

Minutes of the meeting of Wimblington Parish Council held on Friday 23rd September 2022 at Wimblington Parish Hall, Addison Rd. Wimblington PE15 0QT, at 7.00 pm.

Present M T Davis (Chairman), Mrs P Amos (Clerk), Cllr. Dent; Cllr. Abbott ; Cllr. Hennen ; Cllr. Johnson
Cllr Harding ; Cllr Gowing; P Kendall

Number	Title & Agenda No		Action
176/23	Apologies for Absence - 1	Cllr Clark (work); Cllr Rose (previous appointment); After discussion resolved to approve all absences. Proposed: Cllr Dent; Seconded: Cllr Davis	
177/22	Absentees	Cllr Wright;	
178/22	Chairs Additional items - 1a	Further to recent damage at the WMPF, Handyman asked whether he could have the frame of the recently damaged seat at the playing field, welded together to reduce the risk of further damage. Brian Elmore has visited to review and quoted £115.00 net for this which will entail removing the seat completely. After discussion resolved to approve in principal. Proposed: Cllr. Abbott Seconded: Cllr. Johnson. Cllr Johnson has a relative who does professional graffiti she will get a quote to have doors, windows and seat done which should discourage or at least hide the graffiti currently being done on our equipment. All in favour of getting quote.	
179/22	Declarations of interest - 2	i)declaration: None ii)written dispensation requests: There were none. iii)dispensation grants: There were none.	
180/22	Public Participation - 3		
181/22	Confirmation of minutes - 4	RESOLVED – that the minutes of meeting held on 9 th August 2022 were correctly recorded and that they be signed as being a true record. Proposed: Cllr. Dent; Seconded: Cllr; Hennen. All in favour.	
182/22	Fenland District Council - 5	Cllr Davis reported that despite meetings there is nothing relevant to Wimblington to report.	
183/22	Cambridgeshire County Council - 6	Cllr Gowing reported that despite meetings the only thing relevant to Wimblington to report is that the greater Cambs. partnership spoke about the congestion charge in Cambridge which should provide funding for buses. Cllr Davis asked Cllrs whether we should write to the combined authority about the number 39 bus – yes.	PA MD
184/22	Clerks report - 7	Teresa Littlechild sent her heartfelt thanks for the use of the hall for the recent ‘breast cancer awareness’ coffee afternoon. The total raised was £279.85, which on such a very hot day is admirable. Both contractors are ready to start the kitchen floor and units refurb in January 2023. Hirers have been notified and some cancelled for the 3 weeks of work. There is damage to one of the new inclusive swing ropes, suppliers have been contacted and there is an ongoing battle to get it replaced under warranty. The manufacturers want £189.00 for a new rope. Caloo have decided to cover the cost of the replacement rope themselves as a goodwill gesture. Cllr Dent and the handyman have highlighted a problem with the grass mats in front of the multigoal at the WMPF. Clerk has started looking at alternatives. Clerk has updated details held by the Charity Commission for Wimblington Playing Field to show/prove ownership by the Parish Council and to update latest email addresses. Clerk has been approached by Utility aid (recommended by NALC) to look at all of our utility bills/contracts. Current contracts end as follows: Street lights – 31 st Aug 2023; Hall gas – 14 th Nov 2022; Pavilion electricity – 7 th Sept 2023; hall electricity – 31 st Jan 2024; Renewal dates are all 1 month before the end of contract date. All water bills were reviewed recently by another company and could only show minimal saving. After discussion chairman to make final decision once Utility aid have quoted. Clerk yesterday chased highways about the MVAS poles as it is now 3 months since the order for the poles was submitted by highways and they say that the company who erect them has 3 months to deliver. UKPN have replied that the cutting back of overgrowth at the King St sub-station is now on their schedule for their 4 th quarter.	
185/22	Events group - 8	a) Events proposed: Events group have asked for the Joker entertainer to attend at a cost of £700.00. Cllr Rose reported that H W Martin have generously offered their services this year free of charge, which is wonderful news and received with grateful thanks. This is part of their ‘social value’ projects. A letter of thanks to be sent. Cllr Dent reported that the bacon buttie had to be moved to 1 st Oct; Autumn Fayre on 15 th Oct; Halloween party on 29 th Oct with children’s party before the adults. 5 th November the lights will begin to go up. Cllr Davis	JR PA

		said that as the vicarage is not now always occupied the Church may support those lights, if they cannot should we pay the difference? After discussion resolved to agree to pay for the vicarage side/area if feasible. Proposed Cllr Hennen; Seconded: Cllr Johnson	
186/22	Other Matters - 9	a) Footpaths & Rights of Way. Cllr Wright could not attend b) Community Emergency Plan: Forwarded to Cllrs on 11.3.2022. roll forward c) Complete village risk assessment; further to partial completion this has raised many questions. Chairman asked whether it is necessary as borne out by Cllrs questions and observations. She recalled many years ago challenging the value of this assessment, but it was agreed to keep it (even though it seems no one ever did the assessment!). Chairman thinks we are far more robust these days and have proper individual assessments and policies for items and areas in the village. After discussion resolved to scrap the policy. Proposed: Cllr. Davis. Seconded: Cllr. Johnson d) Good neighbour scheme: Further to discussion at July meeting, Cllrs Harding and Abbott had met to discuss a way forward. As in previous minutes a leaflet drop was felt to be beneficial and a good way to start. Cllrs. Harding & Abbott had visited the retirement club and the idea met with good response and gained 2 volunteers. One volunteered to teach children to knit. One would help young mother's in their first few months. One gentleman said it would be great to have light help as he cares for someone. Cllr Davis said that we need the volunteers before we can apply for funding. Cllrs Harding & Abbott will visit other groups – we need 20 volunteers to start the project. They will continue visiting to gain information subject to the scheme starting and will contact 'help in Wimbo' to see if their volunteers would continue with the new scheme. e) Civility & Respect project. Clerk had forwarded a link to the NALC web site where information about this is available. We have been asked along with other PC's to sign up to the project. After discussion resolved to Proposed: Cllr. Davis Seconded: Cllr. Dent. f) Warm hubs: Further to an email from Cambs ACRE, they are, with Cambs CC, providing 'warm hubs' in South and East Cambs. Chairman asked whether we could provide this sort of facility at the Parish Hall during Winter? After discussion to be rolled over and depend upon volunteers to man to provide cups of tea. g) Citizens advice outreach programme: Further to many communications with CAB the outreach programme can start again this month on the first Wednesday of each month. There is a slight increase in cost which has been approved by the chairman for the first session, the date of which was before this meeting. After discussion resolved to approved the additional £10.00 per month increasing the cost to £70.00 per month. Also clerk had been approached by a Doddington resident wishing to use the service. Chairman had spoken to Doddington chairman as we can only pay for the outreach programme for our residents, wondering whether they would be willing to share the cost and we then allow Doddington residents to use the service. After discussion Cllrs were in favour if Doddington agree at their meeting next week. Proposed: Cllr. Dent. Seconded: Cllr Davis	PA Roll over PA

187/22	Payments - 10	a) The members to consider the following: accounts for payment:				
		Payments		NET	VAT	£
		Salaries	*Including pension, tax & NI			2317.73
		Swift Fire & Safety	Annual alarm monitoring fee	365.00	73.00	438.00
		D Richards Ltd	Fun day printing for banner	24.99	5.00	29.99
		Southern electric	Hall electricity May-Aug	144.36	7.21	151.57
	148/22b	DKO Wheatley	WMPF trees	2025.00	405.00	2430.00
		edf energy	Pavilion electricity July – Aug	25.40	1.27	26.67
	081/22b	Fenland leisure play	WMPF roundabout repair	656.67	131.33	788.00
	238/19b	Fenland road safety	2020/21 LHI bid payment			1666.67
		Avantigas	Hall gas August	1.25	0.06	1.31
		13-12 Ltd. T/as	Hall bins July-Sept			37.50
		Grahams bin clean				
		CGM	Grass cutting WMPF & verges	367.26	73.45	440.71
		Southern electric	Street light electricity August	176.53	9.27	185.80
	170/22a	Generis Security	Replace vandalised WMPFAriel	380.00	76.00	456.00

		<table><tr><td>Swift Fire & Safety</td><td>Replace faulty smoke detector</td><td>238.00</td><td>47.60</td><td>285.00</td></tr><tr><td>Swift Fire & Safety</td><td>Replace faulty call out point</td><td>231.25</td><td>46.25</td><td>277.50</td></tr><tr><td>Wave</td><td>Hall water June – Aug</td><td></td><td></td><td>85.66</td></tr><tr><td>Wave</td><td>Pavilion water</td><td></td><td></td><td>11.21</td></tr><tr><td>Wave</td><td>Cemetery water</td><td></td><td></td><td>76.43</td></tr><tr><td>Yola</td><td>.org annual registration</td><td></td><td></td><td>7.95</td></tr><tr><td>The Joker</td><td>Xmas lights switch on ent.</td><td>700.00</td><td>140.00</td><td>840.00</td></tr><tr><td>Yola</td><td>.org domain renewal</td><td></td><td></td><td>18.95</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Swift Fire & Safety	Replace faulty smoke detector	238.00	47.60	285.00	Swift Fire & Safety	Replace faulty call out point	231.25	46.25	277.50	Wave	Hall water June – Aug			85.66	Wave	Pavilion water			11.21	Wave	Cemetery water			76.43	Yola	.org annual registration			7.95	The Joker	Xmas lights switch on ent.	700.00	140.00	840.00	Yola	.org domain renewal			18.95						
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		*See appendix a for salary breakdown  = Previously approved by Chairman or at previous meeting All payments to be made - Proposed: Cllr. Davis ; Seconded: Cllr, Dent all in favour. b) Finance report – clerk to forward report to Cllrs, Clerk reported that to date recorded opening balance was £133,49, plus income of £61,948, less recorded expenditure of £70,819 and Earmarked reserves of £28,951 leaves closing balance of £95,673 Cllr Davis asked for suggestions for street lights. Cllr Harding asked whether the Boots Bridge light could be upgraded to provide more light – clerk get quote. Cllr Abbott suggested more noticeboards at the edges of the village. Cllr Harding asked if we could do something as a memorial to the Queen? As we already have a young oak tree – contact school to arrange a tree planting ceremony. Cllr Harding asked whether the hall noticeboard could be moved out of the main hall for hirers Look for new noticeboards with doors	PA PA PA																																													
188/22	Risk Management and Health & Safety - 11	a) To review policies/procedures: Code of Conduct & Disciplinary procedure forwarded to Cllrs on 10.8.2022. After discussion resolved to approve as read. Proposed: Cllr. Davis Seconded: Cllr. Dent																																														
189/22	Planning - 12	Planning: the clerk reported that the following planning applications had been received for comment: a) F/YR22/0991/VOC - Variation of conditions 2 (pre-fabricated building), 3 (materials), 5 (historic building recording) 6 (bat and barn owl survey) and 10 (list of approved drawings) of planning permission F/YR19/1015/F (Erect 1no dwelling (1 x 3-bed 2-storey) involving the demolition of existing dwelling and raising of site levels by 1.1m (max), including the temporary siting of a pre-fabricated building) at The Cottages Nixhill Farm Nixhill Road – <i>object as all conditions should remain as originally stated.</i> F/YR22/0784/RM - Reserved Matters application relating to detailed matters of appearance, landscaping, layout and scale pursuant to outline permission F/YR20/1235/O to erect 88 x 2-storey dwellings (10 x 2-bed, 42 x 3-bed and 36 x 4-bed) with associated garages and parking and open space, involving the formation of a new access and an attenuation pond at Land South Of Bridge Lane – object – no details available for feasible discussion, no clear details as to movement of houses from proximity to ditch, LLFA have said that they object overall in relation to riparian ownership of the ditch. We re-iterate the proposed bus shelter position would obscure view of moving traffic when exiting Bridge Lane as borne out by the school bus which will not stop there due to the danger to passengers. LLFA F/YR22/1020/F -Erect a single-storey rear extension to existing dwelling at 35A Doddington Road - no objections <i>Cllr Davis did not take part in discussions regarding the above planning applications as she is a member of FDC planning committee.</i>																																														

		b) Neighbourhood plan: Cllr Johnson reported that we have now been granted funding. AECOM cannot now come as they are unwell. They will come once a telephone review has been done. Cllr Hennen has been speaking to our web site provider to resolve questionnaire issues around compiling data. Cllr. Davis suggested that the questions be tailored to cut out multiple/text answers, which is the web site providers suggestion too. Cllr Johnson said that all other questionnaires seen have an 'other' sections for residents suggestions. Steering group have decided to use the village sign as the photo for advertising. Group meeting scheduled for next Tuesday c) Neighbourhood plan costs – not now needed as funding has come through.	
190/22	Highway matters/Street lighting/Transport - 13	a) Street lights reported: Fullers Lane light replacement – further to another complaint about the replacement light which has not yet been fitted, clerk has chased maintenance company. Clerk asked whether she could purchase new stickers to change the reporting email to the new one of clerk@wimblington-pc.gov.uk. This would allow the old email to be closed down. 200 stickers (those already on the lights and the stickers already purchased as replacements) would cost £45.00 and could include a QR code. If we keep all reporting information generic i.e. don't put a phone number on the sticker, just on the web site, and then, as the current stickers show now 'or contact any Councillors quoting the number above' they would never have to be changed. Also, the telephone purchased for street light reports only, has only ever received 1 call in 5 years, so is it worth continuing to advertise this number? After discussion resolved to approve and change Proposed: Cllr Dent Seconded: Cllr. Harding. Cllr Hennen said that on Eastwood End/The hook there is a large pile of rubbish from the ditch clearance just left on the side of the road which needs to be cleared – clerk to contact highways b) Footpaths and highways issues: Cllr Davis, further to the clerks meeting with Cllr Gowing and CCC highways has been contacted through Cllr Connor, by a Highway Development Management Engineer who is currently working on the footpath and lights installation. He has raised concerns with Mathew Homes at the length of time and failure to comply with the planning conditions within the relevant time scale. Whilst there will still be 3 new County street lights, 2 will now be on the development side of the road rather than the original plan of them all being on the opposite side of the road. FDC compliance updated us on this case, saying 'At the moment the developer is in negotiations with CCC to agree specifications for the construction of the footpath. Until this has been agreed we cannot enforce the condition. I have contacted CCC for an update from them.'	PA PA
191/22	War Memorial playing field - 14		
192/22	Parkfield - 15	a) Written report not received.	JD
193/22	New Cemetery/Churchyard - 16	a) CCTV: Further to children using the gazebo to sit in and leave rubbish there, a quote to put CCTV from the playing field was sought from current supplier which is £3259.55– without the cost of cabling which would be extra and have to be supplied and fitted by a third party. forwarded to Cllrs on 26.8.2022. After discussion resolved not to install. All in favour by show of hands.	
194/22	Parish Hall - 17	a) Hallmaster: The annual fee of £135.00 which includes a £10.00 discount as ACRE members, is due for renewal in 6 days' time. After discussion resolved to continue using it for hall bookings. Proposed: Cllr Davis. Seconded: Cllr. Johnson b) Fire risk assessment: Cllr Hennen said that the current Fire risk assessment for the hall is now 2 years old and thinks that a new one should be done as many things have changed over the last 2 years. (Previous cost was £295.00 net) After discussion resolved to order one through our Fire specialists. Proposed: Cllr. Davis Seconded Cllr. Dent	PA PA
195/22	Correspondence -18	Clerk had received a letter from FACT community transport, outlining their work and asking whether we could help to support them with a donation. After discussion agreed to support with a donation of £200.00 Cllr Hennen asked whether he could arrange some training with Chadwick Designs who maintain our web site, as some areas he is finding difficult to navigate – cost would be £55 per hour net. All agreed. Cllr Hennen apologised for not being able to attend the recent Ransonmoor meeting due to his vehicle being out of order.	PA
196/22	Date of next meeting - 19	Next meeting: Tuesday 11th October 2022 at 19.00 Meeting closed at: 21.23	

Appendix a*

Payments	June 2022	NET	VAT	£
Handyman	Handyman duties			455.78
Clerk	Clerk duties incl. home wkg all.			946.23
Hall steward	Hall steward duties			113.90
Cleaner	Hall cleaning			164.67
Inland revenue	Staff tax & NI			314.93
LGSS	Clerks pension			322.22
Total				2317.73