

Minutes of the meeting of Wimblington Parish Council held on Tuesday 9th May 2023

Present Mrs P Amos (Clerk), Cllr. Hennen ; Cllr. Dent; Cllr. Abbott ; Cllr. Clark;
Mrs Moulton; Mrs Hart;

Number	Title & Agenda item no.		Action
067/23	Election - 1	The clerk reported that the number of candidates seeking election was nine, therefore the Election on 4 th May was uncontested.	
068/23	Election of chairman and vice-chairman - 2	The election took place for chairman: Cllr Maureen Davis would like to continue as chairman and was unopposed. Proposed: Cllr. Dent ; Seconded: Cllr. Abbott. M Davis was elected as chairman unanimously. All in favour by show of hands. The election took place for vice-chairman: Cllr Paul Clark would like to continue as Vice-chairman and was unopposed. Proposed: Cllr Dent; Seconded: Cllr. Abbott. Cllr Clark was elected as vice-chairman unanimously. All in favour by show of hands.	
069/23	Apologies - 3	Cllr Gowing; Cllr Wright; Cllr Harding; Cllr Johnson; Cllr Best; After discussion resolved to approve all absences. Proposed: Cllr. Davis; Seconded: Cllr. Dent	
070/23	Chairs Additional items - 3a	Any items for consideration, which the Chairman deems urgent by virtue of the special circumstances to be now specified: None	
071/23	Absentees	None	
072/23	Declarations of interest - 4	i)declaration: None ii)written dispensation requests: There were none iii)dispensation grants: There are none	
073/23	Public participation - 5	None	
074/23	Contact roles - 6	Councillor contact roles were agreed as: Michele Abbott – Finance committee, Speedwatch, Neighbourhood plan. John Best – Parish Hall; Flag marshal. Paul Clark – Vice Chairman, Street lighting, CCTV, Defibrillators, Finance Committee, intruder alarm. Maureen Davis – Chairman, Finance Committee, Burnthouse Windmill Panel, Street lighting, Neighbourhood Plan. Julie Dent – Parkfield, WMPF, Cemetery. Judith Harding - Stonea, Finance committee. Chris Hennen - Hook, Finance committee, Street lighting, Web site, Ransonmoor Windmill panel. Angela Johnson – Neighbourhood Plan, Policies, Crimestoppers. Liz Wright - Parish Paths/ROW, Allotments.	
075/23	Confirmation of minutes - 7	RESOLVED – that the minutes of meeting held on 11th April 2023 were correctly recorded and that they be signed as being a true record. Proposed: Cllr. Clark ; Seconded: Cllr. Dent All in favour. RESOLVED – that the minutes of a Special meeting held on 13th February 2023 were correctly recorded and that they be signed as being a true record. Proposed: Cllr. Clark; Seconded: Cllr Abbott.	
076/23	Fenland District Council - 8	Cllr Davis said there is little new to report. An induction meeting will be held on Thursday for Councillors. From the recent election there is a Conservative majority.	
077/23	Cambridgeshire County Council 9	Cllr. Gowing could not attend.	
078/23	Clerks report - 10	FACT have advised that hey have received some funding which will enable them to provide free transport for their members between Doddington and Wimblington. Middle level commissioners have advised that there will be some ‘bank raising and de-silting’ work done in our area this year. In particular to us – March and the 16 foot. We’ve received a complaint about the Cemetery hedge behind number 10 Doddington Rd and have arranged for quotes to remove the top of the hedge on the householders side. Highways have verbally quoted for an MVAS pole on Eastwood End £510.00 approx. After discussion agreed in principal - for next agenda. Whilst we still haven’t received the invoice for the 2 MVAS poles on March/Doddington Rd, I’ve been advised that the invoice will be £1323.48. Highways will move the March Rd. pole at no cost.	PA

079/23	Events group - 11	a) Events proposed: b) Sale of the bar: Cllr Davis pointed out that all items belong to the Parish Council, however the group don't wish to run a bar. After discussion all Councillors were in favour of selling the bar. Clerk & Chair to ask handyman for estimate of current cost to replace it. It must be advertised which Cllr Davis will do via our facebook page. c) Combined event with school: PTFA have approached the events group asking if they would hold a joint event at the War Memorial playing field. The school want to take part in a National schools event - a colour run, but feel that their field would not be big enough and asked if the events group would hold a combined event splitting the cost, work and profit 50/50? Events group asked whether the Parish Council would let them use the War Memorial playing field. There will be coloured powder thrown, but they assure us that it is non-toxic and will not harm the grass in any way. After discussion all in favour, but those who throw the powder must be reminded to only throw at the bodies not at anyone's face.	PA MD																																																																																																																								
080/23	Other Matters - 12	a) Defibrillator pads: Cllr Clark had asked whether we could have spare pads for all defibrillators. The clerk contacted our supplier for a price and was informed that another Parish Council had over ordered in error and would probably be willing to sell them on to us at a greatly reduced price. Chairman agreed the price of £150.00 + £11.15 postage for 3 sets of pads with new batteries which would have cost us approximately £900.00 new – see payments to Welton PC. b) CamSAR: A letter from Cambridgeshire Search & Rescue asking whether we are able to support them with a grant towards their flood resilience project has been received and forwarded to Cllrs on 24.4.2023. After discussion resolved to donate £500 Proposed: Cllr. Hennen Seconded: Cllr. Abbott	PA																																																																																																																								
081/23	Payments – 13	a) The members to consider the following: accounts for payment: <table><tr><td>Payments</td><td>May 2023</td><td>NET</td><td>VAT</td><td>£</td></tr><tr><td>Staff salaries</td><td>Including pension, tax & NI</td><td></td><td></td><td>2518.40</td></tr><tr><td>Brain Elmore</td><td>Lights sockets + seat welding</td><td>179.50</td><td>35.90</td><td>215.40</td></tr><tr><td>Generis security</td><td>Alarm service + CCTV cameras</td><td>289.00</td><td>59.60</td><td>357.60</td></tr><tr><td>Welton Parish Cncl.</td><td>Defib pads and batteries</td><td></td><td></td><td>161.15</td></tr><tr><td>Citizens advice</td><td>Feb/March outreach</td><td></td><td></td><td>140.00</td></tr><tr><td>EDF</td><td>Pavilion electricity April</td><td>13.29</td><td>0.66</td><td>13.95</td></tr><tr><td>12-13 Grahams bins</td><td>Hall bin clean April</td><td></td><td></td><td>12.50</td></tr><tr><td>Generis Security</td><td>Replace faulty alarm siren</td><td>128.00</td><td>25.60</td><td>153.60</td></tr><tr><td>I Cooper</td><td>Internal audit balance</td><td></td><td></td><td>200.00</td></tr><tr><td>Playsafe</td><td>Rospa reports</td><td>213.00</td><td>42.60</td><td>255.60</td></tr><tr><td>Zurich</td><td>Annual insurance fee</td><td></td><td></td><td>3337.46</td></tr><tr><td>Idverde</td><td>Grass cutting April</td><td>584.47</td><td>116.89</td><td>701.36</td></tr><tr><td>Wrights Tools</td><td>Hardware for WMPF repairs</td><td>5.67</td><td>1.14</td><td>6.81</td></tr><tr><td>Groundworks UK</td><td>Repay NHP unused grant</td><td></td><td></td><td>3956.00</td></tr><tr><td>Southern electric</td><td>Street light electricity April</td><td>165.52</td><td>8.73</td><td>174.25</td></tr><tr><td>Society of LC clerks</td><td>Annual subs</td><td></td><td></td><td>187.00</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table> <table><tr><td colspan="5">Invoices paid by Barclaycard</td></tr><tr><td>Zoom</td><td>Video conference facility</td><td>11.99</td><td>2.40</td><td>14.39</td></tr><tr><td>Giff gaff</td><td>Pavilion data</td><td>10.00</td><td>2.00</td><td>12.00</td></tr><tr><td>Amazon</td><td>NHP laser pointer</td><td>11.65</td><td>2.33</td><td>13.98</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table> *See appendix a for salary breakdown  = Previously approved by Chairman or at previous meeting All payments to be made - Proposed: Cllr. Clark; Seconded: Cllr. Abbott: all in favour. After discussion resolved to remove the zoom. Proposed: Cllr. Abbott; Seconded: Cllr. Hennen	Payments	May 2023	NET	VAT	£	Staff salaries	Including pension, tax & NI			2518.40	Brain Elmore	Lights sockets + seat welding	179.50	35.90	215.40	Generis security	Alarm service + CCTV cameras	289.00	59.60	357.60	Welton Parish Cncl.	Defib pads and batteries			161.15	Citizens advice	Feb/March outreach			140.00	EDF	Pavilion electricity April	13.29	0.66	13.95	12-13 Grahams bins	Hall bin clean April			12.50	Generis Security	Replace faulty alarm siren	128.00	25.60	153.60	I Cooper	Internal audit balance			200.00	Playsafe	Rospa reports	213.00	42.60	255.60	Zurich	Annual insurance fee			3337.46	Idverde	Grass cutting April	584.47	116.89	701.36	Wrights Tools	Hardware for WMPF repairs	5.67	1.14	6.81	Groundworks UK	Repay NHP unused grant			3956.00	Southern electric	Street light electricity April	165.52	8.73	174.25	Society of LC clerks	Annual subs			187.00						Invoices paid by Barclaycard					Zoom	Video conference facility	11.99	2.40	14.39	Giff gaff	Pavilion data	10.00	2.00	12.00	Amazon	NHP laser pointer	11.65	2.33	13.98											
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082/23	Annual Governance Statement - 14	The annual governance statement: a) Councillors reviewed the effectiveness of the system of internal control and considered the findings. - Internal audit completed in 2, 6 monthly audits. Chairman countersigns monthly bank reconciliations. Quarterly Finance report to Full Council with Summary and detailed income expenditure reports to Cllrs. The internal auditors report was read out to the meeting. All members in agreement by show of hands. b) Annual Governance Statement – was read out to the meeting by the elected Chairman - internal control: resolved to tick ‘yes’ to sections 1-8. Section 9 is N/A. Internal audit was read to the meeting and both approved. Proposed: Cllr. Clark ; Seconded: Cllr. Abbott. The Annual Governance Statement had been signed and dated by the clerk and the Chairman then signed at this meeting as witnessed by Full Council. Annual Accounts –(i) Councillors considered the Accounting Statements.: All Councillors had received by e-mail a copy of the accounts on ? (ii) approved the Accounting Statements by resolution – resolved to approve the accounting statement. Proposed: Cllr. Dent : Seconded Cllr Hennen. Statements were signed and dated by the Chairman presiding at the meeting.	
083/23	Risk Management and Health & Safety - 15	To review policies/procedures: a) To review Standing Orders, Financial Regulations, Cemetery Fees : e-mailed to Cllrs on 3.5.2023. Cemetery fees to be discussed at 088/23. After discussion resolved to adopt Standing Orders and Financial Regulations as read. Proposed Cllr. Clark: Seconded: Cllr. Dent b) To review other policies/procedures – None	

084/23	Planning - 16	Planning: The clerk reported that the following planning applications had been received for comment: a) F/YR23/0252/O -Erect 1no dwelling (outline application with all matters reserved) at Land East Of 12 Eastwood End – object as before F/YR23/0325/F - Erect 1 x dwelling (2-storey 4-bed) and detached car port, with the formation of an access, involving the demolition of existing building at Land West Of Fenessence Manea Road – no objections raised for previous application – no comment <i>Cllr Davis did not take part in discussions regarding the above planning applications as she is a member of FDC planning committee.</i> b) Neighbourhood Plan: Cllr Johnson was unable to attend	PA
085/23	Highway matters/Street lighting/ Transport - 17	a) Street lights reported: None b) Footpaths and highways issues: Stonea crossing/underpass - Graham Chappell of Charlotte’s Way has highlighted further damage to the underpass railway crossing at Stonea. He has asked whether we would consider applying reduce the speed limit there to 20mph for our next LHI bid 2024/25. After discussion resolved to stick to reducing the speed on the Hook for 24/25, as this had been discussed and agreed in the past.	PA
086/23	War Memorial playing field - 18	a) WMPF – Cllr Dent reported that all is fine there. b) Rospa report: was received with one or two items to be addressed – handyman has the list and will work through it. One recommendation is to have a ‘no climbing’ notice on the multi goal. Handyman can get it made at the same time as the Cemetery sign is done, After discussion resolved to have sign made Proposed: Cllr. Dent Seconded: Cllr Hennen. Quote for wood and replacement on the toddlers multi play is £191.80. After discussion resolved to approve. Proposed: Cllr. Abbott Seconded: Cllr. Dent. A Quote has been sought to replace/repair the roundabout base wood. c) S106 money: Deferred to next meeting.	
087/23	Parkfield - 19	Nothing received.	
088/23	New Cemetery/ Churchyard - 20	a) Fees. FDC fees (with whom WPC have always aligned their fees) have increased again this year by between 8 and 10.9%. Main increases by FDC are: Full burial increased from £1004.00 to £1100.00; Exclusive rights of burial increased from £825 to £900.00; interment of ashes increased from £284 to £315; right to place a headstone increased from £213 to £235; right to place a flat tablet increased from £352 to £390.00. Cost of the Cemetery over the last year was £3227.27 excluding the gazebo/base with income recorded at £5749.00. Clerk had forwarded FDC fees document showing increases between 8 and 10%. After discussion resolved to increase overall by 5% Proposed: Cllr Clark; Seconded: Cllr. Hennen	PA
089/23	Parish Hall - 21	A recent visiting group congratulated the Council on the lovely refurbishment. Mrs Moulton said that people are still coming to CAB being sent from the Wisbech phone line. Clerk to contact CAB office and ask them not to send outside people here.	PA

090/23	Correspondence - 22	Cllr Dent said that complaints have been seen on facebook about NHP members taking photographs of people's houses. NHP were going to ask for permission to use photo's in the NHP. Chairman will speak to the group.	MD
091/23	Date of next meeting - 23	Next meeting: Tuesday 13 th June 2023 19.00 at Wimblington Parish Hall. Meeting closed at: 20.40	

Appendix a

Payments	May 2023	NET	VAT	£
Booking clerk	Booking clerk duties			125.10
Cleaner	Hall cleaning			180.61
Clerk	Clerk duties incl. home wkg all.			1031.32
Handyman	Handyman duties			486.37
Inland revenue	Staff tax & NI			354.64
LGSS	Clerks pension			340.36
Total				2518.40