

Minutes of the meeting of Wimblington Parish Council held on Tuesday 8<sup>th</sup> February 2022 at Wimblington Parish Hall, Addison Rd. Wimblington PE15 0QT, at 7.00 pm.

**Present** M T Davis (Chairman), Mrs P Amos (Clerk), Cllr. Hennen; Cllr. Rose; Cllr. Dent; Mrs Hart; Mr & Mrs Johnson; Cllr Gowing;

| Number | Title                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Action |
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| 022/22 | Apologies for Absence         | Mrs Moulton; Cllr Clark (work) ; Cllr Harding (Covid);                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |        |
| 023/22 | Absentees                     | Cllr Wright                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |        |
| 024/22 | Chairs<br>Additional items    | Due to the recent huge spike in Coronavirus cases and advice from NALC, several agenda items from the December and January agenda were deferred to this meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |        |
| 025/22 | Declarations of interest      | i)declaration: Cllr Dent re Parkfield lease.<br>ii)written dispensation requests: There were none.<br>iii)dispensation grants: There are none.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |        |
| 026/22 | Public Participation          | A resident said that regarding planning application CCC/21/247/FUL, whilst a huge portion of the application was to replace the building lost in the fire last year, they have also asked for 24/7 working which would greatly affect residents. The architect submitting the plans has said that Data Shredders already work 24/7 which they do not and the material change for parking is for something which they have been doing for years anyway. Given that there were 2 fires at the site last year, 24/7 working would only increase the risk as well as being anti-social to this residential area. Would the Parish Councillors please vote against 24/7 working and possible the extension to the building? LP331;334;335 refer. If 24/7 were approved this would increase the number of lorries attending the site, thereby increasing input output which may violate their licence. Extra lorries would of course make the access road even more dangerous. The lead flood authority has also objected on a number of grounds, if the site is not drained properly this will also affect Woodman's Way.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        |
| 027/22 | Confirmation of minutes       | RESOLVED – that the minutes of meeting held on 11 <sup>th</sup> January 2022 were correctly recorded and that they be signed as being a true record. Proposed: Cllr. Hennen; Seconded: Cllr; Dent. All in favour.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |        |
| 028/22 | Fenland District Council      | Cllr Davis reported that there is nothing relevant to the Parish at the moment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |        |
| 029/22 | Cambridgeshire County Council | Cllr Gowing reported that at a Full Council meeting today the budget was approved. CCC part of the Council tax will be raised by just over 4%. LHI panel was held last week, results to be advised.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |        |
| 030/22 | Clerks report                 | Clerk had contacted FDC regarding redaction of Cllr addresses on declaration of interest forms. At the moment they do still have to be shown on the form and web site, which is reviewed annually, but if there have been no changes, no new form has to be submitted. FDC officer will raise the point with District Council.<br>Clerk checked with Anglian Water who now only sell water butts -cost of £64.07 for 200 litre. Conferred with Chairman and then bought 2 from BM's as per minute number 212/21a Regarding the Queens green canopy. Our local MP attended a tree planting Ceremony to 'plant' Wimblington's Queen's green canopy tree along with Cllr Maureen Davis, Cllr Rose, Cllr Dent, the clerk and several residents. Photos were taken and forwarded to local press along with photos of the planting and residents using the new gym equipment in the War Memorial playing field.<br>The resident who lives next to the Cemetery entrance drive has been asked not to park 2 cars there.<br>Further to minute number 011/22b, speedwatch funds of £77.80 has now been banked into the Parish Council account and put into an Earmarked reserve within the Council's accounting package.<br>Clerk had forwarded to Cllrs on 27.1.2022 confirmation from Charlotte's Way, that the reflectors have been fitted to the now completed Southern Honey Farm bends safety barrier. Final cost yet to be received.<br>Clerk has received an e-mail from BT advising of an increase in prices of about 9% as from 1 <sup>st</sup> April 2022.<br>Clerk has designated £25,000.00 which was in last years' budget to Parkfield for upcoming works. |        |
| 031/22 | Fun Day/Christmas Lights      | a) Fun Day: Events proposed: Gin tasting evening is arranged for Friday 1 <sup>st</sup> April run by Fen Spirit's. Race night is organised for 19 <sup>th</sup> March with March Electrical and Skylark garden centre very kindly sponsoring some races. Also rescheduling of Car Treasure Hunt to Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |        |

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|        |               | <p>Holiday Monday 2nd May (Pub in the Park hosting). Fun Day plans coming together (17th July) - JezO's and The Entertainer are currently being booked. First Aid currently being booked. Team are due to have a meeting shortly to pull together more plans. We need to raise between £1000-£1500 for the event in July which is do-able.</p> <p>b) Christmas Lights: Events proposed: Cllr Rose reported that she had received a thank you letter from East Anglian Air Ambulance service who had attended the Christmas lights switch on and raised £106.54. Bacon butty morning - 23rd April. Running bar at the Jubilee - 4th June - TEN license needed. Running another bar at a private party on 18th June - TEN license needed. There will be further fund raising events, but here are still invoices yet to arrive. There will be a deficit for the 2021 xmas lights of around £200.00.</p> <p>c) Queens Platinum Jubilee: Further to minute number 203/21c, Clerk asked for permission to move the agreed amount of money for the Jubilee event from the General Reserves to an Earmarked Reserve. After discussion resolved to apportion an amount of £5000.00 to the Jubilee EMR. Proposed: Cllr. Davis; Seconded: Cllr. Hennen. Cllr Rose reported that a cheque for £4163.30 has been received from the Fisher Parkinson trust towards the Jubilee. Along with the promise of approximately £4380.00 from sponsors, the total of support for the event should total at least £13,543.30 which is close to the estimated cost barring increases in prices. Cllr Rose has also applied for £2500.00 to Burnthouse Farm community fund to help cover entertainment costs. Marquee and toilets booked; The Joker Entertainment booked (3 entertainers, a show plus a giant maypole), evening music and hog roast also booked. First Aid currently being booked. Music is also booked. We now need volunteers on the ground on the day.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | PA |
| 032/22 | Other Matters | <p>a) Good neighbour scheme: Cllrs Harding was unable to attend</p> <p>b) MVAS: Further to minute number 011/22 regarding MVAS. Cllr Hennen said he has received more quotes for both electricity powered, solar powered and battery powered. He favours mains powered, which are moveable. This would mean we would have to have a street light survey. Cllr Hennen would suggest Elan City MVAS (2 year warranty) which appear to be the most flexible and interchangeable and are not the most expensive and they are the lightest in weight. All MVAS from each company can be powered by either mains; battery or solar. The Elan City's MVAS also covers both sides of the road. The Police have said that Elan City are popular as well as Westcotec (3 year warranty) and both companies are reputable. The question is whether to have mains power with structural survey. The messagemaker quotes are far more expensive. Cllr Rose said that our current ones are not very noticeable. Elan City now quote around £2,000 with solar, basic now £1800 ish. Elan City also have the facility to access the information remotely at a monthly cost. After discussion decision to get quote for solar powered unit with 2 poles and 2 solar panels. Also cost of monthly fee for remote collection of data. Cllr Hennen will contact Elan City for more inclusive quotes. Clerk to investigate cost of poles, spec of poles and planning. Also clerk reported that the faulty MVAS has now stopped working altogether. A relative of the handyman is an electrical engineer who works with car computers and he is willing to have a look at it for us to see if he can at least get the speed reminder part working.</p> <p>c) Annual Assembly 2022: Cllr Clarke was not able to attend, therefore deferred to next meeting.</p> <p>d) Age UK: Community warden scheme: E-mail received and forwarded to Cllrs on 22.12.2021. Age UK appear to be offering their community warden scheme to Wimblington, but previous meetings had suggested that there would be a fee to the Parish Council. The e-mail says that the scheme is fully funded for 1 year, after which they will look for further funding, hoping that the Parishes concerned might support a portion of the scheme. Age UK adverts have already been displayed for our residents.</p> <p>e) MAVS expenses: The handyman recently discovered that the MVAS battery advise was that they should not be left unattended whilst they are re-charging. Historically they are charged at the Parish Hall unattended, so recently the handyman has taken them home to charge using his own electricity. Also he has never claimed any mileage to cover the moving of them. Chairman asked if Councillors would agree to pay him a monthly allowance to cover these costs. After discussion resolved to pay an allowance of £10 per month. Proposed: Cllr Davis; Seconded: Cllr Rose.</p> <p>f) Military Covenant: further to an e-mail received and forwarded to Cllrs on 25.1.2022. FDC have asked that the Parish Council consider signing up to the Armed Forces Covenant, although they do not yet appear to have signed up. After discussion resolved not to sign up. Proposed: Cllr. Dent Seconded: Cllr Davis.</p> | PA |

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|  |  | <p>g) Councillor vacancies: Having received 2 Councillor resignations at the beginning of February, clerk reported that the District Council have been advised and official notice to residents has been given. We already have 2 expressions of interest.</p> <p>h) Jubilee flag: Jubilee flags are available from flagmakers.co.uk at a cost of £20.65 + £12.50 shipping. Link forwarded to Cllrs on 3.2.2022. After discussion resolved to wait for Jubilee working group to decide.</p> <p>j) Staff: Moved to the end of the meeting – Cllr Davis informed Cllrs of a special project that she and clerk would like them to consider. At this time details cannot be published, however after discussion resolved to gather information and costs.</p> |  |
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| 033/22 | Payments | a) The members to consider the following: accounts for payment: |                              |         |        |         |
|        |          | Payments                                                        |                              | NET     | VAT    | £       |
|        |          | Salaries Jan                                                    | *Including pension, tax & NI |         |        | 1876.58 |
|        |          | Dr Tree                                                         | Cemetery stump removal       | 280.00  | 56.00  | 336.00  |
|        |          | One.com                                                         | Xmas lights web site renewal | 52.40   | 10.48  | 62.88   |
|        |          | Edf                                                             | Pavilion electricity         | 47.76   | 2.39   | 50.15   |
|        |          | The Joker                                                       | Jubilee entertainment        | 1000.00 | 200.00 | 1200.00 |
|        |          | PRS for music                                                   | Hall annual music license    | 334.14  | 66.83  | 400.97  |
|        |          | Cawoods                                                         | Re-install battery gateway   | 639.86  | 127.98 | 767.84  |
|        |          | Avantigas                                                       | Hall gas January             | 237.48  | 47.50  | 284.98  |
|        |          | Jez'o                                                           | 2022 Fun day                 | 1320.00 | 264.00 | 1584.00 |
|        |          | Southern electric                                               | Street light electricity     | 160.11  | 8.45   | 168.56  |
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| 035/22 | Planning | <p><b>Planning:</b> a) the clerk reported that the following planning applications had been received for comment:</p> <p>CCC/21/247/FUL -Section 73A planning application for erection of building with lean-to to front and partly enclosed canopy to rear for waste processing, proposed additional welfare cabin, part replacement of the concrete slab within existing yard, alterations to existing vehicular access and material change of use of land formerly associated with Eastwood Farmhouse for use for vehicle parking in association with the waste processing use removal of existing L shaped building to rear following fire damage including changes to proposed 24/7 working hours within the building and yard at Data Shredders, 1-2 Eastwood Industrial Estate And Part Of Eastwood End Farm, Eastwood End – <i>object</i></p> <p>F/YR22/0038/F - Erect a 1-bed annexe involving the demolition of existing stables and store at Springfield Lodge 53 March Road – <i>no objections</i></p> | <p>PA</p> <p>PA MD</p> |
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|        |                                           | <p>F/YR21/1537/TRTPO - Works to 4 x Maple trees and 1 x Horse Chestnut tree covered by TPO M/2/465/17 at North House 2 Church Street – <i>no objections</i></p> <p><i>Cllr Davis did not take part in discussions regarding the above planning applications as she is a member of FDC planning committee.</i></p> <p>b) Neighbourhood plan: Deferred</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                              |
| 036/22 | Highway matters/Street lighting/Transport | <p>a) Street lights reported: Residents has again asked when the light on March Rd. opposite Nursery gardens will be repaired. Clerk has yet again chased Mathew Homes and Cllr Davis has raised the issue with FDC and CCC highways.</p> <p>b) Footpaths and highways issues: Further to minute number 15/22b, clerk had received a reply from Cambs CC highways as follows: 'I have seen the logs on the verge and this is not an isolated incident across the county of residents putting similar on verges outside their properties to protect the verge and they have been allowed to remain in place, as these are not on the carriageway and not in an official passing place then it is not something we would get involved with.'</p> <p>Cllr Rose commented that the state of Lyon Walk now makes it extremely difficult to walk along. As this is a private road it outside of the Parish Council's scope, although we could write to residents voicing our concerns. Clerk to write letter asking for repairs.</p> <p>Clerk has received another complaint about the lack of lighting and footpath next to the Nursery Gardens entrance road. Clerk had already been chasing Mathew Homes to complete the installation of both 3 new highway lights and the footpath which have all been promised. To date no reply from Mathew Homes has been received. Cllr Davis is also following this up at Fenland District Council as both should have been installed last year. The enforcement officer will look into this.</p> <p>Also there is a issue of the footpath on the opposite side, which is overgrown. Cllr Davis is meeting Highways this week, as the lady who lives in the adjacent property is not able to cut back the verge/hedge herself and maintains that CCC used to cut this back as there is a shared ditch, which means that the footpath side would be highways responsibility. The Community payback team used to cut it back but are not working at the moment due to Covid 19</p> <p>Clerk to ask cable test to fix the light – get costs.</p> <p>c) Street light structural survey: Clerk had been asked to get quote for a Street light structural survey for weight for MVAS &amp; Xmas lights. Electrical Testing has quoted up to 12 lights at £860.00 per day; 13-20 lights £65.00 per unit; 21 + £55.00 per unit. Cable testing have replied saying that they would want the specification of whatever we might wish to attach to the column and they would survey accordingly, so no cost yet received. After discussion resolved to wait for MVAS decision.</p> <p>d) The Hook highway verges: Cllr Hennen raised the question of the tree trunks positioned on part of the verge. Whilst Cambs County Council have said that they are not intervening at this point, the Open Spaces Society says on its web site 'the questions who owns the soil of the roadside verge, and whether it is part of the highway, are quite distinct. Regardless of who owns the soil, the public may have a rite of passage over it, ie it may be part of the highway. Consequently, if a public right of passage over such a verge is claimed, it is no answer for the adjoining owner to say 'the land belongs to me' since even if it does, it may still be part of the highway.' To that end Cllr Hennen asked if we can ask CCC or the Open Spaces Society to intervene. Cllr Hennen will approach the Open Spaces Society for help as CCC will not help.</p> <p>Further to minute number 15/22 clerk asked Cambs CC highways the current position regarding the planters placed on the verge/highway outside Park House, Church Lane. The reply was that the original request to remove them from the highway still stands as there has been no evidence provided that the area is owned by the new resident. CCC have arranged to remove them from the highway.</p> <p>20.30 Cllr Rose had to leave the meeting.</p> | <p>PA</p> <p>MD</p> <p>PA ring</p> <p>CH</p> |
| 037/22 | War Memorial playing field                | <p>a) WMPF – Cllr Dent reported that there are some crocus in flower now. Also re. the concrete edge belonging to Knowles Yard they appear to be repairing. The concrete pads are now ready for the new seating. Handyman is preparing the seats.</p> <p>b) Special needs equipment: Various quotes were forwarded to Cllrs. On 6.12.2021. Cllr Rose reported that the roundabout is now wobbly. Clerk to have it checked/get quotes. After discussion resolved to wait for report on current roundabout as if it has to be replaced it could have a special needs roundabout.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | PA                                           |

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|        |                             | c) Bollards: As the new concrete pad has been installed level, it shows that the left hand side is higher than ground level. Some top soil has been graded there and seeded. Handyman has suggested that we install bollards around the concrete in front of the pavilion to stop mowers or vehicles from driving over, it so as to avoid damage. Quotes were forwarded to Cllrs on 17.1.2022. after discussion resolved to purchase 4/6 bollards with reflectors at cost of up to £100.00 each. Handyman will install them liaising with Fun day working group members as to position. Proposed: Cllr Hennen Seconded: Cllr Dent.                                                                                                                                                                                           | PA |
| 038/22 | Parkfield                   | Written report: None received.<br>New lease: Parkfield's chairman has returned the signed agreement as it stands. Cllr Davis and Cllr Hennen signed the lease in the presence of the meeting.<br>Plans for an extension at Parkfield were shown to Cllrs. Next agenda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | PA |
| 039/22 | New Cemetery/<br>Churchyard | a) Cemetery gazebo/trees: Clerk has ordered the gazebo as per November meeting. ETA is March 2022. Tree stump removal/grinding quotes of 1: £280.00 net and 2: 350.00 (not VAT registered) were received. Due to restricted meeting chairman had approved the order of quote 1. This work has been completed today. Base solutions of concrete – quote of £2600.00-2800.00 received from company who installed the bases at the WMPF and deck – quote sought and chased, but not yet received. Handyman is of the opinion that a wooden deck would be false economy and would attract vermin to nest under it. As only 2 replies to clerks e-mail had been received, chairman approved the concrete base, as time is now of the essence.<br>Clerk reported faulty gate lock – has arranged for Artistic Metallica to report. |    |
| 040/22 | Parish Hall                 | a) Leaf blower: A comparison document showing links and prices for 4 different leaf blowers was forwarded to Cllrs on 12.1.2022. After discussion resolved to purchase the 4 wheel at coast of £199.99 Proposed: Cllr Davis Seconded: Cllr. Hennen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | PA |
| 041/22 | Correspondence              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |    |
| 042/22 | Date of next meeting        | Next meeting: Tuesday 8 <sup>th</sup> March 2022 at 19.00<br>Meeting closed at:21.10                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |    |

Appendix a\*

| Payments       | November2021                     | NET | VAT | £       |
|----------------|----------------------------------|-----|-----|---------|
| Hall steward   | Hall steward duties              |     |     | 106.85  |
| Cleaner        | Hall cleaning                    |     |     | 181.20  |
| Clerk          | Clerk duties incl. home wkg all. |     |     | 796.33  |
| Handyman       | Handyman duties                  |     |     | 288.00  |
| Inland revenue | Staff tax & NI                   |     |     | 237.44  |
| LGSS           | Clerks pension                   |     |     | 266.76  |
|                |                                  |     |     |         |
| Total          |                                  |     |     | 1876.58 |