

Minutes of the meeting of Wimblington Parish Council held on Tuesday 17<sup>th</sup> September 2019 in the small room of the Parish Hall, Addison Road Wimblington at 7.00 pm.

**Present** M T Davis (Chairman), Mrs P Amos (Clerk), Cllr Crawford; Cllr Hennen; Cllr Dent; Cllr Harding; Cllr P Clark; Cllr. J Clarke  
Cllr Gowing; Mrs Hart; Mrs Moulton; Mrs Bird

| Number  | Title                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Action   |
|---------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 0251/19 | Apologies for Absence         | Cllr. Wright; Cllr Rose; Cllr Clarke                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |
| 0252/19 | Absentees                     | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |
| 0253/19 | Chairs<br>Additional items    | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |
| 0254/19 | Declarations of interest      | i)declaration:<br>ii)written dispensation requests: There were none<br>iii)dispensation grants: There are none                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |          |
| 0255/19 | Public Participation          | Mrs Moulton asked if another street light could be installed between the Parish Hall and Addison Rd. This is doubtful as there is already one at the corner of St Peter's Drive and outside the hall which is approx. 100 meters apart.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |          |
| 0256/19 | Confirmation of minutes       | RESOLVED – that the minutes of meeting held on 16 <sup>th</sup> July 2019 were correctly recorded and that they be signed as being a true record. Proposed: Cllr. Dent; Seconded: Cllr. P Clark. All in favour.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |          |
| 0257/19 | Fenland District Council      | Cllr Davis had nothing new to report, but reported there will be a Council meeting tomorrow.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |
| 0258/19 | Cambridgeshire County Council | Cllr. Gowing had little new to report. He had attended a conservation meeting regarding trees.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |          |
| 0259/19 | Other Matters                 | a) CCTV – Cllr Davis had chased FDC for the promised quote to install and manage a CCTV system for the WMPF and possibly the Parish Hall.<br>b) WMPF gates 1 quote has now been received for sand blasting and powder coat only. Clerk had asked for updated quote to include repairs, but this had not been forthcoming. A further quote has been requested from another restorer.<br>c) 'Wimblington' sign for Old Station Rd. Clerk reported that his has now been fitted.<br>d) WMPF pavilion. Clerk reported that all exterior building and roofing works are complete, with just a new door to be fitted, any decorative indoor works to be done in the Spring. She asked whether a working party of volunteers could meet to paint inside the pavilion? All were in favour. Clerk reported damage already to new roof by vandals. Burglar paint to be put on roof edge Cllr Crawford to get paint Cllr Dent will print advisory signs. | PC<br>JD |

|         |          |                                                                 |                               |         |        |         |
|---------|----------|-----------------------------------------------------------------|-------------------------------|---------|--------|---------|
| 0260/19 | Payments | a) The members to consider the following: accounts for payment: |                               |         |        |         |
|         |          | Payments                                                        |                               | NET     | VAT    | £       |
|         |          | Staff salaries *July                                            | Including pension, tax & NI   |         |        | 1697.20 |
|         |          | Data Shredders                                                  | Shred documents               | 12.00   | 2.40   | 14.40   |
|         |          | CGM                                                             | Cut & collect at WMPF         | 425.00  | 85.00  | 510.00  |
|         |          | Standard Signs                                                  | New 'Wimblington' sign        | 188.55  | 37.71  | 226.26  |
|         |          | Cambs bin cleaning                                              | Hall bins clean June & July   |         |        | 25.00   |
|         |          | Blouts deposit                                                  | Ladies toilet refurb.         | 2918.59 | 583.72 | 3502.31 |
|         |          | CGM                                                             | Grass cuts May                | 702.88  | 140.57 | 843.45  |
|         |          | RBS software                                                    | Training                      | 35.00   | 7.00   | 42.00   |
|         |          | CGM                                                             | Grass cuts June/July          | 795.92  | 159.18 | 955.10  |
|         |          | Cambs Cnty cncl                                                 | LHI village gates             |         |        | 890.90  |
|         |          | David Richards                                                  | Fun day signs/stickers        | 26.79   | 5.36   | 32.15   |
|         |          | Yu energy                                                       | Hall gas                      | 33.31   | 1.67   | 34.98   |
|         |          | DKO Wheatley                                                    | Emergency tree work           | 90.00   | 18.00  | 108.00  |
|         |          | Ridgeons                                                        | WMPF toilets new toilet seat  | 13.74   | 2.75   | 16.49   |
|         |          | TKH PAT testing                                                 | Electrical eqpt               | 49.50   | 9.90   | 59.40   |
|         |          | SWALEC                                                          | Hall electricity              | 148.03  | 7.40   | 155.43  |
|         |          | Staff salaries Aug*                                             | Including pension, tax & NI   |         |        | 2075.80 |
|         |          | AJW roofing                                                     | Metal sheet for pavilion roof | 107.10  | 21.42  | 128.52  |
|         |          | Staff salaries Sept*                                            | Including tax, pension & NI   |         |        | 3673.00 |

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-|-------------------|------------|------|------|------|-----------------|----------------|-------|------|-------|----------------|-------------------------|--|--|--------|-------------------|--------------------|--|--|-------|--|--|--|--|--|--|
|                              |                                     | <table><tr><td>Cambs bin cleaning</td><td>Hall bins August</td><td></td><td></td><td>12.50</td></tr><tr><td>Wrights tools</td><td>Pavilion goods</td><td>11.37</td><td>2.28</td><td>13.65</td></tr><tr><td>Yu energy</td><td>Hall gas August</td><td>31.37</td><td>1.57</td><td>32.94</td></tr><tr><td>Hallmaster</td><td>Booking system</td><td></td><td></td><td>177.00</td></tr><tr><td>Ridgeons</td><td>Pavilion works</td><td>956.36</td><td>191.27</td><td>1147.63</td></tr><tr><td>Wrights Tools</td><td>Hardware</td><td>11.43</td><td>2.29</td><td>13.72</td></tr><tr><td>TKH</td><td>Building works to pavilion</td><td>1637.50</td><td>327.50</td><td>1965.00</td></tr><tr><td>PFK Littlejohn</td><td>External audit fee</td><td>400.00</td><td>80.00</td><td>480.00</td></tr><tr><td>CGM</td><td>Grass cutting</td><td>249.71</td><td>49.94</td><td>299.65</td></tr><tr><td>FDC</td><td>TEN's licence xmas lights</td><td></td><td></td><td>21.00</td></tr><tr><td>Wave</td><td>Hall water June – Sept</td><td></td><td></td><td>62.94</td></tr><tr><td>Wave</td><td>Cemetery water</td><td></td><td></td><td>11.59</td></tr><tr><td>Software Geeks</td><td>Excel for tablet</td><td></td><td></td><td>19.99</td></tr><tr><td>DKO Wheatley</td><td>Cemetery tree crown lift</td><td>100.00</td><td>20.00</td><td>120.00</td></tr></table><br><table><tr><td colspan="5">Invoices paid by Barclaycard</td></tr><tr><td>Bestport Eur Ltd</td><td>Fun day sacks</td><td>26.87</td><td>5.37</td><td>32.24</td></tr><tr><td>Net world sports</td><td>Fun day hurdles</td><td>79.97</td><td>15.99</td><td>95.96</td></tr><tr><td>Fitness health Co</td><td>Fun day sports eqpt</td><td></td><td></td><td>10.99</td></tr><tr><td>Hyperama</td><td>Fun day refreshments &amp; bar</td><td>364.44</td><td>65.22</td><td>429.66</td></tr><tr><td>Net World sports</td><td>Spray line paint</td><td>18.99</td><td>4.99</td><td>23.98</td></tr><tr><td>Electric depot</td><td>Laptop battery</td><td>20.16</td><td>4.03</td><td>24.19</td></tr><tr><td>Choice Shops Ltd</td><td>Black bag hoop</td><td>9.80</td><td>1.96</td><td>11.76</td></tr><tr><td>Destination vinyl</td><td>Danger high voltage signs</td><td>2.49</td><td>0.50</td><td>2.99</td></tr><tr><td>Techno Tronics</td><td>Litter pickers</td><td>10.32</td><td>2.07</td><td>12.39</td></tr><tr><td>Cosmic healthcare</td><td>Sharps bin</td><td>3.12</td><td>0.63</td><td>3.75</td></tr><tr><td>Projector Lamps</td><td>Laptop battery</td><td>19.39</td><td>3.88</td><td>23.27</td></tr><tr><td>Electric depot</td><td>Refund returned battery</td><td></td><td></td><td>-24.19</td></tr><tr><td>National Archives</td><td>Rights of way book</td><td></td><td></td><td>32.00</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table> <p>*See appendix a for salary breakdown<br/>  = Previously approved by Chairman or at previous meeting</p> <p>All payments to be made - Proposed: Cllr Dent; Seconded: Cllr Harding. all in favour.</p> <p>Clerk reported that to date income is £51,768 with expenditure of £30,402 recorded.<br/>Income &amp; Expenditure report for year to date had been forwarded to Councillors on 16.9.19</p> <p>Clerk reported that the first payment to DKO Wheatley for ‘emergency tree work’ was for removing overhanging branches which covered the lamp post on the Addison Rd/Doddington Rd junction – a complaint had been received. The second payment to them was for a crown lift of the tree at the centre of the Cemetery roundabout as a complaint had been received that the overhanging branches were now scratching hearses.</p> | Cambs bin cleaning | Hall bins August |  |  | 12.50 | Wrights tools | Pavilion goods | 11.37 | 2.28 | 13.65 | Yu energy | Hall gas August | 31.37 | 1.57 | 32.94 | Hallmaster | Booking system |  |  | 177.00 | Ridgeons | Pavilion works | 956.36 | 191.27 | 1147.63 | Wrights Tools | Hardware | 11.43 | 2.29 | 13.72 | TKH | Building works to pavilion | 1637.50 | 327.50 | 1965.00 | PFK Littlejohn | External audit fee | 400.00 | 80.00 | 480.00 | CGM | Grass cutting | 249.71 | 49.94 | 299.65 | FDC | TEN's licence xmas lights |  |  | 21.00 | Wave | Hall water June – Sept |  |  | 62.94 | Wave | Cemetery water |  |  | 11.59 | Software Geeks | Excel for tablet |  |  | 19.99 | DKO Wheatley | Cemetery tree crown lift | 100.00 | 20.00 | 120.00 | Invoices paid by Barclaycard |  |  |  |  | Bestport Eur Ltd | Fun day sacks | 26.87 | 5.37 | 32.24 | Net world sports | Fun day hurdles | 79.97 | 15.99 | 95.96 | Fitness health Co | Fun day sports eqpt |  |  | 10.99 | Hyperama | Fun day refreshments & bar | 364.44 | 65.22 | 429.66 | Net World sports | Spray line paint | 18.99 | 4.99 | 23.98 | Electric depot | Laptop battery | 20.16 | 4.03 | 24.19 | Choice Shops Ltd | Black bag hoop | 9.80 | 1.96 | 11.76 | Destination vinyl | Danger high voltage signs | 2.49 | 0.50 | 2.99 | Techno Tronics | Litter pickers | 10.32 | 2.07 | 12.39 | Cosmic healthcare | Sharps bin | 3.12 | 0.63 | 3.75 | Projector Lamps | Laptop battery | 19.39 | 3.88 | 23.27 | Electric depot | Refund returned battery |  |  | -24.19 | National Archives | Rights of way book |  |  | 32.00 |  |  |  |  |  |  |
| Cambs bin cleaning           | Hall bins August                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   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                |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Wrights tools                | Pavilion goods                      | 11.37                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Yu energy                    | Hall gas August                     | 31.37                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Hallmaster                   | Booking system                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   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                |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Ridgeons                     | Pavilion works                      | 956.36                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            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                |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Wrights Tools                | Hardware                            | 11.43                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| TKH                          | Building works to pavilion          | 1637.50                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           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                |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| PFK Littlejohn               | External audit fee                  | 400.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| CGM                          | Grass cutting                       | 249.71                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| FDC                          | TEN's licence xmas lights           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Wave                         | Hall water June – Sept              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Wave                         | Cemetery water                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Software Geeks               | Excel for tablet                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| DKO Wheatley                 | Cemetery tree crown lift            | 100.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Invoices paid by Barclaycard |                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Bestport Eur Ltd             | Fun day sacks                       | 26.87                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Net world sports             | Fun day hurdles                     | 79.97                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Fitness health Co            | Fun day sports eqpt                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Hyperama                     | Fun day refreshments & bar          | 364.44                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            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                |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Net World sports             | Spray line paint                    | 18.99                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Electric depot               | Laptop battery                      | 20.16                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Choice Shops Ltd             | Black bag hoop                      | 9.80                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Destination vinyl            | Danger high voltage signs           | 2.49                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 0.50               | 2.99             |  |  |       |               |                |       |      |       |           |                 |       |      |       |            |                |  |  |        |          |                |        |        |         |               |          |       |      |       |     |                            |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Techno Tronics               | Litter pickers                      | 10.32                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Cosmic healthcare            | Sharps bin                          | 3.12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              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                |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Projector Lamps              | Laptop battery                      | 19.39                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                    |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| Electric depot               | Refund returned battery             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   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                |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| National Archives            | Rights of way book                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   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| 0261/19                      | Risk Management and Health & Safety | Further to minute 0110/18<br>a) To review policies/procedures. Cllr Clarke is working on a whole village risk assessment.<br>b) Financial regulations -Clerk had forwarded the latest model Financials Regulations (as advised by NALC) to Councillors on 7.8.19. After discussion resolved to approve and adopt them. Proposed: Cllr Hennen Seconded: Cllr Dent                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                    |                  |  |  |       |               |                |       |      |       |           |                 |       |      |       |            |                |  |  |        |          |                |        |        |         |               |          |       |      |       |     |                            |         |        |         |                |                    |        |       |        |     |               |        |       |        |     |                           |  |  |       |      |                        |  |  |       |      |                |  |  |       |                |                  |  |  |       |              |                          |        |       |        |                              |  |  |  |  |                  |               |       |      |       |                  |                 |       |       |       |                   |                     |  |  |       |          |                            |        |       |        |                  |                  |       |      |       |                |                |       |      |       |                  |                |      |      |       |                   |                           |      |      |      |                |                |       |      |       |                   |            |      |      |      |                 |                |       |      |       |                |                         |  |  |        |                   |                    |  |  |       |  |  |  |  |  |  |
| 0262/19                      | Planning                            | <b>Planning:</b> The clerk reported that the following planning applications had been received for comment:<br>a F/YR19/0689/F - Change of use of agricultural barn to a 2-storey office at Buildings South East of The Farmhouse Nixhill Road – no objections<br>F/YR19/0690/F - Erect a dwelling (1 x 4-bed 2-storey with garage) involving the demolition of existing dwelling at the Cottages Nixhill Farm Nixhill Road – no objections but please note this is within flood zone 3<br>F/YR19/0713/F - The temporary siting of a pre-fabricated building for residential use (during refurbishment of existing dwelling) at The Cottages Nixhill Farm Nixhill Road – no objections                                                                                                                                                                                                                                                                            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|---------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
|         |                                           | <p>F/YR19/0740/F - Change of use of land to Builders Storage Yard (Sui Generis) involving the siting of 3no storage containers; 1no lorry bed and 1no timber shed; the erection of 1.8m high (max height) security fencing and gates and the formation of an access and retention of 5.2m high security lighting (retrospective) at Land East of Long Acre Lodge Horsemoor Road – no objections</p> <p>The clerk, Cllrs Hennen and Harding had attended a local plan workshop at FDC which explained that a new Local plan is to be drawn up and about which they would like input from Parish Councils. There will be a consultation document/survey which will be sent to the clerk to be forwarded to Councillors. There will hopefully also be a public consultation which we have been asked to advertise.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                               |
| 0263/19 | Highway matters/Street lighting/Transport | <p>a) Street lights reported: FPC 7 – will be replace by end of September. Cllr Dent reported that FPC5 Chapel Lane OS number 8 is not working properly with very little light shining.</p> <p>b) Cllr Davis reported that we have signed an energy contract for all of PC owned street lights as CCC &amp; FDC will no longer pay for this. We have also approached a local contractor for street light maintenance for Wimblington.</p> <p>c) Footpaths and highways issues: Cllr Crawford reported that on Church St there are some trees overhanging the weight limit sign and the street light nearby. Clerk to write to owners. Cllr. Crawford to advise clerk of name and address of land owner.</p> <p>d) Cllr Harding reported that entrance to hall car park kerb is sticking up. Cllr Davis to report.</p> <p>e) Cllr Davis reported that the footpath on the bends adjacent to 28 March Rd is to be cut back and cleared by the payback team.</p>                                                                                                                                                                                                                                                                                                                                                                 | <p>PA</p> <p>PC</p> <p>MD</p> |
| 0264/19 | War Memorial playing field                | <p>a) WMPF – Cllr Dent reported that all is well. She will put signs up when the burglar paint has been applied. Clerk to remind Knowles about the crack in his concrete.</p> <p>b) roundabout; running circle repair – Clerk reported that this was repaired on 10.9.19 by FLP</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                               |
| 0265/19 | Parkfield                                 | a) Cllr Dent to reported that everything is working well. Clerk to send copy of accounts to chair                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                               |
| 0266/19 | New Cemetery/Churchyard                   | <p>Cllr Dent reported that 3 cremation plots are unlevel clerk to write to families for them to arrange levelling. A family has request to take away their memorial bench for refurbishment. There were no objections.</p> <p>Cllr Crawford reported that the churchyard hedge and grass has been cut.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | PA                            |
| 0267/19 | Parish Hall                               | <p>a) hallmaster online booking system -Clerk reported that the licence has now been paid for 1 year's trial, although 4 members of the public have struggled to use the system, so clerk is compiling a user guide to be put onto our web site. Hall master have advised that they too are updating their user guide which will available soon.</p> <p>Clerk reported that the lady's toilet refurbishment will start week commencing Saturday 21<sup>st</sup> September</p> <p>Clerk had received an e-mail today from Age UK asking if they can continue to use the hall for sessions, which have been well received by 50+ members. She also asked for help advertising the sessions. All in favour of continuing.</p> <p>Clerk advised that the hall gas contract will terminate in November. She has received quotes from current supplier and another, the second being slightly cheaper and able to offer a 3 year contract. After discussion resolved to move to cheaper supplier Proposed: Cllr Clarke Seconded: Cllr Davis</p> <p>Cllr Davis reported that we have received the first quote to replace the hall floor, front door and small room windows, we are awaiting 2 more quotes.</p>                                                                                                                       |                               |
| 0268/19 | Allotments                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |
| 0269/19 | Fun Day/Christmas Lights                  | <p>a) Fun Day: Cllr Rose was not able to attend, but reported that all went well and we will begin work on next years, after Christmas.</p> <p>b) Christmas Lights. TEN's licence has been applied for and road closure has been approved. Cllr Rose sent a written report - the bar was a success at the Fun Day and we have a double bubble of fundraisers planned for 12th October (leaflets are going to all houses next week) – bacon butty morning starting at 9.30 and race night the same evening with fish and chip supper at £10 per ticket. I would also like the matter of a decoration going on the WMPF gate to be decided upon and lights along Chapel Lane. After discussion resolved that a Christmas decoration could be attached to the War Memorial Playing Field gates after consultation with the handyman, whose advise was that the lightweight display would cause no damage. Confirmation as to electricity supply.</p> <p>Also, who is doing our PAT testing now? Tony has always done it on the nights when we get everything out and prep the lights, but I wondered if this was now something you wanted Chris to do? Lights prep on the evening of 9th November and morning of 10th and then the evening of 16th November also and this is when they will be PAT tested. Clerk had already</p> | PA                            |

|                |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     |
|----------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
|                |                             | <p>replied by e-mail – as long as paperwork/certificate is forwarded to office Tony can still do the PAT testing on Christmas lights.</p> <p>We're awaiting a meeting of Fisher Parkinson to see if we are granted a sum which we have applied for, to help cover the road closure costs and also buy a new tree for the hall. Details to be supplied re siting.</p> <p>VE day event fund raiser ticketed at hall (car park) PC donation? Chair to discuss with Lights group.</p> <p>Clerk to ask ET if lights can go on street lights. Xmas lights group to give details of weight, fixing and cabling etc.</p>                                                                  | <p>JR</p> <p>PA</p> |
| <b>0270/19</b> | <b>Correspondence</b>       | <p>There will be a Street Pride litter pick with some Smurfitt Kappa employees helping, in conjunction with World Clean-up day.</p> <p>Free defibrillator training will take place at the Parish Hall on 19<sup>th</sup> October 10.00 – 13.00 places need to be booked with clerk.</p> <p>The Parish Council have booked a touring theatre who will perform a family friendly version of 'A Christmas Carol' this will be on Saturday 7<sup>th</sup> December doors open 12.30 performance starts 14.00. £12 family of 4; £5 each adult; £4 concession; £3 per child. Refreshments will be available. Ask school if we can borrow gym mats for children to sit at the front.</p> | <p>PA</p>           |
| <b>0271/19</b> | <b>Date of next meeting</b> | <p>Next meeting: Tuesday 15<sup>th</sup> October 2019 at 19.00</p> <p>Meeting closed at: 20.30</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                     |

#### Appendix a

| Payments       | July                                                      | NET | VAT   | £                 |
|----------------|-----------------------------------------------------------|-----|-------|-------------------|
| Booking clerk  | Hall steward duties July                                  |     |       | 98.35             |
| Cleaner        | Hall cleaning July                                        |     |       | 165.00            |
| Clerk          | Clerk duties incl. home wkg all.                          |     |       | 770.33            |
| Handyman       | Handyman duties                                           |     |       | 48.00             |
| Inland revenue | Staff tax & NI                                            |     |       | 216.84            |
| LGSS           | Clerks pension July                                       |     |       | 398.68            |
|                |                                                           |     |       |                   |
| Total          |                                                           |     |       | 1697.20           |
| Payments       | August                                                    | NET | VAT   | £                 |
| Hall steward   | Hall steward duties incl underpayment in June             |     |       | 123.15            |
| Cleaner        | Hall cleaning                                             |     |       | 164.80            |
| Clerk          | Clerk duties incl. home wkg all. Inc underpayment in June |     |       | 932.33            |
| Handyman       | Handyman duties                                           |     |       | 240.00            |
| Inland revenue | Staff tax & NI                                            |     |       | 216.84            |
| LGSS           | Clerks pension                                            |     |       | 398.68            |
|                |                                                           |     | Total | 2075.80           |
| Payments       | September                                                 | NET | VAT   | £                 |
| Hall Steward   | Hall steward duties                                       |     |       | 98.55             |
| Cleaner        | Hall cleaning                                             |     |       | 197.65            |
| Clerk          | Clerk duties incl. homework all.                          |     |       | 770.33            |
| Handyman       | Handyman duties<br>Overtime (pavilion)                    |     |       | 192.00<br>1637.50 |
| Inland revenue | Staff tax & NI                                            |     |       | 378.29            |
| LGSS           | Clerks pension                                            |     |       | 398.68            |
| Total          |                                                           |     |       | 3673.00           |