

Steering Group Meeting

27th September 2022 @ 1930hrs

Attendee's:

Angela Johnson

Pat Amos

Wendy Vickers

Ann Best

Michelle Abbott

Discussions:

The Grant Terms and Conditions - Indemnity Insurance cover - Wimblington and Stonea Parish have an Indemnity Insurance that also covers volunteers so Pat is to inform them of the NHP Steering Group.

Financial - John Best has agreed (via Ann) that he is happy to take over the financial accounts and keep a record of all expenditure, he will liaise with Pat (Parish Council Clerk) with regards to expenditure. Payments will be made via the Parish Barclay Card or BACs, Pat has noted to raise this matter at the next Parish council meeting and to organise permission for money from the Grant to be spent with out pre-authorisation of the Parish Councillors.

Policies - the Steering Group must comply with the Policies as set out within the Grant Terms and Conditions as well as the Wimblington and Stonea Parish councils Terms and Conditions. Parish council policies are on their website.

It was discussed and decided that the questionnaire would contain information on the front page explaining, briefly, about the purpose of a Neighbourhood Plan. Then the Steering Group would hold an open forum at the village hall. The date, now confirmed by Pat, is to be the Friday 28th October 2022 from 1400-1830hrs.

A PowerPoint presentation will be put together by Wendy and Angela.

Local photographs will be displayed. - Pat

Posters will be created - Ann and B Johnson (Design)

Refreshments will be provided - tea/coffee and biscuits

Lauren has agreed to update Facebook once we get the new logo design agreed and also put on information about NHP.

There are a few design concepts that have been developed by B Johnson and Angela is to forward these to the Steering Group members for comments.

It was decided that the way ahead with the online Questionnaire was to buy a years contract with SurveyMonkey which will enable us to collate all the information in one place. This will be linked through the NHP webpage on the

Parish website and on the Facebook page. - Wendy to look into costs.

There were a few amendments to be made on some of the questions before the questionnaire could be finalised and forwarded to Councillors and FDC planning for approval. A letter has been emailed to all the local schools asking for them to look getting children to interact, possible through a project, with NHP.

Angela had a telephone conversation with AECOM on Monday 26th September 2022. As part of the Grant system they will produce a Design Code specific to our village area, this could be an 'Over Arching' design code or 'Site Specific' design code. It was agreed that the 'Over Arching' design code would be better as that would incorporate all settlements, ie Wimblington, Eastwood End, Stonea. AECOM are going to report back to Locality and hope to get a member of their team here mid October. They also offer a Housing Need assessment of our designated area and will contact us with regards to a visit from another team member. It was felt that Maureen would be the best person to communicate with in this area as she has more knowledge of present and future housing developments.

The next meeting was scheduled for Tuesday 18th October 2022 at 1400hrs.