

Minutes of a meeting of Wimblington Parish Council held on Tuesday 12th September 2017 in the small room of the Parish Hall, Addison Road Wimblington at 7.00 pm.

Present M T Davis (Chairman), Mrs P Amos (Clerk), Cllr Rose; Cllr Dent; Cllr Clarke ; Cllr Crawford; Cllr Gupta; Cllr Wright
Cllr ; Mrs Moulton; Cllr Simon King; Mr P Jolley;

Number	Title		Action
0143/17	Apologies for Absence	PCSO Carol Holloway; Cllr S Coulson; Cllr Knowles;	
0144/17	Absentees	None	
0145/17	Chairs Additional items	None	
0146/17	Declarations of interest	Cllr Rose re item 0160/17a	
0147/17	Public participation	None	
0148/17	Confirmation of minutes	RESOLVED – that the minutes of meeting held on 11 th July 2017 were correctly recorded and that they be signed as being a true record. Proposed: Cllr Dent; Seconded: Cllr Rose	
0149/17	Presentation by Pop Jolley	Paul Jolley, head of Parkfield management committee, addressed the meeting regarding the proposed renewal of the current sewage arrangements, which are failing. He told the meeting that Parkfield is running smoothly and the grounds look the best they ever have. Re the sewage the initial proposal would not give them enough drop to work. They have now looked at a mini treatment works/cargester which would cost approximately £14,15,000.00 He asked if they could use the remainder of the money (previously agreed at £25,000.00 for the sewage works) for a new boiler and updated kitchen which will bring Parkfield up to standard for the next 20 years They will continue with the grounds maintenance which they do around the village, next week after Virgin have finished their work. After discussion it was resolved to agree, all were in favour, up to a maximum of £25,000.00 gross in total. The clerk said that if he arranged for the invoices to be sent to her she would pay them. Mr Jolley left the meeting at 19.10	
0150/17	Crime report	In a written report, PCSO Holloway reported that the Police had received a report of a lamp post being damaged and in a dangerous condition outside a local shop. The Force Control Room contacted Highways Street Lighting who attended the location within the hour. Also, a report of poaching in Stonea had been received - 4 males and a dog were seen on farmland in the area but left in a blue 4 x 4 as soon as they realised they had been seen. No registration was taken. Crimes: There had been a dwelling burglary – unknown offenders had entered property at the rear – Investigations are ongoing An unknown offender had stolen fuel from a Daewoo LV 30 digger, by unscrewing the fuel cap, glazing from the window and they had also cut cables connecting to the batteries and removed the two 12v batteries from the engine. CCTV has not captured any evidence of the offence. An offender had stolen the rear number plate from a vehicle parked on the road. A white male described as in his early 20s, chubby build, 5'9" height, gingery hair, wearing a blue hoody with hood up, got into a white transit van with two other occupants (males) – no registration number was taken. Unknown offenders had smashed a rear window of a vehicle parked in the road – no CCTV covering the area – Enquires ongoing. The next engagement is on Monday 25 th September at 10.00-11.00 in the Village Hall.	
0151/17	Fenland District council	Report by Cllr M Davis: Cllr Davis had nothing new to report	
0152/17	Cambridgeshire County Council	Cllr. Gowing was not able to attend, however Cllr Davis had been in touch with him, and he is looking into complaints received about the field behind the Golden Lion at Stonea. The complaint was that the field is now being used as a playing field, with football games taking place, and not just being used for dog walking as agreed by the tenant of the land and Cambs CC.	
0153/17	Matters Arising	further to minute 0130/17 a) Street lights – Cllr Davis reported that there has been a knocked down bracket light at the Post Office on King St. Cllr Davis had reported it to the Police who reported it to the emergency service who yellow bagged it as it was dangerous. It will cost approx. £1,000.00 to repair/replace. The survey done by Electrical Testing showed that one of our Cat 2's is an 'Immediate Hazard' which will also cost approx. £1,000.00 to replace. Cllrs were asked to	

		immediately authorise approx. £2,000.00 spend on these repairs After discussion it was resolved to agree. All in favour. b) defibrillator – the clerk reported that the defibrillator is now in-situ and has been registered. This means that the Ambulance service and local first responders have the key code to gain access to the new heated cabinet and defibrillator. Local training had already been organised for the 14th September at 19.00. It was suggested that we approach Burnthouse and Tesco for support funding, to start saving for another one. c) village benches – the clerk reported that a price comparison document had been sent to Councillors on 4th August. Paul Kendall would charge approx. £70.00 to fit a new one. After discussion, it was resolved to wait until next Spring to decide, but most were in favour of refurbishing the old one.	MD JO

0154/17

Payments

The members to consider the following: accounts for payment:

a)

Payments		NET	VAT	£
M Moulton	Booking clerk duties			90.10
Inland revenue	MM tax			22.60
L Duff	Hall cleaning			150.00
P Amos	Clerk duties incl. expenses			495.63
Inland revenue	PA tax			104.00
LGSS	Pension			233.88
CGM	WMPF cut & collect	120.00	24.00	144.00
FDC	Empty bin at Church			125.42
FDC	Empty bin al hall			125.42
Smiths of Derby	Repair church clock	150.00	30.00	180.00
CGM	Grass cut fields June	353.00	70.60	423.60
J Mottram	Sockets at pavilion	50.00	10.00	60.00
Yu energy	Hall gas (since takeover)	399.51	14.97	314.48
Festive Lighting Co.	Snowflake banner	270.00	54.00	324.00
Festive Lighting Co.	Snowflake banner + banding	259.00	51.80	310.80
Westfield nursery	Weedkiller	15.83	3.16	18.99
Wimblington Stores	Cleaning products	25.20	2.33	27.53
DKO Wheatley	WMPF tree work	840.00	168.00	1008.00
CGM	Grass cutting July	554.52	110.90	665.42
M Moulton	Booking clerk duties			90.10
Inland revenue	MM tax			22.40
L Duff	Hall cleaning			150.00
P Amos	Clerk duties incl. expenses			495.83
Inland revenue	PA tax			103.80
LGSS	Pension			233.88
Discount cleaning	New mop handle	7.49	1.50	8.99
VIP bin cleaning	Hall bin June – August			37.50
SWALEC	Hall electricity	100.21	5.01	105.22
South Survey Ltd	2 x crack meters	30.95	6.19	37.14
C Harness	Shed floor			740.00
C Harness	Hall entrance floor			300.00
All Clear Drainage	Hall drain jetting and camera	175.00	35.00	210.00
Paul Kendall	Decorate disabled toilet; repair front door; fit new bolt & grind sharp at WMPF			200.00
VIP bin cleaning	Hall bin			12.50
J Mottram	Fit defibrillator	80.00	16.00	96.00
Jay’s cleaning	Hall windows			21.50
P Amos	Mileage claim Jan – Sept			44.40

= Previously approved by Chairman or at previous meeting.

= Invoices received after agenda had been advertised.

		All payments to be made - Proposed: Cllr Clarke ; Seconded: Cllr Crawford; all in favour. b) Finance report: The clerk reported that she had e-mailed a summary report to Councillors on 12th September. This showed that current year to 11.9.17 total income was: £86,518.00 total expenditure was: £21,696.00. The income figure included a one-off receipt of £34,540.00 from Shared Access as rent for the new telecoms mast to be placed at Parkfield. A large proportion of this money is earmarked for the updating of the sewage system at Parkfield, with the remainder to go towards the re-surfacing of the Parish hall car park. The 3 bank accounts as at 1.9.17 hold: Treasurers Account: £711.32. Business Account: £139,451.14. Norwich and Peterborough Building Society: £50,018.10. Petty cash £149.05. Total £190,329.61 and whilst this seems a healthy figure the clerk reminded Councillors that an as yet unknown figure, originally estimated to be £90,000.00 over 5 years, is still to be spent on the village street lights. However, spending is within budget.	

0155/17	Risk Management and Health & Safety	a) To review policies/procedures – Cllr Clarke to report: Further to minute 0132/17 Cllr Clarke has nothing to report. Cllr Davis spoke about the latest legislation which says that no work may be carried out on a building unless we have had an asbestos survey. Cllr Davis has received one quote for the survey which was approximately £1,500.00 + VAT. The buildings in question are the Parish Hall, Pavilion and toilet block and Parkfield. Clerk to ask Colin Harness if he know of anyone who can do this survey.	PA
0156/17	Planning	Planning: The clerk reported that comments had been received for the following applications: F/YR17/0557/F – Council objected to large workshop F/YR17/0594/O – No objections F/YR17/0584/O – No objections F/YR17/0600/F – No objections F/YR17/0622/F – No comments received F/YR17/0629/O – No comments received F/YR17/0655/F – No objections F/YR17/1682/F – Chair has spoken to FDC – public consultation arranged F/YR17/0740/TRTPO – No objections F/YR17/0836/TRTPO works to 2 horse chestnut trees land North of 10 St Peter’s Drive – no objections Cllr Davis told the meeting that a public meeting had been called, starting at 19.00 at the Parish Hall, on Tuesday 19th September, regarding an application to build 38 bungalows off King St. Leaflets advising residents of the meeting need to be printed, if approved, but will need to be delivered. After discussion, it was resolved approve the printing of leaflets and to pay up to £40.00 to have them delivered.	MD
0157/17	Highway matters/Street lighting/ Transport	a) Street lights reported issues. Cllr Davis: had reported the broken light in King St and one in Meadow Way South. Cllr Dent said that there is one which is permanently on at?. Cllr Davis will report b) Footpaths and highways issues Cllr Crawford said that ? has potholes. Cllr dent has already reported this. Cllr Clarke said that Woodmans Way is closed and people are using the fields to get to Bridge Lane. He will take photos and report the closure. Cllr Wright said that CCC have to keep rights of way open. Cllr Davis will contact Cllr Gowing for help as it seems to take Rights of way a long time to action anything. Cllr Davis said that the Community Payback Team had come out to cut Woodmans Way back, but they were sent home due to the amount of dog waste on the footpath. c) LHI bid: the clerk reported that the new speed signs, awarded form the 2016 bid, should be installed between October and November. Cllr Wright asked for something to slow traffic on the Hook and between Eastwood End and Rhonda Park. The speed limit goes from 30 to 60 after the bend. Councillors discussed options to be put forward for this year’s bid and after discussion it was resolved to apply to reduce traffic speed on the Hook from 60 to 40 miles per hour. All in favour d) Street lights: Cllr Simon King introduced himself and continued telling the meeting that FDC had previously had a contract with Balfour Beaty, but everyone was unhappy with the standard of service from them. There is a huge backlog of work to be done on the lights in many Parishes and the town. Balfour Beaty had presented them with an ultimatum to sign a new contract which they were not prepared to sign. In the interim an independent ad hoc	MD

		contractor had been filling in. As part of the process of obtaining a service contract, investigations have been done and FDC they are asking if Wimblington Parish would like to be part of the tender process. This would not mean that we are fixed to it. The new service contract will probably start on the 1 st April 2018. The only change to the current arrangement would be that Parishes will be asked to pay between £47-67 per annum. per street light. Whilst this is an extra cost, funding to FDC has been cut by Central Government and savings have to be made somewhere. Thankfully jobs have not been lost. If Wimblington Parish do not wish to go with them that would be acceptable. Currently Parishes do not pay for this service and we may have to increase the precept to cover the extra cost. After discussion, it was resolved not to join the FDC service arrangement, but to go with Electrical Testing directly. Proposed: Cllr Wright Seconded: Cllr Clarke. All in favour. Cllr King left the meeting at 20.05. He was also asked as a County Councillor, to approach CCC regarding Woodman's Way.	
0158/17	War Memorial playing field	Further to minute 0135/17: a) WMPF – Cllr Dent reported that all was well at the playing field. Clerk reported that the trees had been pruned and the field looked much clearer. b) Pavilion- the clerk reported that 2 builders had inspected the pavilion and toilets, both were of the opinion that whilst the buildings had moved in the past, they thought that movement had ceased. To prove this 2 crack monitors had been purchased and fitted and they will be monitored over the next 2-3 months. The clerk also said that the drainage company who had cleared the hall drains had looked at those at the pavilion. They could not jet or put the camera down without the toilet being removed, however they had put a dye through the toilet system, but had found that the dye had not come through into the main drains/sewage system in the road, indicating that there is a blockage somewhere between the toilet block and the main sewer. Without jetting and camera no further progress to keep the toilets unblocked can be made. The cost of jetting the drains at the playing field would be £100.00. After discussion, it was resolved to wait to see if the pavilion is moving before arranging the toilet jetting. C) Litter bin – An approximate price of £50.00 had come in from Paul Kendall to make and fit a replacement for the stolen bin. A new one (identical replacement of original cannot be found) would cost approx. £250.00 + fitting. After discussion, it was resolved to wait for Paul to replace.	PA PA
0159/17	Parkfield	a) Cllr Dent did not report as Pop Jolley had spoken about Parkfield earlier in the meeting. The clerk confirmed that the one-off payment for the rent of land to install a new telecoms mast, had been received.	
0160/17	New Cemetery/ Churchyard	Further to minute 0137/17: a) Cemetery – cremation plots. The clerk reported that it had been deemed too difficult to approach every cremation plot owner regarding any levelling. Discussions had taken place with a commercial grave digger who had met up with the clerk to offer a solution. He had said that every Cemetery he goes to has the same problem with the cremated remains plots, which in reality was unresolvable, However, he had suggested installing a concrete plinth at the head of every new burial grave, which would accommodate a memorial and eliminate further movement of headstones. His proposal and quote of £1560.00 +VAT had been e-mailed to Councillors on 4.9.17. Whilst this worked out to an extra £50.00 per plot, it would remove the need in the future for families having to obtain the services of a stonemason, to rectify any movement of headstones. After discussion, it was resolved to have this work done. Proposed: Cllr Gupta, Seconded: Cllr Wright, all in favour. CGM had been instructed to pick up the grass after every other cut, they had also cut the hedge adjacent to the allotments, the rest of the hedge to be cut in October. The gardener had started his 2 hours a week and is making steady progress. The cremation plots had been weeded and looked much better than previously. He and the clerk had re-seeded the grave spaces which had previously been levelled. Cllr Davis asked whether the gardener can now be asked to do 3 hours a week as he also has the hall and the mound to clear. After discussion, it was resolved to increase his hours. Proposed: Cllr Dent, Seconded: Cllr Rose, all in favour b) St Peters Church - nothing to report.	
0161/17	Parish Hall	Further to minute 0138/17: a) Paul Kendall had quoted £250.00 including all materials to decorate the entrance hall. After discussion, it was resolved to have the work done and also ask him to paint the small room and kitchen. It was decided to have a light Dove Grey with white woodwork. Clerk to discuss change of colour with Paul and probably add to the cost as Dove grey emulsion will	PA speak to Paul

		cost more than white which was quoted for. Also clerk to ask Colin, if Paul was unable to complete the work as he had recently been unwell. Quotes for new flooring in the hallway had been received and e-mailed to Councillors on 6.9.17 & 11.9.17, comparison doc sent 12.9.17. After discussion, it was resolved to go ahead with hall décor from Simply Interiors and to include the kitchen and the small room hall floor. Proposed: Cllr Clarke, Seconded: Cllr Crawford all in favour b) Drains. A quote for replacing the decaying sewage/drainage system had been received and forwarded to Councillors on 6.9.17. After discussion, it was resolved to have the drains replaced. Proposed: Cllr Clarke, Seconded: Cllr Rose all in favour The clerk reported that the main door had been mended and the floor outside the disabled toilet had been levelled whilst the hall was closed. Paul Kendall had decorated the Disabled toilet at the same time and was going to come back to re-coat some areas which had not taken very well.	
0162/17	Allotments	Cllr Davis reported that the Allotment committee is in some disarray and may not continue. If no one comes forward to put together a committee it will have to be dissolved and the Parish Council would have to take back ownership and dissolve the Allotments.	
0163/17	Fun Day/Christmas Lights	Cllr Rose reported that: a) Fun day was wet but still very successful. All stall holders gave very positive feedback. There will be a fund-raising community yard sale on 21st October. b) Christmas Lights: The next bacon buttie morning is scheduled for 7th October. A lot of new lighting stock has been bought, spending almost £5,000.00. The sleigh is yet to be made with the grant money from Tesco. There will be a Lights Team meeting on the 13th September and the road closure had been approved. The switch on will take place on the road so will be safe. Spending will be increased to cover the cost of having a Police presence, costing £180.00. We may also have a traffic management company come in to put up road closure signs at the appropriate time as none of the team are qualified to do this. We may have to look in future at having a 1st aid presence, although 2 members of the team have 1st aid training. Tesco now have us as a blue token grant appeal which will give us another £1000.00 towards the switch on and lights. There will be rides for children in the road. c) Old shed floor. Cllr Rose reported that the old shed floor had now been concreted and the shed is now much better to work in.	
0164/17	Correspondence /other matters	Cllr Davis told the meeting about a recent hall booking from a Company who buys precious metals. Both the booking clerk and clerk had had trouble contacting him as only an e-mail address had been given, which was not recognised. Whilst there had been no trouble on the day and payment was made in full some Councillors had raised concerns as the advertising consisted of many quite large boards being attached to lampposts which were very distracting to drivers. After discussion, it was resolved in future for the booking clerk to contact either the clerk or Cllr Rose when there was some doubt about the person booking. Cllr Rose advised of the Street Pride litter pick to be held on Saturday 16th September starting at the Parish at 10.00 Cllr Davis advised of a Community Gritting Scheme. No one volunteered. She also said that Steve Barclay has found that there are signs available from Skanka thanking drivers, particularly heavy goods and tractors, for driving carefully. They cost £73.25 for 5 signs. After discussion, it was resolved to buy them Proposed: Cllr Gupta Seconded: Cllr Crawford. All in favour. Cllr Davis advised that the proposed lease for the Car Park from FDC had arrived. It states that we would have to keep the re-cycling bins, which she would like to challenge. It is with a Solicitor for his advice. It was proposed that we charge FDC a £50.00 admin fee when they take copy of our CCTV footage when fly tipping occurs. Also, that they either pay towards maintenance of the car park, as their lorries have to go over the car park to empty the bins or give us the option to have them removed should we wish.	
0165/17	Date of next meeting	Next meeting: Tuesday 10th October 2017. Meeting closed at: 21.30	