

Minutes of the meeting of Wimblington Parish Council held on Tuesday 10th May 2022

Present Mrs P Amos (Clerk), Cllr. Rose; Cllr. Dent; Cllr. Abbott; Cllr. Harding; Cllr. Wright; Cllr. A Johnson; Cllr. P Clark (19.30)
Mrs P Hart; Mrs Moulton; Mrs Morrissey; Mrs Bird; Mrs Kahan; Mr P Kendall; Cllr J Gowing

As the chairman was unable to attend the meeting and the vice-chairman was not able to attend at the start of the meeting (joined later in the evening), a vote was taken by all members and Cllr Rose was nominated to chair the meeting.

Number	Title & Agenda item no.		Action
087/21	Election - 1	No elections took place this year	
088/21	Election of chairman and vice-chairman - 2	The election took place for chairman: Cllr Maureen Davis would like to continue as chairman and was unopposed. Proposed: Cllr. Dent; Seconded: Cllr Johnson. M Davis was elected as chairman unanimously. All in favour by show of hands. The election took place for vice-chairman: Cllr Paul Clark would like to continue as Vice-chairman and was unopposed. Proposed: Cllr Johnson ; Seconded: Cllr. Abbott . Cllr Clark was elected as vice-chairman unanimously. All in favour by show of hands.	
089/21	Apologies for Absence - 3	Cllr Davis (hospital); Cllr Hennen (work); Cllr P Clark – arrived at 19.40 (work);	
090/21	Absentees	None	
091/21	Chairs Additional items - 3a	An email has been received from the clerk at Christchurch – forwarded to Cllrs on 10.5.22 asking whether we along with Benwick and Doddington would like to join with Christchurch Parish Council in submitting a joint statement of opposition to the new boundary change proposals which would join together the 4 Parishes as 1 ward with 3 ward Councillors between them. Geographically it appears to be the largest and most elongated ward, with little in common between Christchurch and the other 3 Parishes. Further to minute number 072/22, Cllr Davis has e-mailed to say that she looks favourably on a joint letter of opposition to the proposed new boundaries, having reported in April that ‘as a current Cllr for this ward she and Cllr Connor have challenged the proposed area, which is too large for 3 Cllrs as there is no real connection with Benwick and Christchurch, the travelling to Christchurch is not viable and they have sent an argument against the proposal.’ After discussion resolved to Agree joint statement of opposition. Proposed: Cllr Wright. Seconded: Cllr. Dent.	PA
092/21	Declarations of interest - 4	i)declaration: Cllr Dent re planning application F/YR22/0358/RM; ii)written dispensation requests: There were none iii)dispensation grants: There are none	
093/21	Public participation - 5	Mr Kendall said that as the Council’s handyman, on entering the hall last week, there was an odour which turned out to be a blocked sewage drain. He and the clerk cleared the blockage and he wished to thank the clerk for going over and above her duties, to help.	
094/21	Contact roles - 6	Councillor contact roles were agreed as: Michele Abbott – Good neighbour scheme, Finance committee. Paul Clarke – Vice Chairman, Street lighting, Pavilion CCTV, Defibrillators, Finance Committee, Flag Marshall. Maureen Davis – Chairman, Finance Committee, Burnthouse Windmill Panel, Street lighting, Neighbourhood Plan. Julie Dent – Parkfield, WMPF, Cemetery, Christmas lights. Judith Harding - Stonea, Finance committee, Good neighbour scheme, Fun Day. Chris Hennen - Hook, Finance committee, Street lighting, web site, Ransonmoor Windmill panel. Angela Johnson – Neighbourhood Plan, Policies, Crimestoppers. Joanne Rose - Parish Hall, Neighbourhood Watch, Speed Watch, Fun Day, Christmas Lights. Liz Wright - Parish Paths/ROW, Allotments.	
095/21	Confirmation of minutes - 7	RESOLVED – that the minutes of meeting held on 12th April 2022 were correctly recorded and that they be signed as being a true record. Proposed: Cllr. Wright ; Seconded: Cllr. Dent All in favour.	
096/21	Fenland District Council - 8	Cllr Davis was unable to attend.	
097/21	Cambridgeshire County Council 9	Cllr. Gowing reported that he had forwarded a consultation regarding transport within Fenland which he would like Cllrs to respond to. At a full council meeting today there was a motion asking for more Special Needs and Disabilities schools in the area, there was a	

		unanimous vote that the problem should be solved. Also, at the environment committee they spoke about the new development in March at Burrowmoor Rd/Knights End where there will be a lot of development in the future. There will be a school and a doctors surgery. Also there is to be a new re-cycling centre near Melbourne. There is a company who wants to build an extremely large solar farm in the Newmarket/Exning area.																																																																																																																																								
098/21	Clerks report - 10	The rep. from Caloo, who are supplying the new inclusive paly equipment, has visited site and with the handyman decided where the piece will go. Last new covered seat has now been installed by our handyman, sadly nuts were trying to be removed – handyman has fixed the problem by hammering over the tops of the bolts. After discussion clerk to ask Generis if they can install a trigger alarm to the CCTV at the WMPF. Unfortunately we seem to have a problem with the grass contractors who have had a significant change of staff. They have not responded to 3 e-mails and 2 phone calls until today, but I’m still waiting for replies about extra cut & collects, Cemetery grass and WMPF wild flower strip. After discussion if the wild flower strip is not resolved this year decision is to scrap it.	PA																																																																																																																																							
099/21	Fun Day/Christmas Lights - 11	a) Fun Day:2 fund raising events in April – gin tasting and horse race night both fairly successful increasing funds. Plans are going steadily, everything booked that needs to be. b) Christmas Lights: bacon buttie morning was fairly well attended, but not as many as usual, but still a good profit towards a 2022 Christmas lights event c) Jubilee events: Wristbands have started to be given out, steady uptake so far. Wristbands are to be given out again at the school again on Thursday and at the on hall Friday and Saturday.																																																																																																																																								
0100/21	Other Matters - 12	a) Good neighbour scheme: ongoing. Cllr Harding has not been able to do anything yet. Once Fun day is finished, she will start collecting information. b) Crime stoppers: An e-mail from the newly formed ‘Crime stoppers’ committee within Cambs CC was forwarded to Cllrs on 25.4.2022. Chairman feels that if possible, it would be a good idea for Wimblington to have a representative on this panel. After discussion Cllr Johnson volunteered to become the Wimblington PC rep. Go to www.crimestoppers-uk.org for more information about the group. Contact Cllr Johnson regarding any suspicions within the village. Possible open day to raise awareness. Cllr Johnson will approach Crimestoppers and the police to see if they would attend such an event.	AJ																																																																																																																																							
0101/21	Payments – 13	a) The members to consider the following: accounts for payment: <table><tr><th>Payments</th><th></th><th>NET</th><th>VAT</th><th>£</th></tr><tr><td>Staff salaries</td><td>Including pension, tax & NI</td><td></td><td></td><td>2320.73</td></tr><tr><td>Zurich</td><td>Annual insurance</td><td></td><td></td><td>3063.92</td></tr><tr><td>CGM</td><td>WMPF grass cut</td><td>55.50</td><td>11.10</td><td>66.60</td></tr><tr><td>Swift Fire & Safety</td><td>Fire alarm service</td><td>145.00</td><td>29.00</td><td>174.00</td></tr><tr><td>FDC</td><td>Hall waste Apr-Jul</td><td></td><td></td><td>127.14</td></tr><tr><td>FDC</td><td>Church waste Apr-Jul</td><td></td><td></td><td>127.14</td></tr><tr><td>All undercover</td><td>Jubilee marquee balance</td><td>3395.52</td><td>679.10</td><td>4074.62</td></tr><tr><td>Awaiting quotes</td><td>Jubilee beer</td><td></td><td></td><td>500.00 #</td></tr><tr><td>Back too</td><td>Fun day entertainment</td><td></td><td></td><td>200.00</td></tr><tr><td>Amazon & Tesco</td><td>Beacon lighting food & drinks</td><td></td><td></td><td>350.00 #</td></tr><tr><td>Seiretto</td><td>2 year domain reg. renewal</td><td>189.00</td><td>37.80</td><td>226.80</td></tr><tr><td>Swift Fire & Safety</td><td>Repair/repl emergency lights</td><td>199.51</td><td>39.90</td><td>239.41</td></tr><tr><td>D Biggs</td><td>Pavilion new sockets</td><td>250.00</td><td>50.00</td><td>300.00</td></tr><tr><td>EDF</td><td>Pavilion electricity March-April</td><td>21.14</td><td>1.06</td><td>22.20</td></tr><tr><td>Playsafe</td><td>Rospa reports</td><td>199.50</td><td>39.90</td><td>239.40</td></tr><tr><td>Wrights tools</td><td>Posthole digger</td><td>47.45</td><td>9.49</td><td>56.94</td></tr><tr><td>Information Com</td><td>Data protection annual fee</td><td></td><td></td><td>35.00</td></tr><tr><td>Avantigas</td><td>Hall gas April</td><td>116.52</td><td>5.83</td><td>122.35</td></tr><tr><td>CGM</td><td>Grass cuts; Cemetery spraying</td><td>319.16</td><td>63.83</td><td>382.99</td></tr><tr><td>Tom Harlock</td><td>Jubilee musicians</td><td></td><td></td><td>950.00</td></tr><tr><td>Coates Notes</td><td>Jubilee sound engineer</td><td>208.33</td><td>41.67</td><td>250.00</td></tr><tr><td>Little treats</td><td>Jubilee scones</td><td></td><td></td><td>100.00</td></tr><tr><td>Southern electric</td><td>Street light electricity</td><td>181.94</td><td>9.55</td><td>191.49</td></tr><tr><td>Citizens advice</td><td>Outreach sessions</td><td></td><td></td><td>240.00</td></tr><tr><td>I Cooper</td><td>Internal audit completion</td><td></td><td></td><td>200.00</td></tr><tr><td>Reads Groundworks</td><td>WMPF drainage</td><td></td><td></td><td>934.00</td></tr></table>	Payments		NET	VAT	£	Staff salaries	Including pension, tax & NI			2320.73	Zurich	Annual insurance			3063.92	CGM	WMPF grass cut	55.50	11.10	66.60	Swift Fire & Safety	Fire alarm service	145.00	29.00	174.00	FDC	Hall waste Apr-Jul			127.14	FDC	Church waste Apr-Jul			127.14	All undercover	Jubilee marquee balance	3395.52	679.10	4074.62	Awaiting quotes	Jubilee beer			500.00 #	Back too	Fun day entertainment			200.00	Amazon & Tesco	Beacon lighting food & drinks			350.00 #	Seiretto	2 year domain reg. renewal	189.00	37.80	226.80	Swift Fire & Safety	Repair/repl emergency lights	199.51	39.90	239.41	D Biggs	Pavilion new sockets	250.00	50.00	300.00	EDF	Pavilion electricity March-April	21.14	1.06	22.20	Playsafe	Rospa reports	199.50	39.90	239.40	Wrights tools	Posthole digger	47.45	9.49	56.94	Information Com	Data protection annual fee			35.00	Avantigas	Hall gas April	116.52	5.83	122.35	CGM	Grass cuts; Cemetery spraying	319.16	63.83	382.99	Tom Harlock	Jubilee musicians			950.00	Coates Notes	Jubilee sound engineer	208.33	41.67	250.00	Little treats	Jubilee scones			100.00	Southern electric	Street light electricity	181.94	9.55	191.49	Citizens advice	Outreach sessions			240.00	I Cooper	Internal audit completion			200.00	Reads Groundworks	WMPF drainage			934.00	
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102/21	Annual Governance Statement - 14	The annual governance statement: a) Councillors reviewed the effectiveness of the system of internal control and considered the findings. - Internal audit completed in 2, 6 monthly audits. Chairman countersigns monthly bank reconciliations. Quarterly Finance report to Full Council with Summary and detailed income expenditure reports to Cllrs. The internal auditors report was read out to the meeting. All members in agreement by show of hands. b) Annual Governance Statement – was read out to the meeting by the elected Chairman - internal control: resolved to tick ‘yes’ to sections 1-8. Section 9 is N/A. Internal audit was read to the meeting and both approved. Proposed: Cllr. Clark; Seconded: Cllr. Harding. The Annual Governance Statement had been signed and dated by the clerk and the elected Chairman then signed at this meeting as witnessed by Full Council. Annual Accounts –(i) Councillors considered the Accounting Statements.: All Councillors had received by e-mail a copy of the accounts on 9.5.2022 (ii) approved the Accounting Statements by resolution – resolved to approve the accounting statement. Proposed: Cllr. Wright; Seconded Cllr Dent. Statements were signed and dated by the Chairman presiding at the meeting.																																																																							
103/21	Risk Management and Health & Safety - 15	To review policies/procedures: Grant Funding Policy; Tree policy forwarded to Cllrs on 19.4.2022. a) To review Standing Orders, Financial Regulations, Cemetery Fees and other Council documents: Standing Orders & Financial Regulations – e-mailed to Cllrs on 19.4.2022. After discussion resolved to adopt Standing Orders and Financial Regulations. Proposed Cllr. Clark Seconded: Cllr. Johnson. Cemetery fees to be discussed at 108/21 below. b) To review policies/procedures – Grant Funding Policy and Tree policy were sent to Cllrs on 19.4.2022 for review. After discussion resolved to adopt both as read. Proposed: Cllr Clark Seconded: Cllr. Dent	PA re look at feedback form PA																																																																						
104/21	Planning - 16	Planning: The clerk reported that the following planning applications had been received for comment: a) F/YR22/0391/F - Erect 2-storey side extensions to existing dwelling at Boots Farm Manea Road – no objections F/YR22/0358/RM - Reserved Matters application relating to detailed matters of access, appearance, landscaping, layout and scale (for Plot 1 only) pursuant to outline permission – object - Object - The reserved matters make changes that are not in keeping with the village. Policy LP12(C) This is a village environment and as such most of the properties have open frontage, hedges or low fences. The changes to the initial outline planning permission now include a brick wall and high gates. (D) Having high walls and a gated property would not be in keeping with the core shape and form of Eastwood End (F) The hedges and trees that have been removed should be replaced without a brick wall behind them.	PA																																																																						

		Policy LP16(C) building a brick wall and high gates does not incorporate the natural and historical features (D) This proposal is not making a positive contribution; it is totally out of character with its surroundings Policy LP15 the proposed footpath should be built before building starts F/YR22/0415/CERTLU - Certificate of lawfulness (Existing): Erect a dwelling, and change of use of land for domestic purposes (dwelling not built in accordance with approved plans on planning permissions F/YR01/0940/O and F/YR02/0706/RM), and occupy dwelling without compliance with condition 5 (agricultural occupancy) of planning permission F/YR01/0940/O at Englands And Eatons Charity Farm Horsemoor Road – no objections F/YR20/0641/F - Erect 9 x 2-storey 4-bed dwellings with garages including open space/play area with pond and formation of 2.5m high bunding, 2m high bunding with 1m high close boarded fence on top, 3m high close boarded fence, 3m wide foot/cycle path parallel to A141 and 1.8m wide footpath along Eastwood End to meet existing footpath at Land South Of Eastwood End – object - The proposed development is sited too close to a business which creates noise and is operational 24 hours a day 7 days a week. We already receive complaints from local residents about the noise and litter created by the business and about lorries parking on the road outside the business waiting to enter. This has caused difficulties turning into Eastwood End from the A141. This area is virtually open countryside and as such has many bats, birds, insects and amphibians, this is a rich area for wildlife which would be disrupted by a development. Satellite image available: https://www.google.co.uk/maps/@52.5160913,0.0916917,454m/data=!3m1!1e3 showing many trees and open countryside. 4-bedroom houses suggest that they are family houses. There would be difficulty walking/getting to school as owners would have to cross the A141 - an overhead walkway would be necessary ideally, or they would have to drive. We site LP12A/B/C; LP13 F/YR21/0356/F - Change of use of land for the use as 5no traveller's plots including siting of 5no mobile homes and 9no touring caravans and formation of a new vehicular access (retrospective) at Land East Of Cedar Rose Stables Horsemoor Road – Cllr Wright abstained – object – Our objection is against the retrospective siting of new vehicular access, which is sited extremely close to a 90 degree bend with restricted visibility. Also to 9 touring caravans, as the site is not a large enough to sustain 5 mobile homes, up to 10 vehicles and 9 touring caravans. Hook Road is a very narrow country lane that is already suffering major problems with surface damage to the road and loss of grass verges and safe havens/passing places for pedestrians, horse riders, cyclist and vehicles. 9 Touring caravans and up to 10 additional vehicles using this very narrow lane would have a severe impact on everyone using the lane. The speed limit is 60 mph and this in itself causes a major threat to those who have no safe haven due to the fact that the width of the verges have been eroded by properties on this road. The photographs shown on this application are outdated and Hook Road has evolved since they were taken. On the latest plan/drawing the site boundary has been moved (see previous application drawing/plan for comparison), encroaching onto the verge at this site. There is no road user visibility, due to the high fencing, for vehicles exiting the enclosed site. The entrance is almost adjacent to the entrance of the property opposite causing a hazard. This is a high-risk flood area and last year Wimblington had an unprecedented number of homes flooded. The applicant states that there has been sequential test completed within this area – but we see no documented evidence of this. The applicants states that they will retain rainwater from the proposed buildings, but with no clear explanation as to how and what is to happen to this rain water. The applicant sates ‘the development provides a wider sustainability benefit’ but with no explanation as to how this is to be achieved. There is no local infrastructure within Hook Lane -street lighting, water drainage, sewerage, utilities. The applicant states that they will install soft landscaping in order to avoid isolating themselves from the community, but they have already installed high wooden fences all around the site, which is having a hazardous effect on visibility for all road users, making the site look totally out of character with its surrounding and not inkeeping with the area. The application for 5 mobile homes is more appropriate on its own merit but to include 9 touring caravans that will be constantly using this narrow lane is inappropriate.	
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		References: Policy LP1; LP5 Part D; LP14 Part B; LP16 (i) (m)	
		b) Neighbourhood Plan: Still awaiting documents from former Cllr Bowell.	
105/21	Highway matters/Street lighting/ Transport - 17	a) Street lights reported: FPC7 March Rd. (yet to be taken over by CCC) which had been repaired by us, was found to be not working again. Cable testing visited and found that the wiring had been tampered with – now repaired again. b) Footpaths and highways issues: Cllr Wright had received a report that Workhouse Drive is blocked by a lot of soil. If still blocked she will report to Cllr Gowing for Cambs CC Rights Of Way to remove. Clerk asked Cllr Gowing if he could arrange an onsite meeting with Cambs CC and Mathew Homes regarding the street lights and footpath on March Rd adjacent to Nursery gardens	EW AJ JG
106/21	War Memorial playing field - 18	a) WMPF – Cllr Dent reported that the new drain is in, (turfed over today) the new seat has been tampered with – someone had tried to remove 8 nuts presumably to steal the seat and the hexagonal bench with wheelchair access has been spray painted in parts. Otherwise all is well. See clerks report re grass cutting. b) Jubilee cut and collect: Clerk & Cllr Rose asked whether we can have a cut and collect at the field before the Jubilee event. Cost last year was approximately £450.00 after discussion resolved to approve. Proposed: Cllr. Dent Seconded: Cllr Clark c) SEN eqpt – fencing – Further to a site meeting with the supplier's rep, clerk and handyman, a quote for the contractor to move the current fencing to include the new equipment into the children's play area was sought – forwarded to Cllrs on 26.4.2022. Handyman has also quoted to move the fencing as a project, forwarded to Cllrs on 5.5.2022 Quote 1: £2821.00; Quote 2: £1200.00. After discussion resolved to ask quote 2. Proposed: Cllr. Wright Seconded: Cllr. Clark. d) RoSpa report – forwarded to Cllrs on 29.4.2022. There are a few small items or minor repair which have been addressed by the handyman. One item of concern though is the ground erosion in front of the multigoal. Clerk will get prices to install grass mats or better alternative; and the zip wire seat which has been repaired by our handyman before – still to be repaired by him.	PA PA PA
107/21	Parkfield - 19	Parkfield – no written report received. Clerk reported that she had met with the new chairman to try to clarify the accounts received. Clerks understanding (verbally) was that a portion of the profits shown in the last accounts were in fact earmarked for an upcoming project. Clerk had asked that they be shown as such to better reflect the state of accounts. Awaiting a meeting between chairman and accountant.	
108/21	New Cemetery/ Churchyard - 20	a) Fees. FDC fees (with whom WPC have always aligned their fees) have increased again this year. Main increases by FDC are: Full burial increased by £49 from £955 to £1004; Exclusive rights of burial increased by £40 from £785 to £825; interment of ashes increased by £14 from £270 to £284; right to place a headstone increased by £10 from £203 to £213; right to place a flat tablet increased by £17 from £335 to £352. Running cost of the Cemetery over the last year was £4059.67 with income recorded at £2140.000. Clerk had forwarded FDC fees and a document showing a proposed WPC increases between 2 and 10%. After discussion resolved to increase overall by 5% Proposed: Cllr Clark ; Seconded: Cllr. Dent	PA
109/21	Parish Hall - 21	None	
110/21	Correspondence - 22	None Cllr Rose asked for volunteers over the Jubilee week-end.	
111/21	Date of next meeting - 23	Next meeting: Tuesday 14 th June 2022 at 19.00 at Wimblington Parish Hall. Meeting closed at: 20.40	

Appendix a

Payments	May 2021	NET	VAT	£
Booking clerk	Booking clerk duties			113.90
Cleaner	Hall cleaning			167.67
Clerk	Clerk duties incl. home wkg all.			946.43
Handyman	Handyman duties			453.38
Inland revenue	Staff tax & NI			317.13
LGSS	Clerks pension			322.22
Total				2320.73