Usher then spoke. He restores antique furniture; every job is completed by hand skills. Any noise would be mitigated by increased hedges on both sides of the plot. The workshop will be fully double glazed. No trees will be touched and a wildlife report has been done. There would be a 10-meter area left for wildlife. The ecology report is in and they are happy with the plans. Re. the green space issue – house is moved to far end leaving a large green space. He hoped that a local person would be given employment as well with a proper apprenticeship, he has been a craftsman for 32 years. There would be no deliveries as he collects all goods. Cllr Knowles questioned whether in time Mr Usher would complain about his lorries movement 7 days a week. Should the property ever be sold, a business could not be carried out there. Mr Usher was asked why there were so many parking spaces he said this is for turning only and he does not expect to have many other vehicles. Mr Usher promised that he would not be running courses which would entail extra vehicles. Cllr Knowles asked if he would guarantee that there would be an acoustic screening or banking on Doddington Road. Mr Usher did not know what acoustic fencing is	PA
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0116/18	Parish Hall	a) FDC lease – The chairman explained that the Solicitor was awaiting a signed copy of the May minutes, in which a resolution had been approved to allow Cllr Davis and Cllr Rose to act as signatories for the Parish Council. This had now been completed at item 0104/18 today and will be scanned to the Solicitor tomorrow. Hopefully we should then soon receive the lease for signatures. b) British Gas service contract – the clerk requested permission to set up a Direct Debit for the payment of the yearly service contract. This would ensure that the contract was maintained, with no fear of it lapsing. After discussion resolved to: Proposed: Cllr. Wright Seconded: Cllr Davis c) further quote for ceiling to be sought - so far no other companies contacted have responded.	PA
0117/18	Allotments	Cllr Wright had nothing to report	
0118/18	Fun Day/Christmas Lights	a) Fun Day: Cllr Rose reported race night next Saturday 40 tickets sold b) Christmas Lights: Little to report – raised just over £200.00 from the Royal wedding event.	
0119/18	Correspondence	The clerk passed round a letter of thanks and a certificate of appreciation received from Wood Green Animal Shelter, for the donation made. Cllr Davis had received an e-mail from Orchards East Heritage Lottery Fund asking about a community fruit orchard. Views were sought and decided to defer until the next meeting. Cllr Davis – had had correspondence from Steve Barclay. He is organising a meeting of Parish Chairman and Clerks. A joint Parish Council Street Pride Litter pick has been arranged for the 21st July 2018	
0120/18	Date of next meeting	Next meeting: Tuesday 10th July 2018. Meeting closed at: 21.12	