

Minutes of the meeting of Wimblington Parish Council held on Tuesday 11th October 2022 at Wimblington Parish Hall, Addison Rd. Wimblington PE15 0QT, at 7.00 pm.

Present M T Davis (Chairman), Mrs P Amos (Clerk), Cllr. Clark; Cllr. Hennen; Cllr. Dent ; Cllr. Johnson; Cllr. Harding;
Mrs Moulton; Mrs Hart; Mrs Kahan; Mrs Hart; Mrs Bird; Mrs Morrissey; Mr & Mrs Best

Number	Title & Agenda No		Action
197/22	Apologies for Absence - 1	Cllr Rose: Cllr Wright: Cllr Abbott After discussion resolved to approve all absences. Proposed: Cllr Johnson; Seconded: Cllr Dent.	
198/22	Absentees		
199/22	Chairs Additional items - 1a		
200/22	Declarations of interest - 2	i)declaration: None ii)written dispensation requests: There were none. iii)dispensation grants: There are none.	
201/22	Public Participation - 3	Mrs Morrissey said that Morley Way/Eaton Estate footpath next to the electricity sub station needs cutting back. Clerk has already reported this and will chase. Mrs Best asked about the bench by the village sign could be changed as it is very uncomfortable and in poor condition, can it be replaced? Clerk next agenda	PA
202/22	Confirmation of minutes - 4	RESOLVED – that the minutes of meeting held on 23 rd September 2022 were correctly recorded and that they be signed as being a true record. Proposed: Cllr. Johnson ; Seconded: Cllr; Dent. All in favour.	
203/22	Fenland District Council - 5	Cllr Davis reported that overview and scrutiny annual report voted on a paper regarding constitutional amendment request form. The monitoring officer wished to change the timing of notice of motion. in future it needs to be earlier than 5pm. Policy to stimulate commercial development for brown field sites was approved. FDC has told CCC that they will not contribute 106 monies to CCC in future as no new schools are being built.	
204/22	Cambridgeshire County Council - 6	Cllr Gowing reported that the stagecoach are reducing bus services –. The 39 bus which would take students to Cromwell is to be cut and 6 th form students are not eligible for free travel so will struggle to get to school. Fenland Local Plan – March will get 26% of the housing, Wimblington to get 12% of the total needed in Fenland. New Local plan is out for consultation now and anyone can comment. March now has only 6 doctors but there used to be 10 surgeries. Cllr Davis asked if Cllr Gowing knew anything about Doddington hospital as there is evidence that new scanners etc are being put at North Wisbech and Ely with none coming to Doddington – he hadn't heard anything.	MD
205/22	Clerks report - 7	Further to minute number 186/22e clerk has signed the Parish Council up to the Civility & respect project. A certificate of inclusion has been received and presented now for signature by the chair. Clerk has ordered our poppy wreath and been informed that they have increased in price from £25 to £27.50 – Cllr Clark offered to lay it. Fire risk assessment and emergency lighting service has been arranged for this Friday 14 th October . Due to the daily change in utility rates, in consultation with the chairman, clerk has signed a 1 year fixed price and term contract with EDF energy for hall gas. Prices were changing daily and the best was with EDF at 0.29p per KWH and 0.25 p per day standing charge. Estimated cost for the year is £8726.87 – over £763.00 per month. For the first 6 months of this year gas costs were £315.78 in total and the total spend on gas for the financial year 2021/22 was just £1201.00, so we can expect an increase in gas costs of over £7500.00. Clerk suggested a discussion is needed about hall hire charges - for next agenda. Peter James has asked me to express his and his helpers thanks for use of the hall for the recent McMillan's coffee morning, where they raised £1346.00. Clerk had reported the spoils of the ditch clearance being left on the verge to Cambs CC highways who had closed the request as 'action not necessary' Further to that Cllr Wright reported to clerk that a large amount of the spoils had been knocked into the road. Clerk contacted highways directly and they have found that the cleared ditch is owned by residents of Rhonda Park abutting the road. Cllr Davis has found out who cleared the ditch and they have been asked to remove the spoil. Subsequent to the meeting Chairman contacted residents in Rhonda Close and also called out Anglian Water who have made repairs at the ditch and note on their report that the issue has been resolved. Further to	PA

		wheelie bin stickers and leaflet delivered to the March end of March Rd. Mr & Mrs Shackcloth at 68 March Rd have offered to house the last defibrillator, handyman and electrician have visited and the power available is sufficient. The golf centre next door have agreed for it to be fitted to their fence, expected to be fitted next week. Grateful thanks were expressed to Mr & Mrs Shackcloth.	
206/22	Events group - 8	a) Events proposed: Autumn Fayre this Saturday with 17 stalls booked; BBQ and refreshments and plant stall – thanks to David Green. 29 th Oct Halloween party for children in afternoon adults in the evening. Lights to go up on 5 th Nov. Cecil Farayi has quoted to sing for 75 mins at lights switch on – cost of £250.00. Gorefield Alpacas quote is £300.00– see payments. Bacon buttie morning went well and the Parkfield quiz raised £187.00. After discussion resolved to approve both. Proposed: Cllr Davis Seconded: Cllr. Hennen	
207/22	Other Matters - 9	a) Cllr training – Cllr Hennen had asked whether we could arrange some web site training to increase his ability to update the site more effectively, with Chadwick designs. Due to time constraints chairman approved cost of £55.00 per hour. Cllr Hennen to arrange. b) Warm hubs: Further to minute 186/22f Cllr Davis asked to roll it over for time being as costs will be so high to heat the hall. Roll over c) Street light ‘Tommy’ signs: further to emails forwarded to Cllrs on 29.9.2022 and 4.10.2022 regarding street light ‘Tommy’ signs - £4.99 each or £17.99 for 10. After discussion resolved to only buy the lamp post poppies. See g below d) Citizens advice outreach: Further to minute number 186/22g, Doddington Parish Council would like to share the facility, but asked whether the operative would note the number of users from Doddington, to be able to report it’s success/viability. Cllr Davis offered to start charging Doddington from December to allow time for the facility to be advertised in Doddington. CAB are happy with the arrangement and have confirmed that they will keep us updated as to the number of Doddington residents who use the service. e) Good neighbours scheme: Nothing new to report. f) Card machine for receipts: Events group had contacted clerk to ask whether a card machine could be bought to make receiving payments easier. Clerk had already asked chairman about this as Lloyds had offered the facility, which they say (email forwarded to Cllrs 7.10.2022) costs £49.00 for the machine and 1.75%, no other costs. Another option, is ‘sumup’ which is already used by at least one of our regular hall hirers, There is no ongoing cost just £39 to buy a machine (or £44 with a charging cradle) plus 1.69% for each transaction. To put that into perspective for every £100 taken the cost would be £1.69. This would enable quicker service for any bars which the events group might run and might also be used to accept hall hire payments. There is also a smartphone app which anyone working at a bar could use to accept payments. After discussion resolved to approve purchasing and using the sumup machine– Toolstation have an offer on at the moment Proposed: Cllr Hennen Seconded: Cllr. Johnson. g) lamp post poppies: Further to an email received and forwarded to Cllrs, the chairman telephoned the Royal British Legion to enquire about lamp post poppies, which were not shown on their web site, as we had tried to buy some previously. There were only 400 left and were being sold on a first come first served basis. As there would not have been time to wait for this meeting for a decision, chair has ordered at a cost of £80.00 and informed Cllrs by email - see payments.	

208/22	Payments - 10	a) The members to consider the following: accounts for payment:				
		Payments		NET	VAT	£
		Salaries	*Including pension, tax & NI			2315.73
	194/22a	Hallmaster	Annual fee	135.00	27.00	162.00
		BT hall phone etc	Aug-Nov	87.39	17.48	104.87
		EDF	Pavilion electric Aug-Sept	24.97	1.25	26.22
		Wrights Tools	SMPF seat repair hardware	18.63	3.73	22.36
	195/22	FACT	Donation			200.00
		Chadwick Designs	Pop up black page for web site	27.50	5.50	33.00
		March print	LHI printing	7.50	1.50	9.00
		Avantigas	Hall gas Sept	7.51	0.38	7.89
		CGM	Cemetery & WMPF grass cuts	228.85	45.77	274.62

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		*See appendix a for salary breakdown  = Previously approved by Chairman or at previous meeting All payments to be made - Proposed: Cllr. Clark ; Seconded: Cllr Johnson, all in favour.																																									
209/22	Risk Management and Health & Safety - 11	a) To review policies/procedures: Privacy statement & Dignity at Work policy forwarded to Cllrs on 29.9.2022. After discussion resolved to approve as read. Proposed: Cllr. Clark Seconded: Cllr. Johnson																																									

210/22	Planning - 12	Planning: the clerk reported that the following planning applications had been received for comment: a) F/YR22/1020/F Erect a single-storey rear extension to existing dwelling at 35A Doddington Road – comments sent 27.9.2022 <i>Cllr Davis did not take part in discussions regarding the above planning applications as she is a member of FDC planning committee.</i> b) Neighbourhood plan: Questionnaire, Terms of reference, leaflet, payment management, Cllr Johnson reported that a copy of each of the above except payment management, had been forwarded to Cllrs. After discussion all agreed that Chairman can sign off documents. Clerk said that regarding payment management, the grant of £6,797.00 has now been approved and we need to start paying for items such as printing. Would Cllrs prefer everything to be paid by the clerk by BACS/card or could Cllr Johnson have use and details of the Barclaycard? Clerk to make payments. A volunteer (who is an accountant) will keep a spreadsheet of receipts and payments and will liaise with the clerk. Cllr Davis said that in line with our standing orders she will have to approve each spend up to £1,000, thereafter anything over that amount will have to go through a Full Council meeting for approval. She would also like the finance volunteer to send a monthly update of all receipts and payments. Thanks to John Best. After discussion resolved to Proposed: Cllr Hennen Seconded: Cllr Davis Posters are almost ready, web page almost ready and facebook page. A few adjustments to be made to the questionnaire. Slide show being put together for 28th October village Open Forum	PA
211/22	Highway matters/Street lighting/ Transport - 13	a) Street lights reported: Clerk has chased Fullers Lane replacement; asked for Boot Bridge update; Chasing Manea Rd. replacement. b) Footpaths and highways issues: King St electricity substation overgrowth -Cllr Hennen said that the dog waste bin at Hook Doesn't seem to be emptied – clerk to chase/report Highways reported MVAS poles should hopefully be installed in the next 2 weeks or as soon as the poles come into stock.	PA
212/22	War Memorial playing field - 14	a) seat repair: Further to September report from handyman, to repair the damaged covered seat properly it needed to be removed and welded at an estimated cost of £115.00. . Handyman also suggested using theft proof paint on the roof, leaving a border of 30cm, to discourage the children from climbing onto it. After discussion resolved to approve the work. Proposed: Cllr. Hennen. Seconded: Cllr. Harding	PA

		b) graffiti: Quotes have been sought to have professional graffiti done on the doors and windows and the covered seat, to try to disseminate the effects of graffiti currently being done on equipment. Cllr Rose via email asked whether we should consult with residents as to their view about this as the field is for all residents use. After discussion resolved to advertise on facebook what we're going to do. Cllr Dent will approach FDC as there was at one time some funding towards having graffiti installed. Cllr Davis will ask Kerry Tonks if she has any funding towards this.	JD MD PA
213/22	Parkfield - 15	a) Written report not received. Clerk to ask new chairman.	PA
214/22	New Cemetery/ Churchyard - 16	a) Cllr Dent asked for another cut and collect.	PA
215/22	Parish Hall - 17	a) Fire risk assessment – see clerks report. Clerk asked whether Cllr Dent would take on fire alarm weekly test. Cllr Dent agreed.	
216/22	Correspondence -18	Cllr Hennen asked when poles for MVAS will be fitted - clerk to chase again. Cllr Johnson had delivered a questionnaire to Hook residents regarding speed, has received 9 of 75. Correspondence said that: 1.road condition is too bad to speed. If speed is reduced highways will not keep it up to standard. 2. Road needs maintenance and speed of 60 is not possible. Overhanging trees need maintenance. Extra traffic now so surface needs improving. Cllr Johnson will respond. Cllr Davis asked for suggestions for next years LHI bid. Cllr Harding asked for stop signs at Boots Bridge. Cllr Dent asked if we could have signage on road by WMPF saying children playing. Next agenda. Cllr Harding asked that as Help in Wimbo group are not allowed to pass on their list of volunteers, can she approach those she knows personally – yes. Also all new reflectors have been installed on 16 foot bends and it is so much better now. Cllr Dent said that she keeps receiving a complaint about overhanging weeds and a tree – Allotment society are having a working party and will address the issue. Clerks to chase Roy for date, advise JD. Cllr Davis re. fund for nature. Clerk had been emailed by a resident of Pond Close asking for wheelie bin slow down stickers and slow down signs for Old Station Way. It was thought that as Old Station Way had 30mph highway signs this was not necessary. After further discussion handyman to install some left over signs on posts on Hook Rd.	PA PA PA MD PA
217/22	Date of next meeting - 19	Next meeting: Tuesday 8th November 2022 at 19.00 Meeting closed at: 20.59	

Appendix a*

Payments	October 2022	NET	VAT	£
Handyman	Handyman duties			453.38
Clerk	Clerk duties incl. home wkg all.			946.43
Hall steward	Hall steward duties			114.10
Cleaner	Hall cleaning			164.67
Inland revenue	Staff tax & NI			314.93
LGSS	Clerks pension			322.22
Total				2315.73