

Minutes of a meeting of Wimblington Parish Council held on Tuesday 14th November 2017 in the small room of the Parish Hall, Addison Road Wimblington at 7.00 pm.

Present M T Davis (Chairman), Mrs P Amos (Clerk), Cllr Dent ; Cllr Crawford; Cllr Gowing ; Cllr Gupta;

Number	Title		Action
0187/17	Apologies for Absence	PCSO Carol Holloway; Cllr Rose; Cllr Wright; Cllr Clarke; Cllr Knowles	
0188/17	Absentees	None	
0189/17	Chairs Additional items	None	
0190/17	Declarations of interest	None	
0191/17	Public participation	Mr Graham Chappell, Fenland Road Safety Campaign had asked to address the meeting but did not attend.	
0192/17	Confirmation of minutes	RESOLVED – that the minutes of meeting held on 10 th October 2017 were correctly recorded and that they be signed as being a true record. Proposed: Cllr. Dent; Seconded: Cllr Gupta	
0193/17	Crime report	In a written report, PCSO Holloway reported that the Police had received a report of a laser pen being shone into vehicles whilst being driven in March Road – No one seen; A report of a gathering of adults in a disused gravel site and music blaring – Officers searched the area – no trace of a rave; 3 x Reports of Hare Coursing – on one occasion, Officers followed a vehicle through to March and after a pursuit the vehicle was abandoned and a foot chase by Officers followed. The vehicle was found to be uninsured and seized; A report of a fire at Bedlam Bridge on the Sixteen Foot – the Fire Service were called and on investigation it was rubbish that had been set alight; Report of an abandoned vehicle in Chapel Lane – Car was taxed and insured and not causing an obstruction; A work van broken into whilst parked on private driveway – tools stolen; Criminal damage to a vehicle parked in a residential street; 2 x Thefts of motor vehicles.	
0194/17	Fenland District Council	Cllr Davis had contacted Steve Barclay enquiring about Doddington Hospital about some of the clinics being cut. Her concern is that cutting the number of clinics will reduce the footfall to the hospital. It is vital that the number of patients being treated at Doddington Hospital is maintained if it is to avoid closure. Cllr Davis along with Cllr Connor the ward councillor for Doddington would be meeting with Maxine Drake of the North-West Health Authority who have the contract from the Cambridgeshire Clinical Commissioning Group to run the outpatient services at the Hospital to discuss the matter.	MD
0195/17	Cambridgeshire County Council	Cllr. Gowing had nothing new of relevance to report, other than a conference he had attended re smart cities, may attract funding, he will send information to the Chairman	JG
0196/17	Other matters	a) Rural Services Network Survey e-mailed to Cllrs 19.10.17. The clerk explained that an e-mail from the Rural Services Network had been received asking for Cllrs to discuss as an agenda item, a survey from them which they would like us to complete. The survey appeared to be asking for local information, which could be found easily by the Network. For example, contact for local schools and Committee's. They appear to be establishing a Group trying to address Rural issues. After discussion it was resolved to not to complete the very long survey asking for information to which the Network already had easy access. b) The clerk had e-mailed a comparison document of quotes for an Asbestos survey of all Parish Council owned buildings. It was explained that by law we have to have these surveys completed and the resulting certificates held. After discussion it was resolved to go with ASI Environmental. c) Cllr Davis reported that a Finance Committee meeting had been held on Thursday 10.11.17. Councillor's had discussed the proposed budget and were proposing an increase on last year's precept figure of 2.5%, this will increase the 2018/19 precept request to £62,986.00. After discussion, it was resolved to approve the 2018/19 budget. Prop: Cllr Dent; Sec: Cllr Crawford. All in favour	
0197/17	Payments	The members to consider the following: accounts for payment: a) Payments	NET VAT £

		M Moulton	Booking clerk duties			90.10	
		Inland revenue	MM tax			22.40	
		L Duff	Hall cleaning			150.00	
		P Amos	Clerk duties incl. expenses			495.63	
		Inland revenue	PA tax			104.00	
		LGSS	Pension			233.88	
		Cambs Bin Cleaning	Hall bin			12.50	
		C Kendall	Hall decorating			950.00	
		Yola	Web site hosting			11.95	
		Yola	Web site hosting			32.45	
		CPRE	2 x planning training			40.00	
		Scotland disclosure	DBS			24.00	
		Cambs ACRE	Annual subscription	45.00	9.00	54.00	
		Fire Ext. on line	Fire blanket and extinguishers	120.00	24.00	144.00	
		All Clear Drains	WMPF drains investigation	200.00	40.00	240.00	
		CGM	Cemetery hedges	195.00	39.00	234.00	
		March Quality Meat	Lights switch on BBQ			275.00	
		Mick Knight	Levelling at Cemetery			345.00	
		CGM	Grass cuts	618.92	123.78	742.70	
		Ben Dent	Extra hall cleaning after party			50.00	
		Ridgeons	Xmas lights sundries	70.89	14.18	85.07	
		L Johnson	Gardening			60.00	
		JF & R Edwards	Parkfield: new boiler system rad. valves upgrade gas supply	10600.00	2120.00	12720.00	
		March Electrical	New oven for hall	329.17	65.83	395.00	
		Pro Colour Coatings	Paint spray new sleigh			54.00	
		Simply interiors	New hall flooring	1079.15	215.83	1294.98	
		Jez'o	Lights	135.90	27.18	163.08	
		Yu energy	Hall gas	81.72	4.09	85.81	
		Xmas lights group	Petty cash			400.00	
		= Previously approved by Chairman or at previous meeting. = Invoices received after agenda had been advertised. All payments to be made - Proposed: Cllr Gupta ; Seconded: Cllr Crawford ; all in favour. The clerk reported that she had made an error in the payments for October, having listed 2 payments of £1125.00 for Jez'o. She had received 2 invoices and believed them to be a deposit and then final payment, when in fact only one payment was needed and only one payment had been made.					

0198/17	Risk Management and Health & Safety	a) To review policies/procedures Further to minute 0177/17 Cllr Clarke was unable to attend; however, he had e-mailed a new AED policy to Councillors on 6.11.17. This was considered for approval. After discussion, it was resolved to approve. All in favour.	
0199/17	Planning	Planning: a) Cllr Clarke had spoken to the Chairman and asked that the planning committee be disbanded and all applications be discussed at full Council meetings. Council agreed. The following applications were considered. F/YR17/0965/TRTPO – no objections F/YR17/0963/F – no objections F/YR17/0996/F – no objections F/YR17/1023/F – no objections F/YR17/1037/TRTPO – no objections F/YR17/1039/F After discussion the decision was to object due to overdevelopment of site.	PA

		F/YR17/0682/F. After discussion it was resolved to object this revised application on the same grounds as previously.	PA
0200/17	Highway matters/Street lighting/Transport	a) Street lights reported issues. M Moulton reported that a light is constantly on, on the right half way along St Peter's Drive b) Footpaths and highways issues. The clerk reported that she had received a reply from Cambs CC (forwarded to Cllrs 30.1017) about the request for chicane gates on the footpath which connects Hassocks Way to Bridge Lane. CCC have no budget for this and it would cost approx. £1500.00-£2000.00. Cllr Gupta reported a large hole just outside Knowles entrance. Also, opposite no 20 Blue Lane there has been a sewage problem, the owner obtained a digger and dug across the road and damaged the hedge and banks filling the ditch which is causing standing water and making the road narrower. c) LHI bid: Cllr Davis reported that a second LHI bid had been applied for. The clerk reported that the administrator had confirmed receipt and told her to talk to the surveyor about the 2 bids, when the consultation begins. d) Sixteen Foot Bank Rd. Stonea – see 0191/17 above re. Mr Graham Chappell	MD
0201/17	War Memorial playing field	Further to minute 0180/17: a) WMPF – Cllr Dent reported that there is nothing new to report. b) Pavilion- the clerk reported that whilst archiving she had found a tree report, dated 2011 which confirmed that the large Willow tree situated between the toilet block and the road, was definitely the cause of the movement of the buildings. She asked Councillors to come to a decision, noting the fact that the movement meters have confirmed that both the pavilion toilet block is still moving, albeit very slightly, as to whether the tree should be removed in a bid to save the buildings. After discussion, it was resolved to have a second survey done to get a definitive answer as to the effect of the tree on the buildings. Prop Cllr Crawford Sec Cllr Gupta	PA
0202/17	Parkfield	a) Cllr Dent reported that the new boiler is a great improvement. There will be a few Christmas events planned. b) The clerk reported that Pop Jolley had contacted her, saying that the grass at Parkfield was usually cut throughout the Winter months approximately every 3-4 weeks. This was not known to the clerk or Chairman. Clerk to check the old contract and invoices.	PA
0203/17	New Cemetery/Churchyard	Further to minute 0182/17: a) Cemetery: The Clerk reported that whilst the back hedge had been cut by CGM the Conifers where still yet to be done, she had confirmed with CGM that they would do this in the near future b) St Peters Church – Nothing to report.	
0204/17	Parish Hall	Further to minute 0183/17: a) Oven Cllr Davis reported that the oven in the kitchen was not working properly and with the Christmas lights switch on imminent there was no time to bring this purchase to Council. A new one had been ordered and had been fitted. The amount shown in payments for this had been taken from their quotation and shouldn't alter. If there should be any adjustment, it would be reported at the next meeting. b) Letting criteria – Cllr Davis reported that on Saturday 4th November, the hall had been hired for a young adult's party. The hirer had told the booking clerk that she would be in attendance, as per our rules and regulations and Fire regulations but in fact, she only attended for a short period. The hall was found the next day to have: The entrance hall and toilet/s floor covered in mud; smashed disabled toilet door; smashed mirror in the disabled toilet and damage to the wall; there is a broken toilet seat in the gents; packets of unknown origin and contents all over the car park and some in the toilet cubicles and down the toilets; paper cups put down the toilets; a missing clock from the large room; red wine splashed up walls and over the boiler. This had resulted in a five hour clean up which would have been considerably longer without the help of the Christmas lights group who were working in the hall the following day. The cost of the clean-up and repairs etc. will be passed on to the hirer, however, Cllr Davis asked for a revision in the criteria for letting the hall. After discussion it was resolved to increase the deposit to £200.00 for a party for 16-year olds and over and keep it at £50.00 for children's and family parties. Prop Cllr Crawford Sec Cllr Dent. All in favour. Cllr Davis reported that the hedge outside the hall had been cut but whilst cutting it had fallen apart as it was rotten in the middle. Ed Gowler of Skylark Garden Centre has been and assessed and said it could not be saved. It was felt that this might be an opportunity to replace the hedge with an ornamental fence which could look attractive and give the benefit	

		of lower maintenance. After discussion it was resolved to get quotes for different types of fencing and quotes for a new hedge so that a decision could be made.	PA
0205/17	Allotments	There was no report	
0206/17	Fun Day/Christmas Lights	a) Fun day; There was no report. b) Christmas Lights: Cllr Dent reported that the Santa tour will be on 25th November, sleigh just needs a couple of touches and it will be finished. Switch on, on 26th Nov. signs are now up for the road closure, almost all lights are in situ. The minimum funding of £1,000 from the Tesco blue disc scheme was still to come through, Cllr Dent reported that there were 26 donated raffle prizes one of them being an official boxed ceramic poppy which was made for the display at the Tower of London. This will be auctioned via the Xmas lights facebook page and has already met its reserve of £400.00. Half of the proceeds will go to the Royal British Legion, the remainder towards next year's Christmas lights event.	
0207/17	Correspondence /other matters	None	
0208/17	Date of next meeting	Next meeting: Tuesday 5th December 2017. Meeting closed at: 21.00	