

Minutes of the meeting of Wimblington Parish Council held on Tuesday 11th June 2019 in the small room of the Parish Hall, Addison Road Wimblington at 7.00 pm.

Present M T Davis (Chairman), Mrs P Amos (Clerk), Cllr Crawford; Cllr Hennen; Cllr Rose; Cllr Harding; Cllr P Clark; Cllr J Clarke.

Cllr Gowing; Mrs Hart; Mrs Moulton; Mr Graham Chappell; Mr & Mrs Beech; Mrs Bird

Number	Title		Action
0208/19	Apologies for Absence	Cllr. Wright; Cllr. Dent;	
0209/19	Absentees	None	
0210/19	Chairs Additional items	None	
0211/19	Declarations of interest	i)declaration: There were none. ii)written dispensation requests: There were none iii)dispensation grants: There are none	
0212/19	Public participation	Mr Graham Chappell had further information regarding our next combined LHI bid. He told the meeting that since last year there is more backing for the road improvements. CCC have now increased the level to £15,000 from £10,000.00. This would mean though a bigger percentage contribution from each of the participating Councils at (£1666.67). Cllr Davis confirmed to the meeting that we would need to commit more money to the project. She explained It would be helpful if Mr Chappell could leave the meeting with an indication as to whether Parish Council would support the new level of funding. After discussion resolved to approve the extra spend. Proposed: Cllr Rose. Seconded: Cllr Harding all in favour. This decision will need to be ratified at the next meeting of Parish Council. Mrs Beech told the meeting that Mrs Sheila Brown is trying to cut down the overgrown bushes next to number 29 March Rd. It is now a hazard, forcing pedestrians almost onto the road. Could this be cut please. Cllr Davis will address and talk to the land owners.	PA agenda item next month for app MD
0214/19	Confirmation of minutes	RESOLVED – that the minutes of meeting held on 14 th May 2019 were correctly recorded and that they be signed as being a true record. Proposed: Cllr. J Clarke; Seconded: Cllr P Clark. All in favour.	
0215/19	Fenland District Council	Cllr Davis reported that she had been invited to take a position as member of the cabinet with the portfolio for communities which unfortunately she has had to resign, given personal commitments. Cllr Susan Wallwork from Wisbech has now taken this position. She also reported that the e whole issue of Parish lighting difficulties has now gone back to cabinet for further consideration. Cllr Davis has offered to attend an informal meeting to give more detail. The cost of brown bins has also gone back to cabinet for discussion.	
0216/19	Cambridgeshire County Council	Cllr. Gowing said there is little new to report other than Boots Bridge is now open but will close again in September for further work. He had attended the Fire Service control room at Hinchingbrooke which was interesting and houses both Cambs. and Suffolk controls.	
0217/19	Other Matters	a) time bank – Cllr Harding reported that she had attended a meeting which explained how to set it up. Some funding is available to start the project but there is a requirement for matched funding from the Parish Council. November is the next date for application. She handed round printed information and explained that there is a lot of work to set this up, Ongoing the annual cost seems to be £16,000.00 after help for the first 2 years. After discussion it was agreed that a survey was needed to test the level of requirement and interest for time banking. It was agreed that Cllr Harding will have a stall at the Fun day to see if there is public interest as this would be quite a costly project b) VE day 2020 celebrations on the 7 th May 2020. Cllr Davis asked whether we should have a formal Parish Council event for this. After discussion, resolved, given experience from previous events, not to arrange such an event. To be discussed at the July meeting whether any group in the village might like to put on an event. c) Consider moving meetings to third Tuesday of the Month. Cllr Davis asked Cllrs to consider moving the PC meeting to the third Tuesday of every month, as in her role as District Cllr she attends the Doddington meeting which always follows Wimblington’s meeting on the second Wednesday of the month. Cllr Davis left the room while this item was discussed. After discussion resolved to move the date of each Parish Council meeting to the third Tuesday of	PA

		each month except August, when there is no meeting. Proposed: Cllr. Crawford. Seconded: Cllr. P Clark. d) Change of salary pay date – Having liaised with the internal auditor he suggested that a fixed pay date of 27 th of each month be adopted. After discussion resolved to have a set pay date of 27 th of each month Proposed: Cllr Hennen Seconded: Cllr Rose	
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0218/19	Payments	a) The members to consider the following: accounts for payment: <table><tr><td>Payments</td><td></td><td>NET</td><td>VAT</td><td>£</td></tr><tr><td>Staff salaries *</td><td>Including pension, tax & NI</td><td></td><td></td><td>1649.20</td></tr><tr><td>Soc Local Cncl Clerk</td><td>Annual fee</td><td></td><td></td><td>156.00</td></tr><tr><td>Southern electric</td><td>Hall electricity</td><td>141.25</td><td>7.06</td><td>148.31</td></tr><tr><td>Fenland DC</td><td>Empty hall bins</td><td></td><td></td><td>125.42</td></tr><tr><td>Jez'o</td><td>Fun day</td><td>1130.00</td><td>226.00</td><td>1356.00</td></tr><tr><td>Cambs. bin cleaning</td><td>Clean hall bin June</td><td></td><td></td><td>12.50</td></tr><tr><td>CGM</td><td>Cemetery cut & collect 23.3.19</td><td>115.00</td><td>23.00</td><td>138.00</td></tr><tr><td>Yu energy</td><td>Hall gas May</td><td>62.41</td><td>3.12</td><td>65.53</td></tr><tr><td>Ridgeon's</td><td>Wood for Xmas lights</td><td>68.80</td><td>13.76</td><td>82.56</td></tr><tr><td>Manor Solar</td><td>PV cells</td><td>5350.00</td><td>1070.00</td><td>6420.00</td></tr><tr><td>Fenland DC</td><td>TEN licence for fun day disco</td><td></td><td></td><td>21.00</td></tr><tr><td>Wave</td><td>Pavilion water</td><td></td><td></td><td>13.36</td></tr><tr><td>Brian Elmore</td><td>Xmas lights socket covers</td><td>63.50</td><td>12.70</td><td>76.20</td></tr><tr><td>Joker ent.</td><td>Fun day entertainment</td><td>1675.00</td><td>335.00</td><td>2010.00</td></tr></table> Manor Solar will not be paid until after work has been completed. However, authorisation is needed as there is no meeting in August <table><tr><td colspan="5">Invoices paid by Barclaycard</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table> *See appendix a for salary breakdown  = Previously approved by Chairman or at previous meeting b) Finance report – emailed to Cllrs on 5.6.19. The clerk reported that at 10.6.19 opening balance is £152,310.00; total income ytd is £32,360.00 and total expenditure is £5427.00, leaving reserves of £179,243.00. All payments to be made - Proposed: Cllr Hennen; Seconded: Cllr Rose; all in favour.	Payments		NET	VAT	£	Staff salaries *	Including pension, tax & NI			1649.20	Soc Local Cncl Clerk	Annual fee			156.00	Southern electric	Hall electricity	141.25	7.06	148.31	Fenland DC	Empty hall bins			125.42	Jez'o	Fun day	1130.00	226.00	1356.00	Cambs. bin cleaning	Clean hall bin June			12.50	CGM	Cemetery cut & collect 23.3.19	115.00	23.00	138.00	Yu energy	Hall gas May	62.41	3.12	65.53	Ridgeon's	Wood for Xmas lights	68.80	13.76	82.56	Manor Solar	PV cells	5350.00	1070.00	6420.00	Fenland DC	TEN licence for fun day disco			21.00	Wave	Pavilion water			13.36	Brian Elmore	Xmas lights socket covers	63.50	12.70	76.20	Joker ent.	Fun day entertainment	1675.00	335.00	2010.00	Invoices paid by Barclaycard																				
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0219/19	Risk Management and Health & Safety	Further to minute 0110/18 a) To review policies/procedures. Cllr Clarke is working on a whole village risk assessment. b) Standing Orders Forwarded to Cllrs on 4.6.19 After discussion resolved to approve; c) Financial Forwarded to Cllrs on 4.6.19 After discussion resolved to approve after amendments from 0217/19c and d. Proposed: Cllr. Davis. Seconded: Cllr. J Clarke. Clerk to forward amended Financial regulations to Cllrs as soon as possible. .	PA																																																																																															

0220/19	Planning	Planning: The clerk reported that the following planning applications had been received for comment: a) Affordable Housing: Rural Exception Site. Cllr Davis explained that the Cambs Housing Association and Cambridgeshire. Acre survey resulted in favourable support, however the site first identified is now not available. The other sites are not suitable but Cllr Davis will ask in Wimblington News whether there is a parcel of land available anywhere which is suitable and for sale b) F/YR19/0453/TRTPO -Felling of 1 Horse Chestnut tree covered by TPO M/2/465/17 and planting of a replacement tree at 5 Chapel Lane – <i>no objections</i> F/YR19/0439/TRTPO -Works to 3no Horse Chestnut and 4no Sycamore covered by TPO M/2/465/17 at North House 2 Church Street – <i>no objections</i>	PA
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0221/19	Highway matters/Street lighting/Transport	a) Street lights reported: None b) Footpaths and highways issues: Cllr Davis has already reported a fallen tree on Bridge Lane/Hassocks Way and fly tipping on Lyons Walk and Possible fly tipping at Clarkes Yard Bride Lane. Cllr Hennen asked if anything can be done at Halfpenny toll/Hook at the corner, as the rain water does not drain away for a long time. Cllr Davis will report to highways. Cllr Hennen will take a photo and forward. Cllr Rose asked if we can reduce the WMPF hedge as it is overgrowing the footpath. Volunteers will address by hand before the Fun day on 21st July. c) Complaint received about lorries on March Rd. – forwarded to Councillors on 3.6.19. After discussion, none of the Councillors had heard of Knowles lorries being banned on March Rd. As it had cost £35,000 to reduce traffic speed to 30 mph from 40 mph it would not be feasible for Parish Council to reduce the speed for lorries to 20mph. Speedwatch patrols in the last 3 years have never recorded a speeding lorry go through the cameras. d) Quote to move Wimblington name signs on Old Station Rd – forwarded to Cllrs on 5.6.19. A quote from Cambs. CC highways dept had been received to move the ‘Wimblington’ sign and re-locate adjacent to the new white gates. Cost would be £727.01. After discussion resolved not to go with this option. Clerk had received a quote to buy a new ‘Wimblington’ sign at a cost of £176.25 net After discussion resolved to purchase a sign independently and attach ourselves to the white gates. Proposed: Cllr Rose. Seconded: Cllr Clark.	MD PA PA
0222/19	War Memorial playing field	Further to minute 0156/18: a) WMPF – no report as Cllr Dent not in attendance b) roundabout; running circle repair – quotes e-mailed to Cllrs. On 3.6.19. After discussion resolved to complete the full running circle replacement at a cost of £1061.81 net. Clerk had spoken to Fenland Leisure who are to correct their installation/repair of the zip wire – as sited in the Rospa report – they have said that the tyre quoted as needing replacement (not a tyre which they fitted) will cost £20.00 to replace, if they do it at the same time as their work. After discussion resolved to approve the work as above. Proposed: Cllr Rose Seconded: Cllr Hennen. c) Pavilion Repairs and Windows: Quotes Both contractors are providing a further quote to include all of the works needed. The clerk reported that she had received a report of a fallen branch from one of the trees. Arrangements had already been made for the tree survey to be done, so asked the contractor if he would cut the branch down when at site. The contractors called her from site, to come and see the branch, which proved to be enormous. The contractor cut down the branch and shredded and removed it for safety reasons at a cost of £100.00+VAT as it took almost half a day. This was urgent safety work which needed addressing before the date of the meeting. Also, the quote/schedule of works has now been received for the rest of the trees (forwarded to Cllrs 10.6.19) After discussion decided to approve all of the work suggested and order at a cost of £2,600.00 net. Proposed: Cllr. Clarke. Seconded: Cllr. Hennen	
0223/19	Parkfield	Parkfield – a) No report as Cllr Dent could not in attendance. Cllr Davis explained the Parkfield had offered a donation to go toward a new piece of play equipment for Parkfield. After consulting the internal auditor, in principal Cllr Davis asked were Cllrs in favour. After discussion in principal approved.	
0224/19	New Cemetery/Churchyard	a) grass cutting. Given the recent excess growth of the grass Cllr Davis asked to discuss current grass cutting arrangements. The grass is cut every 2 weeks, one of these 2 monthly cuts is collected. After discussion resolved to ask for all cuts to be collected at Cemetery between May and July and revert back to every other cut being collected at other times. Proposed: Cllr Hennen. Seconded: Cllr Davis. b) War memorial – the clerk had received a letter from St Peters Parochial Church Committee. They have received a letter form Fenland District Council advising that the ‘Wimblington War Memorial’ is now listed as a of special architectural or historic interest. As such the PCC are requesting that the Parish Council would ‘undertake to keep the Memorial in good and clean condition’. The clerk advised the meeting that the Parish Council already insures the Memorial, and it’s new status will increase insurance premiums by 20%. After discussion resolved to ask CAPALC and SLCC about ownership of War Memorials. FDC say that any memorial is the responsibility of the owner, whilst Historic England have told PC that in most cases, the Church own the War Memorial, especially as it is sited in the Churchyard. A group of people had raised funds for previous repairs and Parish Council made a contribution towards this repair and have had it cleaned in the last	PA

		few years. Clerk to advise that we are investigating concerns raised and will reply more fully at a later date.	PA
0225/19	Parish Hall	a) Central heating maintenance contract – British gas have sent their invoice to continue the current maintenance contract. For the year commencing 18.6.19 cost will be £506.51 net increasing from £385.00 net for the current year. After discussion resolved to look elsewhere if they can provide a contract, but not to stay with British Gas unless they can reduce the cost to £420.00 pa Proposed: Cllr Clark; Seconded: Cllr Rose. The clerk reported that we have, through CG utilities of Sawtry, signed up to a 5-year electricity contract at fixed rate with SSE for the hall electricity. On comparing prices, we have achieved a very good rate. Closed meeting – re hall bookings. Discussions took place regarding having a software booking service for the Parish hall bookings, instead of the current system of having a booking clerk. Clerk & chair to investigate and report more fully. To retain current booking clerk as Hall Steward at same hours and pay as currently in situ. Resolved in principal to instigate this, by show of hands all in favour, after discussions with current booking clerk. Costings to be approved at July meeting.	PA
0226/19	Allotments	Clerk reported that the current Secretary of the Allotment association has retired due to ill health. Contact now to be made through the Chairman Mr Roy Millard at roymillard@talktalk.net	
0227/19	Fun Day/Christmas Lights	a) Fun Day: Cllr Rose reported that plans are moving forward for this year's Fun day on 21st July. We have received a grant from Fisher Parkinson of £1900.00. Posters will go out in the next 2 weeks. b) Christmas Lights. The 80's night with licenced bar, is next Sat 22nd June tickets now on sale	
0229/19	Correspondence	Cllr Rose reported that at the latest NHW meeting Robin Sutton area chair attended. NHW are trying to increase membership. He is keen to get the community engaged in relevant topics. Could PC consider letting NHW use the hall for an open event with speakers about current topics. NHW would need support in advertising. After discussion resolved to support this initiative and give use of the Parish hall for an open event. Proposed: Cllr Davis. Seconded: Cllr Crawford. Cllr Hennen reported that after research, for £350 we could get a mobile CCTV system for the pavilion, which is heat activated. The range is 40 meters in daylight and 30 meters at night. This is a mobile instant system. To be added to next agenda. He also said that he is doing an online course to be able to PAT test, would the Parish Council like him to do the PC PAT testing at a reduced price, if he purchases the equipment. In principal all were in agreement. Cllr Davis reported that Boots Bridge will be closed for 5 days in September from 0800 to 1600. Skylark has been informed and have asked whether Parish Council can make a representation to ask for night time work as the road has already been closed for such a long time affecting local businesses. After discussion resolved for Cllr Davis to approach highways to ask for night time working. Clerk reported she had received a letter of thanks from East Anglian Children's Hospice for the £250.00 donation. Clerk reported she had received an e-mail on 10.6.19 asking for permission to use the War memorial playing field for an event. After discussion resolved for clerk and Chair to reply as this is public land. Clerk to confirm Xmas entertainment with booking clerk.	MD
0230/19	Date of next meeting	Next meeting: Tuesday 16th July 2019 at 19.00 Meeting closed at: 20.12	

Appendix a

Payments		NET	VAT	£
Booking clerk	Booking clerk duties Dec			98.55
Cleaner	Hall cleaning Dec			165.00
Clerk	Clerk duties incl. home wkg all.			770.33
Inland revenue	Clerk; booking clerk tax & NI “			216.64
LGSS	Clerks pension			398.68
Total				1649.20